<table>
<thead>
<tr>
<th>TIME</th>
<th>APPENDIX</th>
<th>TOPIC</th>
<th>PRESENTER</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00</td>
<td></td>
<td>1. CALL TO ORDER AND CHAIR’S REMARKS</td>
<td>P. Wates</td>
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<tr>
<td>5:00</td>
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<td>2. APPROVAL OF AGENDA/CONSENT AGENDA</td>
<td>P. Wates</td>
<td>A</td>
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</table>

**Recommended Motion 31/2012:**

“That the Douglas College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda

A 2.1 Minutes of the September 30, 2012 Open Session Meeting
B 2.2 Report: BC Government and Service Employees’ Union (BCGEU)
C 2.3 Report: Douglas Students’ Union (DSU)
D 2.4 Reports – October and November 2012: College President
E 2.5 Credential Recommendations to Better Reflect Program Focus: Credential Withdrawals and Establishments

**Recommended Motion 32/2012:**


2.6 Report: Correspondence and Events

i. Correspondence, Reports

F  • Evergreen Line – Terminal Station in Coquitlam: Correspondence from the City of Coquitlam


  • Peter Legge International Institute for Sales Excellence


I  • Douglas College 2012 Fact Book – circulated at Board table Reference: [http://www.douglas.bc.ca/instres/annual_data/factbook/2012-factbook.html](http://www.douglas.bc.ca/instres/annual_data/factbook/2012-factbook.html)
## 2. APPROVAL OF AGENDA/CONSENT AGENDA, cont’d

### 2.6 Report: Correspondence and Events, cont’d

**ii. Invitations to Events**

- **Annual Employee Retirement Dinner**
  
  Friday, November 16, 2012 – 5:30 to 9:30 p.m., New Westminster Campus Café

- **Campus Holiday Celebrations**
  
  Tuesday, December 11, 2012 – 4:00 to 6:00 p.m., David Lam Campus
  
  Thursday, December 13, 2012 – 4:00 to 6:00 p.m., New Westminster Campus

- **Winter and Summer 2013 College Graduation Ceremonies:** New Westminster Campus
  
  Reference: [http://www.douglas.bc.ca/application-services/graduation.html](http://www.douglas.bc.ca/application-services/graduation.html)
  
  - Wednesday, February 13: 2:30 and 6:30 p.m.
  - Thursday, February 14: 10:30 a.m. and 2:30 p.m.
  - Wednesday, June 5: 2:30 and 6:30 p.m.
  - Thursday, June 6: 10:30 a.m., 2:30 and 6:30 p.m.
  - Friday, June 6: 10:30 a.m. and 2:30 p.m.

## 3. PRESIDENT’S REPORT

### Douglas College 2010 – 2015 Strategic Plan: Update

## 4. CHAIR, COMMITTEE AND LIAISON REPORTS AND RECOMMENDATIONS

### 4.3 Audit and Finance Committee (AFC)

#### a) Chair’s Report

- **S. Williams**

#### b) Financial/FTE Reporting to September 30, 2012

- **K. Maynes**

#### c) Education Council Advice: 2013/14 College Budget Guidelines

- **E. McCausland**

#### d) Recommendation: 2013/14 College Budget Guidelines

- **S. McAlpine**

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**Recommended Motion 33/2012:**

> “THAT the Douglas College Board approve the 2013/14 College Budget Guidelines”
<table>
<thead>
<tr>
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<th>PURPOSE</th>
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<tbody>
<tr>
<td>5:30</td>
<td>4.4 Human Resources Committee (HRC)</td>
<td>J. Utley</td>
<td>I, D</td>
</tr>
<tr>
<td>5:35</td>
<td>4.5 Chair, Education Council: September, October 2012 Reports</td>
<td>E. McCausland</td>
<td>I, D</td>
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<tr>
<td>5:40</td>
<td>4.6 Education Council Liaison</td>
<td>B. Clarke</td>
<td>I, D</td>
</tr>
<tr>
<td>5:45</td>
<td>4.7 Douglas College Foundation Liaisons</td>
<td>B. Clarke, S. Tomchenko</td>
<td>I, D</td>
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<tr>
<td>5:50</td>
<td>5. NEXT MEETING AND ADJOURNMENT</td>
<td>P. Wates</td>
<td>I</td>
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Upcoming Board Meeting:
Thursday, January 24, 2013
5:00 p.m., New Westminster Campus Boardroom