DOUGLASCOLLEGE

COLLEGE BOARD OPEN SESSION MEETING AGENDA

Thursday, May 23, 2019 5:00 p.m., New Westminster Campus Boardroom

		3.00 p.m., New Westininster Campus Boardroom			
T I M E	АТТАСНЕD	Т	O P I C	PRESENTER	PURPOSE
5:00		1.	CALL TO ORDER, OPENING REMARKS	J. Evans	
			Traditional Territorial Acknowledgement	A. Gamar	
			We recognize and acknowledge the QayQayt (Ki-Kite) First Nation, as well as all Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.		
5:05		2.	APPROVAL OF AGENDA/CONSENT AGENDA	J. Evans	
			Recommended Resolution 2019/0501:		
			"THAT the Douglas College Board approve the agenda and approve/acknowledge following items on the consent agenda"	owledge the	
	✓	2.1	Minutes of the March 14, 2019 Open Session Meeting		Α
		2.2	Information: Resolutions Approved by the Board during its March 14, 2019 Closed Session Meeting		
			i. That the Douglas College Board approve the September 1, 2018 Excluded Salary Grid as presented.	d	
		2.3	Correspondence, Reports and Invitations Extended to the Board		I
		a)	Summer Graduation Ceremonies Tuesday, June 11, 2019 – 2:30 & 6:30pm Wednesday, June 12, 2019 – 10:30am, 2:30 & 6:30pm Thursday, June 13, 2019 – 10:30am, 2:30 & 6:30pm New Westminster Campus; Laura C. Muir Performing Arts Theatre		
5:10		3.	ELECTION OF OFFICERS OF THE BOARD		
	✓	3.1	Determination of Vice Chair Positions		
			Recommended Resolution 2019/0502:	J. Evans	Α
			"THAT the Douglas College Board approve BEGC's recommendation that there be two Board Vice Chair positions for the 2019-2021 term"	o. Evans	Λ
	✓	3.2	Call for Expressions of Interest on or before June 3, 2019	J. Bilquist	I
5:15		4.	PRESIDENT'S REPORT	K. Denton	
	✓	4.1	Report on Operational and Strategic Matters		D
5:25		5.	CHAIR, COMMITTEE & LIAISON REPORTS, RECOMMENDATIONS		
		5.1	Board Executive and Governance Committee (BEGC)	J. Evans	

AGENDA OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD

Thursday, May 23, 2019; Page 2

T I M E	ATTACHED	T	O P I C	PRESENTER	PURPOSE
		a)	Chair's Report		D
	✓	b)	PSEC Statutory Reporting Recommended Resolution 2019/0503:	J. Evans	А
			"THAT the Douglas College Board delegate authority to approve the annual Executive Compensation Disclosure Statement to the HRC, consistent with the Douglas College Compensation Philosophy"	J. Evans/	
		c)	Governance Framework Item	J. Bilquist	
	✓		i. Section B1: Governance Structure		Α
			Recommended Resolution 2019/0504:		
			"THAT the Douglas College Board approve revisions to Governance Framework Section B1 Governance Structure, as presented May 23, 2019"		
	✓	d)	Confirmed 2019-2020 College Board Meeting Schedule	J. Bilquist	I
	✓	e)	Results of College Board Elections: Faculty, Staff, Student	J. Bilquist	I
	✓	f)	Disclosure Report:	J. Bilquist	1
			2018-19 College Board Remuneration & Meeting Attendance		
		g)	College Board Committees: Annual Self-Evaluation Process	J. Evans	D
		h)	Board Development: Verbal Reports on 2019 Conferences	J. Evans	D
			i. Association of Governing Boards (AGB)		
			ii. Colleges and Institutes Canada (CICan)		
			iii. Crown Agencies and Board Resourcing Office (CABRO) Workshop		
5:40		5.2	Audit and Finance Committee (AFC)	E. Stewart	
		a)	Chair's Report		D
	✓	b)	Government: 2019-20 Interim Budget Letter		1
	✓	c)	Investment Strategy Fund Review: Semi-Annual Report		I
5:45		5.3	Campus Planning Committee (CPC)	J. Wickens	
		a)	Chair's Report		D

AGENDA OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD

Thursday, May 23, 2019; Page 3

	T I M E	ATTACHED	Т	O P I C	PRESENTER	PURPOSE
		✓	b)	Training Group Leases		А
				Recommended Resolution 2019/0505:		
				"THAT the Douglas College Board approve the proposed 8-year renewable lease at the Township of Langley, Willowbrook, property for the Training Group, effective May 1, 2020"		
				Recommended Resolution 2019/0506:		
				"THAT the Douglas College Board approve the proposed 8-year renewable lease at the Township of Langley, Aldergrove, property for the Training Group, effective June 1, 2020"		
	5:50		5.4	Human Resources Committee (HRC)	E. Stewart	
			a)	Chair's Report		D
	5:55		5.5	Technology Strategy Committee (TSC)	A. Gamar	
			a)	Chair's Report		D
	6:00		5.6	Education Council	I. Cikes	
		✓	a)	Education Council Chair's Reports: March April and May 2019 Meetings		I, D
		✓	b)	Credential Recommendations, April 2019:		Α
				Recommended Resolution 2019/0507:		
				"THAT the Douglas College Board approve the Credential Name Change from Administrative Assistant Certificate to Certificate in Office Administration"		
				Recommended Resolution 2019/0508:		
				"THAT the Douglas College Board approve the Credential Name Change from Basic Office Skills Certificate to Certificate in Basic Office Skills"		
				Recommended Resolution 2019/0509:		
				"THAT the Douglas College Board approve the Credential Name Change from Legal Administrative Assistant Certificate to Certificate in Legal Office Administration"		
				Recommended Resolution 2019/0510:		
				"THAT the Douglas College Board approve the Credential Name Change from Medical Office Assistant Certificate to Certificate in Medical Office Administration"		
				Recommended Resolution 2019/0511:		
				"THAT the Douglas College Board approve the Credential Name Change from Diploma in Business Management to Diploma in Management"		

AGENDA OPEN SESSION MEETING OF THE DOUGLAS COLLEGE BOARD

Thursday, May 23, 2019; Page 4

T I M E ATTACHED	T	O P I C	PRESENTER	PURPOSE
6:10	5.7	Douglas College Foundation	M. Martin	
	a)	Board Liaison's Report		D
✓	b)	Douglas College Board Bursaries and Scholarships: Annual Report		I
6:15	5.8	Honorary Fellow Committee		
	a)	Call for Nominations for Honorary Fellow Distinction: Update	B. Pawar	1
6:20	6.	NEXT MEETING AND ADJOURNMENT	J. Evans	
	6.1	Upcoming Board Meeting		
		Thursday, June 27, 2019 5:00 p.m. Open Session Meeting; New Westminster Campus Boardroom		1
	6.2	Adjournment		