



**MINUTES OF MEETING OF EDUCATION COUNCIL  
HELD MONDAY, MARCH 16, 2020 AT 9:00 AM  
ROOM S4920, NW CAMPUS AND B2100 COQ CAMPUS**

<b>Members Present:</b>	<b>Regrets:</b>
Andrews, Rachelle	Davies, Jonathon
Ataiza, Ariel	Gronsdahl, Karla
Barker, Jennifer*	Shin, Jenny
Barbeau, Elizabeth ( <i>For K. Gronsdahl</i> )	Smith, Trevor
Bowbrick, Graeme	
Cavanagh, Bette	
Chapell, Brian	
Cikes, Ivana (Chair)	
Costantino, Manuela	<b>Guests:</b>
Crisp, Joan	Shirley Mauger
Dench, Sarah	
Denton, Kathy ( <i>Ex-officio</i> )	<b>Observers:</b>
Fong, Dorritta	Gamay, Mitchel
Kinsley, John*	Ho, Tracy
Lal, Nikiel ( <i>Ex-officio</i> )*	
Newton, Rachael*	
Ng, Rella ( <i>Ex-officio</i> )	
Pacheva, Daniela	
Tang, Sherlyn*	
Westerman, Marni	
*attendance via phone	

## **1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT**

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

## **2. ROLL CALL**

The Chair advised that Thor Borgford, VP, Academic and Provost will be stepping off EdCo for the remainder of the 2019/20 academic year. She introduced Brian Chapell, Dean of the Faculty of Science and Technology as the new administrator representative.

Jonathon Davies, Karla Gronsdahl, Jenny Shin and Trevor Smith sent regrets to the meeting.

### 3. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved by consensus.

### 4. APPROVAL OF MINUTES

The minutes of February 24, 2020 were approved by consensus.

### 5. BUSINESS ARISING FROM THE MINUTES

#### 5.1 Partnership Proposal: Co-operative Education Program Partnership with Bachelor of Business Administration (BBA) in Management with Concentrations

R. Newton spoke to the item.

There being no further discussion,

**MOVED M. Westerman, SECONDED by A. Ataiza, THAT Education Council approve the Partnership Proposal: Co-operative Education Program Partnership with Bachelor of Business Administration (BBA) in Management with Concentrations.**

**The Motion was CARRIED.**

#### 5.2 Recommendation for New English Language Proficiency Requirements

D. Fong spoke to the item.

This item was previously discussed at Education Council in September, October and November 2019, and in November, wider consultation of the College Community was sought. The proposed proficiency requirement to change the entrance standard for English Studies 12 or English First Peoples 12, to a grade of C+ (67%) from C (60%) has been discussed and voted on by all Faculty Education Councils (FECs). The Registrar added that no concerns were raised in relation to the operation of admissions and that the change to move to a C+ is supported.

There being no further discussion,

**MOVED S. Dench, SECONDED by M. Westerman, THAT Education Council approve the Recommendation for New English Language Proficiency Requirement English Studies 12 or English First Peoples 12 with a C+ (67%), effective September 2021.**

**The Motion was CARRIED.**

**And,**

There was unanimous consent to Short-cycle the Motion.

**MOVED by J. Crisp; SECONDED by S. Dench, THAT Education Council recommends that the College Board approve the proposed new English Language Proficiency Requirement of a C+ (67%) in English Studies 12 or English First Peoples 12 for College entry effective September, 2021.**

The Motion was **CARRIED**.

**5.3 Recognition of K-12 Course Equivalence: Change Principles of Math 11 to Pre-Calculus 11, Principles of Math 12 to Pre-Calculus 12**

R. Ng spoke to the item.

The proposed revisions are needed to ensure that the language in our curriculum guidelines are current. The Registrar's Office will modify the changes through background settings in Curriculum Navigator.

**MOVED by D. Fong, SECONDED by B. Chapell, THAT Education Council Short-cycle the proposed Motion.**

There being no further discussion,

**MOVED B. Chapell, SECONDED by M. Westerman, THAT Education Council approve the recognition of the K-12 Course Equivalence: Change Principles of Math 11 to Pre-Calculus 11, Principles of Math 12 to Pre-Calculus 12.**

The Motion was **CARRIED**.

**6. NEW BUSINESS**

**6.1 Program Revision: Not-for-Profit and Public Sector Accounting (Concentration)**

S. Mauger spoke to the item.

The proposed revision combines two courses ACCT 4080 and ACCT 4180 into one 4<sup>th</sup> level course, ACCT 4280 Public Sector, effective January 2021.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the April 20, 2020 meeting.

**6.2 Program Revision: Public Accounting (Concentration)**

S. Mauger spoke to the item.



These adjustments include the revision to the courses outlined in item 6.1 above, and the removal of a course no longer being offered.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the April 20, 2020 meeting.

**6.3 Program Revision: Bachelor of Science in Nursing Program**

J. Crisp spoke to the item on behalf of the BSN Program.

As a result of a 5 year curriculum guideline (CG) maintenance review, the proposed revisions have eliminated duplication, clarified wording related to the Academic Foundations Nursing (AFN) entry requirement, and listed courses in ascending order. The program length reflects 8 semesters (from 6 semesters) to include the AFN, which is now more consistent with the Psychiatric Nursing CG.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the April 20, 2020 meeting.

**6.4 Recommendation: Award for Educational Excellence (In-Camera)**

All guests and observers departed the meeting and members met in camera. The Chair spoke to the item on behalf of T. Smith, Chair of the Educational Excellence Committee.

**There was unanimous consent to Short-cycle the Motion.**

**MOVED by M. Costantino; SECONDED by D. Fong, THAT Education Council ratify the recommendation of the Educational Excellence Committee as presented, and submit the recommendation to Senior Management Team (SMT) for approval.**

**The Motion was CARRIED.**

**7. STANDING COMMITTEE ITEMS**

**7.1 Curriculum Items**

**a) Curriculum Committee Recommendations**

M. Westerman spoke to the Curriculum Committee's submission and review of 29 curriculum guidelines and approval of 29: 3 new curriculum guidelines, 16 revised curriculum guidelines and 10 withdrawn. The Committee also approved corrections to prerequisites to courses in the English Language Learning and Acquisition Department in the Faculty of Language Literature and Performing Arts noted below.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

**MOVED** by J. Crisp; **SECONDED** by A. Ataiza, **THAT** Education Council approve the submitted new guidelines for: **MODL** 1261, 1262; and **MATH** 2210; and the revised guidelines for: **CSIS** 3275, 4050; **MARK** 2150, 3313, 3490, 4441; **ANTH** 1120, 1130, 1160; **SOCI** 2230, 2250; **SPSC** 4199; the **withdrawal of BUSN** 1005, 1320, 3700, 3710, 3720, 3730, 3750, 3760, 3770, 4720; and the **corrections to prerequisites** for **ENGL** 1099, 1102, 1106, 1109, 1114, 1115, 1130; **CRWR** 1101, 1102, 1103, 1104, 1202, 1234; and **CMNS** 1099, 1110, 1111, 1115, 1135.

The Motion was **CARRIED**.

## 8. INFORMATION ITEMS

### 8.1 Report from Ad Hoc Committee for Revisions of EdCo Bylaws and Standing Committees

The Chair spoke to the status report provided in the agenda package.

**ACTION:** Please refer this item to your constituency groups for information.

## 9. REPORTS

### 9.1 Report from the Chair

I. Cikes referred to her written report included in the agenda package.

### 9.2 Report from the President

K. Denton spoke about the extremely complex and rapidly changing situation with respect to the COVID-19 pandemic. She is communicating with all the public post-secondary presidents and the Ministry. It has been challenging to provide a consistent response, especially given variations between institutions and the pace of change. She advised that later today, with the best interests of students, employees and the College community, the College we will be announcing the suspension of face-to-face final exams and student services. As much as possible, College operations will be moving to alternative service delivery models (email, teleconferencing, Skype and other tools). She thanked everyone for their support.

### 9.3 Report from the Vice President, Academic & Provost

S. Dench spoke on behalf of the VP, Academic & Provost. The College's Pandemic Response Team is meeting to stay as current as possible to provide faculty and students with daily communications. She was appreciative of everyone who has stepped up to share their knowledge and resources, as well as the offering of drop-in tech sessions and the creation of workshops on DC Connect.



S. Dench reported that the DQAB visit to review the CBA, Marketing program went well. She thanked all those involved for their consultation and participation in the review process. We now await the review panels' results in due course.

**9.4 Report from the Board Liaison**

No report.

**9.5 Report from the Secretary**

The next deadline for Agenda submissions for the April 20, 2020 meeting is Wednesday, April 8, 2020 at 3:00 p.m.

**9.6 Report from the Curriculum Committee**

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, April 8, 2020 at 9:00 a.m. Please remind your FECs of this date and time.

**9.7 Report from the Educational Excellence Committee**

No report.

**9.8 Report from the Committee on Admissions & Language Competency Standards**

No report.

**9.9 Report from the Committee on Educational Policies**

No report.

**9.10 Report from the Committee on International Education**

No report.

**10. OTHER BUSINESS**

There was no other business.

**11. NEXT MEETING**

Monday, April 20, 2020 at 9:00 am, New Westminster Campus, S4920 NW Boardroom and B2100 Coquitlam Campus.

**12. ADJOURNMENT**

**MOVED by A. Ataiza; SECONDED M. Westerman, that the meeting be adjourned.**

**The Motion was CARRIED.**

The meeting adjourned at approximately 9:55 a.m.



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Chair

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Secretary