



MINUTES OF A MEETING OF EDUCATION COUNCIL

**HELD MONDAY, MARCH 18, 2013 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Brian Chapell
Bruce Clarke (Ex-Officio)
Jenelle Davies
Kathy Denton
Iloradanon Efimoff
Gretchen Goertz
Todd Harper
Maria laquinta
Marina Kolar
Anne MacMillan (alternate for T. James)
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Lorne Patterson
Sanjin Ramovic
Graham Rodwell
Jenny Shin
Wesley Snider
Brian Thomas-Peter
Cathy Tremblay
Kate Yoshitomi
Jo-Anne Bilquist (Recorder)

Regrets:

Ted James (Ex-Officio)
Debbie McCloy
Silvia Wilson

Guests:

Bruce Hardy
Tracy Ho (DSU)
David Moulton
Sue Nicholson
Tricia Rachfall

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered.

3. APPROVAL OF MINUTES

The February 18, 2013 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

a) Curriculum Committee Recommendations

Curriculum Committee Chair T. Harper advised that he included an attachment to this month's memo due to the fact that the Bachelor of Performing Arts Consortium (BPAC) courses follow the BCCAT template for their curriculum

guidelines, and as such, he was unable to list the requisite letter changes. The collaborative program uses the alternate template as agreed upon by the four institutions involved in the consortium.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by W. Snider; SECONDED by M. Kolar, THAT Education Council approve the submitted guidelines for: BPAC 4000, 4001, 4002, 4003, 4004, 4005, 4006, and 4007; ENGL 2101, 2107, and 2112; OADM 1303; BHIN 1340; and **that Council approve the withdrawal requests for:** ENGL 2316, 2317, and 2319; BUSN 1315, 2251, 2337, 3437, and 4405; and FINC 4405.

The Motion was CARRIED.

4.2 Program Revision: Child and Youth Care Degree Program

The Chair welcomed Bruce Hardy to speak to this item.

The Chair asked if Council had any further feedback or questions regarding this item.

There being no further discussion,

MOVED by T. Harper; SECONDED by G. Rodwell, THAT Education Council approve the proposed revisions to the Child and Youth Care Degree Program.

The Motion was CARRIED.

4.3 EASL and English Upgrading Reductions

The Chair noted that following lengthy and thoughtful discussion at the Board meeting and their response that the reductions did not fall under the Planned Change policy, SMT wished to have further discussion and feedback from Education Council regarding the reductions.

The Chair summarized written feedback submitted by EASL and ENGU departments, outlining their concerns. Various Council members offered their perspectives, many of them echoing the concerns brought forward by the affected departments.

A Council member queried about the status of the request to clarify the Planned Change Policy. The President advised that the Board will be reviewing the policy as well as collecting policies from other institutions for reference.

The Chair noted that all the feedback has been heard by the President and VP Academic, and the Chair will also summarize feedback to pass along more formally. Scott advised that the concerns have been heard, and SMT will have further discussion around this issue.

4.4 Memo re Education Council vs University Senate

This item was postponed to next meeting due to time constraints.

5. NEW BUSINESS

5.1 Bylaw Variance: Timing of Chair/Vice-Chair Elections

The Chair noted that the bylaws specify that Education Council elections will take place in May; the request is for a variance to hold the elections at the April meeting so that the new incoming Chair will have more time to prepare for their role. The variance has been granted several times in the past, and the Chair noted that perhaps the bylaws could be updated.

The Chair/Secretary will contact all incoming Council members about election procedures.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by T. Harper; SECONDED by C. Tremblay, THAT Education Council approve the requested bylaw variance regarding the timing of Education Council Chair/Vice-Chair elections.

The Motion was CARRIED.

5.2 CBA Motion: Pre-requisite Grades

The Chair welcomed David Moulton to speak to this item.

David briefly outlined the concerns of the CBA FEC of apparent discrepancies in the application of policies and practices between domestic programs and international programs taught at partner schools.

It was noted that the CBA Faculty is currently undergoing a review of pre-requisites. Additionally, it was noted that there is a gap in the Grading Systems Policy, as there is no language to specify that a minimum of C- is needed for a pre-requisite. That requirement is clearly stated in the calendar, and has been the practice at the College.

The Chair put forward a suggestion that the Grading Systems Policy could be forwarded to the Policy Sub-committee with a request to insert the C- requirement. The issue of paralleling local policy and practice with international offerings can be forwarded to the International Education Sub-committee, asking them to provide some policy language for clarification.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by C. Tremblay; **SECONDED** by L. Patterson, **THAT** Education Council refer the Grading Systems Policy to the Policy Sub-committee and the paralleling issue to the International Education Sub-committee.

The Motion was **CARRIED**.

5.3 Certificate for Academic Foundations: A Pathway to Bachelor of Therapeutic Recreation

The Chair welcomed Tricia Rachfall to speak to this item.

Tricia advised that, in keeping with the strategic goal for learner pathways, the Therapeutic Recreation program has developed this format with a sampling of TR courses as well as the general courses in the pathway option. She noted that direct entry into the program allows for completion in 4 years. With the academic foundation pathway, after the first year students can apply for entry into the program, though it isn't guaranteed, and can also complete within 4 years as no additional credits would be required. Courses are not necessarily listed as year by year, so flexibility in moving courses is in place.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

5.4 Program Requirements: Bachelor of Science in Nursing

The Chair welcomed Sue Nicholson to speak to this item.

The Chair advised that the sub-committee reviewed these requirements and made suggestions, which are reflected in this document.

Lengthy discussion of the requirements followed. Suggestions were given for clarifying language with regard to the C+ requirement, as well as the math assessment and consequences of failure to meet the 100% requirement. Concern was also raised about the maximum failures allowed, and whether this is overly rigorous. A suggestion that withdrawals should be treated separately from failures was also made.

Sue thanked Council for their helpful feedback. The Chair advised that Council members can share this version with their constituents, noting that further adjustments may be made as a result of Council's feedback.

ACTION: Please refer this item to your constituency groups for consideration of approval at the April meeting.

5.5 Budget 2013/2014

The Chair noted that the Budget newsletter will be sent to the College community on Friday, March 22. Due to timing, Education Council will have only one

discussion regarding the proposed budget, and will formulate advice at our April meeting. She encouraged Council to watch for the newsletter, to discuss with constituents, and to attend one of the forums on April 12th if possible.

A Council member expressed concern about the timing of the forum from a student perspective. The Chair noted that SMT had heard those concerns; however there were no other available dates. She encouraged Student Reps to communicate with their peers and share the information. SMT will attend the forums.

6. REPORTS

6.1 Report from the Chair

The Chair advised that the Memo to the Board Chair, as well as his response, were included in the agenda package. She again echoed that the request was taken seriously and thoughtfully, and noted that she is appreciative of the respectful co-governance relationship we have at the College.

The Chair congratulated re-elected EdCo members, noting there are still two faculty positions and one student position to be filled.

6.2 Report from the President

S. McAlpine reported that Vicki Shillington is the new Associate Vice President of Human Resources, effective last week. As well, Guangwei Ouyang is now Vice President of International Education and Strategic Partnerships, reporting to the President, and Kathy Denton is Vice President Academic and Provost. Congratulations to all.

6.3 Report from the Vice President, Academic

K. Denton reported that there will be a site visit by DQAB on March 26 with regard to the Psychology Degree. She advised that the Nursing Program has experienced another delay due to the appointment of a new Minister.

6.4 Report from the Board Representative

There was no report.

6.5 Report from the Secretary

The Secretary asked Council members to look at the Draft Meeting Schedule in their packages and to give her any feedback with regard to the tentative dates.

6.6 Report from the Curriculum Committee

There was nothing further to report.

6.7 Report from the Educational Excellence Committee

There was nothing further to report.

6.8 Report from the Committee on Admissions and Language Competency Standards

There was no report.

6.9 Report from the Committee on Educational Policies

There was no report.

6.10 Report from the Committee on International Education

G. Rodwell apologized to Council for not submitting a written report. He advised that the Committee had met for a second time, and are continuing to formulate a work plan, in line with the Terms of Reference, and to work on policy and process of affiliation agreements and block transfer. He reported that they would like to have something to Council for discussion and motion this year.

7. OTHER BUSINESS

7.1 Education Council Meeting Schedule for 2013/2014

The Secretary asked that Council members review the tentative meeting dates and forward any feedback directly to her.

8. NEXT MEETING

Monday, April 15, 2013 at 9:00am in the Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED by C. Tremblay; SECONDED by D. Anderson, that the meeting be adjourned.

The meeting adjourned at approximately 11:00 am.

Chair

Secretary