



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, JUNE 16, 2014 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Kathy Denton
Brenna Gray
Todd Harper (Chair)
Anna Helewka
Sandra Hochstein
Katrinya Koenig
Barbara Leighs
Jasmine Nicholsfigueiredo (Vice Chair)
Lorne Patterson
Catherine Sales
Jenny Shin
George Stroppa
Richard Tardif
Brian Thomas-Peter
Andria Wrench

Manjit Mandher (Recorder)

Regrets:

John Fleming
Scott McAlpine (*Ex-Officio*)
Doug Simak
Kyle Vuorinen (*Ex-Officio*)
Hailea Williams

Absent:

Madison Paradis-Woodman

Guests:

Mark Elliot
Bruce Hardy
Les Marshall
Brian Parker
Geri Paterson
Tricia Rachfall
Brian Sugg

2. APPROVAL OF THE AGENDA

The Chair noted an addition to the Agenda, item 5.7 Memo to EdCo regarding a request from the Registrar's office.

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

3. APPROVAL OF MINUTES

The May 12th, 2014 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

a) Curriculum Committee Recommendations

Council Chair thanked the Curriculum Committee for the volume of work accomplished over the year, noting there were 281 curriculum guidelines approved.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by B. Thomas-Peter; SECONDED by R. Tardif, THAT Education Council approve the submitted guidelines for: ACCT 4520; BUSN 2420, 3720, 4460; CMNS 2200; CSIS 1175, 1275, 1280, 2200, 2260, 2280, 2300, 3280 3540; ENGL 3139, 3149, 3180; OADM 1222, 1240, 1245, 1256, 1265, 1325, 1345, 1356; STGE 1222; and approve the withdrawal request for: ENGL 3190.

The Motion was CARRIED.

4.2 Credential Recommendation: Advanced Certificates – Computing Science and Information Systems

The Chair noted that this item is related to an approval at the January Education Council meeting. The Computing Science and Information Systems proposal indicated that the current certificate would no longer be offered at an “as yet undetermined date”; that date has now been set and Council can make a recommendation to the College Board.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed recommendation.

MOVED by A. Helewka; SECONDED by K. Koenig, THAT Education Council recommend that the College Board withdraw the credential Computing Science and Information Systems Certificate, effective May 30, 2015.

The Motion was CARRIED.

5. New Business

5.1 Program Revision: Bachelor of Therapeutic Recreation (Motion to Short-cycle; Motion to Approve)

Geri Paterson and Tricia Rachfall were welcomed to speak to this item.

Geri advised that the proposed revision is to create an additional pathway into the current Bachelor of Therapeutic Recreation program. The proposal answers a request from the field for more degree graduates, as noted at an advisory committee meeting. Many students currently in the diploma program have degrees. Geri noted that this is not a new admission category; it is essentially a block transfer, taking advantage of the existing 3rd year access pathway.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed revision.

MOVED by C. Sales; SECONDED by K. Koenig, THAT Education Council approve the creation of an advanced credit entry for degree holders as part of

the 3rd Year Access Pathway to fulfill the requirements of the Bachelor of Therapeutic Recreation degree.

The Motion was **CARRIED**.

5.2 Program Revision: PDD Hospitality Marketing (Motion to Short-cycle; Motion to Approve)

The Chair welcomed Mark Elliott to speak to this item.

Mark advised that this revision to the PDD was necessitated by the change to the Diploma that was approved in March, where Hospitality courses were assigned to the Marketing and Business area of the Faculty. This is a housekeeping item to align with that approval.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed revision.

MOVED by J. Shin; SECONDED by G. Stroppa, THAT Education Council approve the proposed changes to the Post Degree Diploma in Hospitality Management.

The Motion was **CARRIED**.

5.3 Concept Paper: PDD Global Banking and Economics (Information Only)

The Chair welcomed Les Marshall to speak to this item.

Les noted that he had been approached to develop a PDD relating to international banking, so that students can become more marketable in our current global economic system. He advised the concept paper has been approved by the Economics department as well as the FEC.

Responding to a query regarding whether a student could use courses already taken to complete the PDD, it was noted that the specifications would have to be structured to comply with existing policy. Additionally, it was noted that the nature of a PDD is that a student must have already attained a degree; the program would not be available to diploma students.

ACTION: Please refer this item to your constituency groups and forward feedback directly to Les Marshall.

5.4 Program Revision: CYC Degree (Motion to Short-cycle; Motion to Approve)

The Chair welcomed Bruce Hardy to speak to this item.

Bruce noted that this revision to intake processes follows prior approval of combining the diploma and degree programs into a 4 year degree with potential exit in 2nd year. Changes include reducing the number of volunteer hours required, as well as raising the minimum age of students entering the program in order to increase retention. B.

Thomas-Peter also noted that in some cases there is a minimum age requirement for practicum placements.

Bruce also responded to queries regarding the subjective nature of the mandatory selection orientation session. He advised that students are scored on their resume and their personal presentation; they are ranked on criteria including experience, academics and suitability. The requirements are made clear to students, including exit requirements such as English courses.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed revision.

MOVED by K. Koenig; SECONDED by C. Sales, THAT Education Council approve the proposed changes to the Child and Youth Care Degree program.

The Motion was CARRIED, with one abstention.

5.5 Program Proposal: International Business Management (Notice of Motion)

The Chair welcomed Brian Sugg to speak to this item.

Brian advised that this is the first of a three phase process to have a PDD, a diploma and eventually a Bachelor of Business Administration degree in global business management.

The PDD is aligned with the Forum for International Trade Training (FITT), with graduates qualifying themselves to also receive a Certified International Trade Professional (CITP) designation. He noted that there are very few other schools that can receive the designation from the Forum.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

5.6 Program Proposal: Specialization in Business Law (Notice of Motion)

The Chair invited Brian Parker to join Brian Sugg for this item.

Brian Sugg noted that this specialization utilizes new business law courses that have been developed in the Faculty. Brian Parker advised that the Law Society of BC has been concerned for some time about the cost of legal services for individuals and corporations, and is interested in programs such as this so that students can be trained to provide some legal advice in a cost effective way. He added that it will be made clear in the calendar description that students taking this specialization will not be qualified to practice law in BC. He also noted that although the field of business law is growing in popularity, there is no one in the province doing anything of this nature; this proposal creates no additional cost as courses are already in place.

ACTION: Please refer this item to your constituency groups for consideration of approval at the September meeting.

5.7 Registrar's Request – Program Admission During BCTF Work Stoppage

The Chair referred Council members to the Memo distributed at the start of the meeting, requesting to approve the endorsement of a statement from the British Columbia Registrar's Association in the event of significant work stoppage on the part of the British Columbia Teacher's Federation. The statement indicates that post-secondary institutions will work with students to ensure their admission to programs is not negatively affected.

The Chair advised that a similar statement had been endorsed during a similar situation in past years, thus a precedent has been set.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed motion.

MOVED by S. Badanic; SECONDED by C. Sales, THAT Education Council approve the endorsement of the BC Registrar's Association statement.

The Motion was CARRIED.

6. REPORTS

6.1 Report from the Chair

- a) May Report to the College Board
- b) Annual Report

The Chair noted the above items included in the package, indicating that the Annual Report is a summary of Council's activities through the year. He thanked Council for re-electing him for another term, and advised that he will be contacting Council members during the summer to confirm sub-committee placements.

6.2 Report from the President

K. Denton reported in S. McAlpine's absence. She advised that work is underway on the Strategic Planning process, although it has unfolded in a much slower manner than initially anticipated. She noted that Forums will take place, providing a further venue for discussion.

6.3 Report from the Vice President, Academic & Provost

K. Denton reported that a panel representing the Degree Quality Assessment Board (DQAB) visited the College in early June regarding the Criminology degree proposal. This panel will make their recommendation to DQAB, who will then consider the proposal and make a recommendation to the Ministry. She noted that the visit went extremely well, and that the Ministry has decided to add a July meeting to accommodate our proposal, so a decision is expected during the summer.

6.4 Report from the Board Representative

As Board Representative Mark Darville has stepped down from the College Board to accept a job opportunity out of province, there was no report. A new Board Representative will be appointed in the Fall.

6.5 Report from the Secretary

J. Bilquist was filling in for EdCo Secretary M. Mandher; there was no report.

6.6 Report from the Curriculum Committee

B. Gray advised that the Committee's Annual Report was attached. She noted that the deadline for the first Curriculum Committee meeting in the Fall is September 2nd. She added that the deadlines are becoming increasingly firm, and noted that if departments want changes implemented in January, the CGs must be submitted for September approval.

As well, Brenna advised of a glitch in Curriculum Navigator that is being remedied; she noted that although a printed pdf version of a submission might be compromised, the screen version is correct.

6.7 Report from the Educational Excellence Committee

A. Helewka noted that a revised Annual Report has been made available. She indicated the Committee would like to meet with the EdCo Chair to discuss some difficulties they encountered. The Chair agreed to meet.

6.8 Report from the Committee on Admissions & Language Competency Standards

The Committee's annual report was included in the Agenda package; there was no additional report.

6.9 Report from the Committee on Educational Policies

The Committee's annual report was included in the Agenda package; there was no additional report. The Chair thanked Committee members for their work.

6.10 Report from the Committee on International Education

The Committee's annual report was included in the Agenda package; there was no additional report.

7. OTHER BUSINESS

The Chair thanked all Council members for their service and contributions through the year; for making his job easier by coming to meetings well-prepared for discussions. He also thanked Tracey Ho of the Douglas Student's Union for her attendance at meetings.

8. NEXT MEETING

Monday, September 15th, 2014 at 9:00 am in the Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED BY K. Koenig; SECONDED by S. Hochstein, that the June 2014 meeting of Education Council be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 10:30 am.

Chair

Secretary