



Douglas College

**MINUTES OF A MEETING OF EDUCATION COUNCIL**  
**Held Monday June 18, 2007 at 2:30 pm**  
**New Westminster Campus, Boardroom**

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1. ROLL CALL:

**Members Present:**

Graeme Bowbrick (Vice-Chair)  
Marilyn Brulhart  
Sebastian Bubrick  
Jan Carrie  
Kathy Denton  
Anne Gapper (Acting Recorder)  
Gerry Gramozis  
Leon Guppy  
Bruce Hardy  
Sean Hibbitts  
Ted James  
Ann Kitching (Ex-Officio)  
Jan Lindsay (Acting for S. Witter)  
Les Marshall  
Elizabeth McCausland  
Debbie McCloy  
Susan Meshwork (Chair)  
Colleen Murphy  
Jacqueline Smith  
Teryl Smith

**Regrets:**

Dianne Hewitt  
Trish Angus (Ex-Officio)  
Susan Witter (Ex-Officio)

**Absent:**

Inderjit Gill

**Guests:**

Rosilyn Coulson  
Eric Hannan  
Julian Gardner  
Amanda Hardman  
Joe Ilsever  
Ralph Lake  
Lorna McCallum  
Michael McPhee  
Brenda Walton (Acting for T. Angus)  
Titus Yip

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2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Chair asked members to approve a fluid agenda. Council agreed.
3. APPROVAL OF THE MAY 14, 2007 MINUTES:  
The minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Opportunities Enabled Program Revision

R. Coulson was invited to the table to speak to this item and there being no further discussion.

**MOVED by C. Murphy; SECONDED by M. Brulhart**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following revision to the Opportunities Enabled Program: replace ITEC 1320 Accounting Procedures with ITEC 1065 (Logic and Design)**

**The Motion was CARRIED.**

4.2 Bachelor of Business Administration Degree Program Revision

R. Coulson and J. Ilsever were invited to the table to speak to this item and there being no further discussion.

**MOVED by B. Hardy; SECONDED by D. McCloy**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following revisions to the Bachelor of Business Administration degree: BUSN 4470 by BUSN 4275; BUSN 4470 will be redesigned, called BUSN2275 and offered in second year; FINC 3380 MARK 3500; CISY 3580, CISY 3690, ECON 3300, ECON 4412 will be added as possible upper level electives; and BUSN 4500 will be added as an exit requirement.**

**The Motion was CARRIED.**

4.3 Certificate in Communications - Program Proposal

L. McCallum and A. Hardman were invited to the table to speak to this item. T. Smith asked for clarification on Appendix II of the documentation. She asked if the 3 credits of 1<sup>st</sup> year Arts should be 1<sup>st</sup> year English and also if that 18 credits in Arts should read 18 credits in 2<sup>nd</sup> year Arts. It was decided that this Appendix did not form part of the Certificate Program proposal but was an example of how students might complete electives and therefore was not relevant to the Program approval.

**MOVED by J. Smith, SECONDED by E. McCausland**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the program Certificate in Communications.**

**The Motion was CARRIED.**

**MOVED by E. McCausland; SECONDED by T. Smith**

BE IT AND IT WAS RESOLVED:

**THAT Education Council recommend the College Board establish the credential Certificate in Communications.**

**The Motion was CARRIED.**

The Chair took the opportunity to thank Amanda Hardman for all her hard work on the Curriculum Committee along with E. McCausland.

4.4 **Certificate in Modern Languages - Program Proposal**

L. McCallum and R. Lake were invited to the table to speak to this item. L. McCallum referred to her memo of June 7, 2007 which included a more generic example of how the Certificate would relate to the requirements of the Associate Degree.

There being no further discussion.

**MOVED by G. Gramozis; SECONDED by C. Murphy,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the program Certificate in Modern Languages.**

**The Motion was CARRIED.**

**MOVED by J. Smith; SECONDED by T. James,**

BE IT AND IT WAS RESOLVED:

**THAT Education council recommend the College Board establish the credential Certificate in Modern Languages.**

**The Motion was CARRIED.**

4.5 **Associate of Arts Degree in Intercultural and International Studies - Program Revision**

L. McCallum and M. McPhee were called to the table to speak to this item. M. McPhee explained that after discussion with the Economics Department, three economics courses had been added as recommended electives. These are ECON 1110 (Economic History), ECON 1125 (Economic Thought) and ECON 2460 (Environmental Economics). On behalf of the Economics Department, L. Marshall expressed how pleased

they were with the changes and thanked M. McPhee for the flexibility he had shown in accommodating his department.

**MOVED by J. Smith; SECONDED by L. Guppy,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the proposed changes to the Associate of Arts Degree in Intercultural and International Studies (as per attached Appendix I)**

**The Motion was CARRIED.**

- 4.6 Bachelor of Performing Arts (Consortium) Degree - Program Proposal  
L. McCallum was invited to the table to speak to this item. L. Guppy inquired if the proposal satisfied the breadth requirements and asked if any of the courses taken outside of the faculty included science courses. L. McCallum responded that breadth requirements were met and that there are no requirements for Science courses in the proposed degree program. J. Lindsay pointed that the breadth requirements required courses be taken out of the discipline, not necessarily the faculty. The Chair clarified that the Applied Degree Standards Committee had reviewed the proposal and had recommended that Education Council approve the Degree program as submitted.

There being no further discussion.

**MOVED by C. Murphy; SECONDED by K. Denton**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the program Bachelor of Performing Arts developed by the Partner Colleges: Capilano College, Douglas College, Langara College and Vancouver Community College.**

**The Motion was CARRIED.**

**MOVED by S. Hibbitts, SECONDED by E. McCausland**

BE IT AND IT WAS RESOLVED:

**THAT Education Council recommend the College Board establish the credential Bachelor of Performing Arts.**

**The Motion was CARRIED.**

The Chair confirmed that the Bachelor of Performing Arts had been approved by the Education Council at all other three institutions.

- 4.7 Affiliation Agreements  
There being no discussion.

**MOVED by T. James; SECONDED by J. Smith**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve affiliation agreements with the Pacific Language Institute, ELS Language Centres and Education First International.**

**The Motion was CARRIED.**

- 4.8 Policy Items/Issues  
T. James was asked to speak to this item. He explained that the Policy Sub-committee was recommending some minor changes to the new language that was approved recently by Education Council when it amended the Grading Systems Policy.

T. James explained that extensive changes had been made to the Program Approval Process - Continuing Education and Contract Training (Non Credit) Certificate Program Policy in order to clarify the process of approval of Continuing Education programs.

**ACTION: Please take this to your constituencies for feedback and consideration of Motions to Approve at the September 17, 2007 Education Council meeting.**

- 4.9 Admissions and Language Competency Committee Recommendations  
M. Brulhart requested that under (B) English Exit Requirement for the Bachelor of Performing Arts that the word 'minimum' be added to read "... must have a minimum grade of C - ..."

There being no further discussion.

**There was unanimous consent to short-cycle a motion to approve the Admissions and Language Competency Committee recommendations as amended.**

**MOVED by M. Brulhart, SECONDED by J. Smith,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the admission requirements for the proposed Bachelor of Performing Arts Degree as amended.**

**The Motion was CARRIED.**

4.10 Curriculum Committee Recommendations

The Chair advised that PNUR 1170 should be added to the two PNUR courses on the Curriculum Committee recommendation document that were to be withdrawn. The Chair further advised that PNUR 1261, PNUR 2361, PNUR 2461, PNUR 4561 and PNUR 4646 should be taken off the list of recommended revisions entirely. It was noted that these guidelines had typographical errors only and that the Registrars office would correct the errors. The corrections do not require EDCO approval. D. McCloy noted that there was a typographical error in the submitted Curriculum Committee documentation and that CHDA 1369 should be changed to CHDA 1360.

There being no further discussion.

**There was unanimous consent to short-cycle a motion to approve the Curriculum Committee recommendations as amended.**

a) **MOVED by J. Carrie; SECONDED by C. Murphy,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following new and revised guidelines: CYCC 2211, CYCC 3340, CYCC 3341, INTR 1142, INTR 1145, INTR 1175, INTR 1221, INTR 1225, INTR 1275, INTR 1280, INTR 2300, INTR 2310, INTR 2320, INTR 2375, INTR 2400, INTR 2420, INTR 2440, INTR 2475, FINC 4420, FINC 4360, CHDA 1111, CHDA 1216, CHDA 1217, CHDA 1360, NURS 1200, NURS 1210, NURS 2110, NURS 2200, NURS 3191, HUMS 1101, LGST 2210, PHIL 3125, PHIL 4205, POLI 2201, SOCI 3345, ENGL 2310, ENGL 2313, ENGL 2314, ENGL 2315, ENGL 2316, ENGL 2317, ENGL 2319, ENGL 2328, STSU 1105; and withdraw PNUR 1170, PNUR 1340, PNUR 1344**

**The Motion was CARRIED.**

b) **MOVED by E. McCausland; SECONDED by D. McCloy,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following new courses for the Bachelor of Business Administration: BUSN 4275 and BUSN 4500.**

**The Motion was CARRIED.**

c) **MOVED by G. Gramozis; SECONDED by J. Smith,**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the following new courses for the proposed Bachelor in Performing Arts (Collaborative): BPAC 4000, BPAC 4001, BPAC 4002, BPAC 4003, BPAC 4004, BPAC 4005, BPAC 4006 and BPAC 4007.**

**The Motion was CARRIED.**

- d) **There was unanimous consent to short-cycle a motion to approve the Curriculum Committee recommendations for the courses for the proposed Bachelor of Applied Music.**

**MOVED by J. Smith; SECONDED by T. Smith**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve the submitted new courses for the Bachelor of Applied Music (as attached - Appendix II).**

**The Motion was CARRIED.**

5. NEW BUSINESS

5.1 Development of Academic Freedom Policy - Request for referral to Policy Committee

J. Lindsay spoke to the need to develop an Academic Freedom Policy. She explained that there were two impetuses. One was that the Degree Quality Assessment Board's requirements had changed. The new guidelines state that "The institution has satisfactory policies pertaining to faculty that address such issues as the protection of academic freedom". The other stemmed from the last round of negotiations with the Douglas College Faculty Association. As other colleges were beginning to develop academic freedom policies, she stated that she felt it was important for Douglas College to look at this also. J. Lindsay confirmed that she had resources available to help with the development of such a policy.

L. Guppy inquired if the College would be developing an intellectual property policy, J. Lindsay confirmed that the College would be looking at this and that it would be a separate policy.

**There was unanimous consent to a Motion to refer the development of an Academic Freedom Policy to the Policy Sub-committee for review and recommendation to Education Council.**

- 5.2 Request for a Revision to the *Credentials Awarded at Douglas College Policy* - Request for referral to the Policy Committee  
K. Denton had submitted proposed revisions to the Credentials Policy to provide an efficient way to prescribe general requirements to achieve discipline designations for Douglas College associate degrees. She explained that creating discipline-specific associate degrees would enable students to be recognized for achieving emphasis in a chosen area. She also added that the BC Education Planner provides more prominent and immediate exposure to information about where to study a given academic subject when the subject is captured in the title of a credential than when it is merely part of a ‘university transfer’ program. She gave the example of using the Education Planner to search for places to study Sociology in B.C., Douglas College is currently listed on the last page of the results (item 23 out of 28).

**There was unanimous consent to a Motion to refer the proposed revisions to the Credentials Awarded at Douglas College Policy to the Policy Sub-committee for review and recommendation to Education Council.**

- 5.3 Request for a Revision to the *Credentials Awarded at Douglas College Policy* - Request for referral to the Policy Committee  
J. Gardner was invited to the table to speak to this item. He explained that the Continuing Education and Contract Training Committee was requesting that the credential “Training Group Certificate” (which is referred to in the proposed revised Program Approval Process - Continuing Education and Contract Training (Non Credit) Certificate Programs) be added to the Credentials Awarded at Douglas College Policy.

**There was unanimous consent to a Motion to refer the proposed revisions to the Credentials Awarded at Douglas College Policy to the Policy Sub-committee for review and recommendation to Education Council.**

- 5.4 Request for Revision to the *Grading Systems Policy* - Request for referral to the Policy Committee  
B. Walton was asked to speak to this item. She explained that T. Angus was requesting the grading information which is included in the calendar be included in the Grading Systems Policy. T. James requested that the specific proposed revisions be forwarded to him by T. Angus.

**There was unanimous consent to a Motion to refer the proposed revisions to the Grading Systems Policy to the Policy Sub-committee together with the specific proposed revisions from T. Angus, for review and recommendation to Education Council.**



- 5.5 Request for Revision to the Program Approval Policy - New or Revised Degree Programs - Request for referral to the Policy Committee  
K. Denton introduced proposed revisions to the Program Approval Policy - New or Revised Degree Programs which are less specific around the curriculum framework for degree programs.

**There was unanimous consent to a Motion to refer the proposed revisions to the Program Approval Policy - New or Revised Degree Programs to the Policy Sub-committee for review and recommendation to Education Council.**

- 5.6 Reorganization of the College Professional Development Reporting Structure  
The Chair explained that this document was a proposed revision to the reporting structure of the College Professional Development program. She further explained that organizational restructuring is governed by the Board Planned Change Policy and when an organizational structural change occurs that has relevance to the Education Council mandate, it would come to Education Council for discussion. The Chair clarified that this administrative organizational change had very limited relevance to the Education Council mandate but it was on the agenda for discussion of any elements of the proposed changes that did have relevance to the Education Council mandate.

There were many concerns about the time frame for discussion of this document. It was expressed that constituency discussion would not likely take place until well into September which would not give members enough time to gather and organize feedback before the September Education Council meeting.

**MOVED by M. Brulhart; SECONDED by S. Hibbitts**

BE IT AND IT WAS RESOLVED:

**THAT Education Council requests an extension until the October 15, 2007 Education Council meeting to provide feedback on the reorganization of the College Professional Development Reporting Structure.**

**The Motion was CARRIED.**

- 5.7 Bachelor of Applied Music Degree - Program Proposal  
L. McCallum and E. Hannan were invited to the table to speak to this item. L. McCallum explained that they were requesting this program proposal be short-cycled for approval because the Department wanted to offer the third year of the degree in the Fall, 2008. She stated that they wanted to get the external approval process started as soon as possible and as the Degree Quality Assessment Board/Ministry of Advanced Education's process was uncertain after the Campus 2020 Report, they did

not want to risk any delays in degree approvals for the College. She further explained that this degree completes the cycle of degree development as listed in the Academic Plan. J. Lindsay endorsed L. McCallum's statements and said she felt it was wise to move forward as quickly as possible. It was her experience with the Ministry that processes were slow during the summer which meant that the Degree Quality Assessment Board site visits were also delayed.

**There was unanimous consent to short-cycle a motion to approve the Bachelor of Applied Music Degree program proposal.**

A. Kitching inquired as to how many students were anticipated to start the program and was it viable for the 4<sup>th</sup> year? E. Hannan explained that the program was based on 15 students per stream, there being 2 streams. The department has surveyed industry, high schools and both current and past students of Douglas College and felt the program was viable, especially as it was very unique.

L. Guppy reported that he had heard that legislation may be introduced which would be removing the 'Applied' from Degrees, the Chair stated that this was a recommendation only at this point. E. Hannan responded that the focus was to prepare students for work on completing the program and cited the new music degree at Vancouver Community College, Bachelor of Applied Music, as a precedent. J. Lindsay added that the Degree Quality Assessment Board site visit panels may make recommendations on nomenclature and the College would have to respond to this if necessary at that time.

In response to a question as to why the 2<sup>nd</sup> year courses are not included in the submitted document, E. Hannan explained the 1<sup>st</sup> year courses are included because there had been some changes and more class instruments had to be made available. The Diploma program will not change and students will have to complete this before commencing the 3<sup>rd</sup> year.

L. Guppy asked if it was normal to have 12 credits in English and inquired if this satisfied the breadth requirements. E. Hannan explained that the program had been set up this way as this was a requirement to enter UBC. The Chair confirmed that the Applied Degrees Standards Committee had reviewed the breadth requirements and recommended that Education Council approve the Degree program as submitted.

There being no further discussion.

**MOVED by S. Hibbitts; SECONDED by E. McCausland,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve the program Bachelor of Applied Music.**

**The Motion was CARRIED.**

**MOVED by M. Brulhart; SECONDED by J. Smith,**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council recommend the College Board establish the credential Bachelor of Applied Music.**

**The Motion was CARRIED.**

- 5.8 Sports Science Program - Program Revision - Name Change  
There being no discussion.

**There was unanimous consent to short-cycle a Motion to Approve a program revision to the Sports Science Program.**

**MOVED by G. Gramozis; SECONDED by K. Denton**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council approve that the name of the Sports Science Diploma Program be changed to Diploma in Sport Science.**

**The Motion was CARRIED.**

**BE IT AND IT WAS RESOLVED:**

**THAT Education Council recommend the College Board approve that the Diploma in Sports Science name be changed to Diploma in Sport Science.**

**The Motion was CARRIED.**

- 5.9 Financial Markets and Investment Management Diploma Program - Program Revision  
L. Marshall explained that his department was requesting this item be short-cycled because the changes were minor and Douglas College's partners in Shanghai wanted to teach this new course as early as January. He confirmed the Diploma is only taught in Shanghai and Harbin.

**There was unanimous consent to short-cycle a Motion to Approve a program revision to the Financial Markets and Investment Management Diploma Program.**

**MOVED by K. Denton, SECONDED by J. Smith**

BE IT AND IT WAS RESOLVED:

**THAT Education Council approve a revision to the Financial Markets and Investment Management Diploma Program to offer FINC 4420 as an alternative to FINC 3370.**

**The Motion was CARRIED.**

6. REPORTS

6.1 Report from the Chair

The Chair advised Council that the Grading Systems Policy and the Withdrawals, Course and Status Changes Policy had been updated online and asked Members to pass that information on to instructors in their faculties and Departments.

The Chair reported that she was in the process of revising the Program Approval Consultation and Development Control Sheets to bring them in line with the current policies. The current forms do not align with the policy but she advised that she had made temporary minor changes to clarify the process somewhat because many faculty were unclear about how to use them as they are. The Chair clarified that more permanent revisions would be brought to Council for approval in the Fall.

A. Kitching requested the Chair forward her annual report to the Board for their information.

The Chair expressed thanks for all their hard work to the Council Members who were leaving; J. Carrie, L. Marshall and S. Hibbitts and J. Smith, the student members.

6.2 Report from the President

J. Lindsay, acting for the President advised Council that the President's Report had been distributed earlier that day. L. Marshall noted from this report that enrolment was down last year to 86.6% and asked what implications this had. J. Lindsay agreed that it was concerning that targets were not being met but she explained that the target is increasing at the same time as a lot of FTEs are being awarded to Douglas College. She stated that she is aware that colleges are vulnerable about having FTEs being taken away and the College was talking to the Ministry regarding this. B. Hardy inquired how Douglas College compared to other colleges in the Lower Mainland. J. Lindsay responded that it was difficult to obtain this information from other colleges but she felt that Douglas College was comparable to the other colleges.

6.3 Report from the Board Representative

There was no report

- 6.4 Report from the Secretary  
There was no report
- 6.5 Report from the Curriculum Committee  
The annual report was submitted.
- 6.6 Report from the Educational Excellence Committee  
The annual report was submitted.
- 6.7 Report from the Research Ethics Board  
The annual report was submitted.
- 6.8 Report from the Standing Committee on Admissions and Language Competency Standards  
A revised annual report was submitted.
- 6.9 Report from the Standing Committee on Educational Policies  
The annual report was submitted.

7. OTHER BUSINESS – For Information and Circulation

- 7.1 Revision to Administrative Policies
  - a) *Use of Douglas College Concourse/Atriums*
  - b) *Update of Advertising Policy & Bulletin Board Guidelines*Updates and revision to the above policies were provided for information and circulation.
- 7.2 BC Enrollment Patterns of Recent High School Graduates  
A Survey compiled by B. Cowin was provided for information and circulation.

8. ADJOURNMENT

The meeting was adjourned at 3.55 pm

Chair \_\_\_\_\_

Secretary \_\_\_\_\_

**APPENDIX I to Education Council Meeting Minutes of the June 18, 2007, Item 4.5****Recommended Program Revisions - Associate of Arts Degree – Intercultural and International Studies**

A list of the recommended required, relevant and recommended electives courses for the degree is included below.

**Required Courses**

These remain unchanged from the current requirements. They consist of:

- IDST 1103 Introduction to Intercultural/International Studies
- CMNS 1104 Foundations of Intercultural Communication or CMNS 1217 Multicultural Interpersonal Workplace Communication
- Two consecutive levels of Modern Languages courses

**Relevant Courses** (minimum of 6 courses chosen from the list below)

ANTH 1100 Introduction to Social and Cultural Anthropology  
 ANTH 1170 Anthropology in Developing Countries  
 ECON 1103 Globalization and the World Economy  
 ENGL 1102 Major Themes in Literature (designated section)  
 ENGL 2310 World Literature: Great Works in Translation (designated section)  
 GEOG 1100 Introduction to Human Geography  
 GEOG 2213 Social Geography  
 HIST 1103 Main Currents in World History: The Early 20<sup>th</sup> Century  
 HIST 1104 Main Currents in World History: The Later 20<sup>th</sup> Century  
 HUMS 1171 World Religions – Oriental  
 HUMS 1172 World Religions – Occidental  
 PHIL 1170 Philosophy and Religion  
 POLI 1103 Introduction to World Politics  
 POLI 2203 Current International Relations  
 POLI 2210 Introduction to Comparative Politics  
 SOCI 1145 Canadian Society  
 SOCI 2230 Ethnic Minorities

**Recommended Electives include:**

ANTH 1120 Native Cultures of BC  
 ANTH 1160 Canadian Native Cultures  
 GEOG 1160 Geography of BC  
 GEOG 1180 Geography of Canada  
 ECON 1110 Economic History  
 ECON 1125 Economic Thought  
 ECON 2460 Environmental Economics  
 ENGL 1101 Canadian Literature (designated section)  
 HIST 1113 Canada Before Confederation  
 HIST 1114 Canada After Confederation  
 HIST 2201 Europe, Renaissance to Enlightenment

HIST 2202 European History: From the French Revolution to the Great War  
HIST 2241 The United States Since 1877  
HIST 2250 Modern China: An Introduction  
HIST 2251 Modern Japan: An Introduction  
PHIL 1135 Asian Philosophy

**APPENDIX II to Education Council Meeting Minutes of the June 18, 2007,**  
**Item 4.10**

MUSC 3191: Music Pedagogy Seminar I: Comparative Approaches to Musicianship  
 MUSC 3291: Music Pedagogy Seminar II: Approaches to Instrumental and Vocal Pedagogy  
 MUSC 4191: Music Pedagogy Seminar III: Instructional Skills for Musicians  
 MUSC 4291: Music Pedagogy Seminar IV: Advanced Instructional Skills for Musicians

MUSC 3190: Performance Seminar I: Performance Issues  
 MUSC 3290: Performance Seminar II: Performance Repertoire  
 MUSC 4190: Performance Seminar III: Performance Practice  
 MUSC 4290: Performance Seminar IV: Analysis for Performance

MUSC 4189: Technology for Music Teaching I  
 MUSC 4289: Technology for Music Teaching II

PHYS 1106: Acoustics of Music  
 MUSC 3180: Audio Recording Techniques  
 MUSC 4180: Advanced Audio Recording  
 MUSC 3281: Sequencing and Synthesis  
 MUSC 4281: Advanced Sound Applications  
 MUSC 4182: Music Programming  
 MUSC 4183: Music for Film & Video  
 MUSC 4283: Music for Interactive Media  
 MUSC 4286: Final Technology Project  
 MUSC 3184: Professional Score Production  
 MUSC 3285: Studio Setup and Maintenance

PEFA 1139: Career Development for Musicians I  
 PEFA 1239: Career Development for Musicians II  
**\*Listed in the Binder as MUSC 4176 and 4276**

MUSC 3150: Private Lessons (Concentration) V  
 MUSC 3250: Private Lessons (Concentration) VI  
 MUSC 4150: Private Lessons (Concentration) VII  
 MUSC 4250: Private Lessons (Concentration) VIII

MUSC 3151: Private Lessons (Secondary) V  
 MUSC 3251: Private Lessons (Secondary) VI  
 MUSC 4151: Private Lessons (Secondary) VII  
 MUSC 4251: Private Lessons (Secondary) VIII



MUSC 1134: Chamber Ensemble I  
MUSC 1234: Chamber Ensemble II  
MUSC 2334: Chamber Ensemble III  
MUSC 2434: Chamber Ensemble IV  
MUSC 3134: Chamber Ensemble V  
MUSC 3234: Chamber Ensemble VI  
MUSC 4134: Chamber Ensemble VII  
MUSC 4234: Chamber Ensemble VIII

**\*These replace the “Small Ensemble” Courses in the binder (MUSC 3158-4258)**

MUSC 3110: Music Theory V: After 1900

MUSC 3170: Conducting I  
MUSC 3270: Conducting II

MUSC 4114: Instrumentation  
MUSC 4214: Orchestration

MUSC 3215: Language of Jazz I: Materials  
MUSC 4115: Language of Jazz II: Improvisation

MUSC 1165: Class Woodwinds I  
MUSC 1265: Class Woodwinds II

MUSC 1166: Class Voice I  
MUSC 1266: Class Voice II

MUSC 3125: Baroque Composer Study  
MUSC 3225: Classical Composer Study  
MUSC 3325: Romantic Composer Study  
MUSC 3425: Modern Composer Study  
MUSC 3525: Vocal Genre Study  
MUSC 3625: Instrumental Genre Study  
MUSC 3725: Genre Focus Study

**The following large ensemble courses are not in your binder, but are continuations of existing lower-level courses. Section Q (assessment) for these guidelines states that a higher level of skill will be expected of third- and fourth-year students:**

MUSC 3130: Concert Band V  
MUSC 3230: Concert Band VI  
MUSC 4130: Concert Band VII  
MUSC 4230: Concert Band VIII

MUSC 3131: Jazz Band V  
MUSC 3231: Jazz Band VI  
MUSC 4131: Jazz Band VII  
MUSC 4331: Jazz Band VIII