

DOUGLAS COLLEGE
MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, JUNE 14TH, 2004 AT 2:15 P.M. IN ROOM 5220
NEW WESTMINSTER CAMPUS

1. ROLL CALL

Members Present:

Trish Angus (Non-Voting)
Al Atkinson
Heather Barnes
Marilyn Brulhart
Laura Byrne (Vice Chair)
Rosilyn Coulson
Debra Flewelling
Kuros Gadareh
Ted James
Fran Johnson
Ann Kitching (Ex-Officio)
Susan Meshwork (Chair)
Elsie Neufeld
Arlene Patko
Brenda Pickard (Secretary)
Graham Rodwell
Janice Spencer
Susan Witter (Ex-Officio)

Regrets:

Kevin Barrington-Foote
Diana Christie
Colin Campbell

Guests:

Lee Chamberland
Jan Lindsay
Robert McGregor
Geri Paterson
George Stroppa
Peter Tong

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2. APPROVAL OF THE AGENDA: In order to accommodate the guests, the Chair asked members to move items 4.2, 4.3, 4.4, 5.1 and 5.2 to the top of the Agenda. The Agenda was approved as re-ordered.
3. APPROVAL OF THE MINUTES OF THE MAY 17TH, 2004 MEETING: The Minutes were approved as distributed.
4. BUSINESS ARISING FROM THE MINUTES
- 4.1 Standing Committee on Educational Policies:
- a) Educational Affiliations policy
There being no further feedback:

MOVED by H. Barnes; SECONDED by E. Neufeld,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Educational Affiliations policy.

The Motion was CARRIED.

b) Program Approval policy:

L. Byrne advised that her Faculty preferred to use the term “FEC” instead of “Faculty” in the two schemata. T. James advised members that discussion concerning this issue was held at the Policy Committee and VPAC and it was agreed to keep the term vague. He noted that FECs approve curriculum not credentials.

It was noted that the policy, as revised, reflects the changes in the College and Institute Act and legislation supersedes policies at all times.

MOVED by R. Coulson; SECONDED by F. Johnson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Program Approval policy.

The Motion was CARRIED. L. Byrne abstained for the record

c) Academic Dishonesty policy:

There being no further feedback:

MOVED by H. Barnes; SECONDED by E. Neufeld,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Academic Dishonesty policy.

The Motion was CARRIED.

4.2 Financial Services Management Diploma Program: In response to a question,

George Stroppa advised members that the Department was planning on offering the specialized courses in the Fall. He added that, if students have completed the first and second semesters prior to the Fall semester, students could graduate from this program as early as June 2005.

MOVED by E. Neufeld; SECONDED by H. Barnes,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Financial Services Management Diploma program.

The Motion was CARRIED.

- 4.3 Business Management Diploma Program; Business Administration Option; General Business Option: There being no feedback:

MOVED by R. Coulson; SECONDED by F. Johnson,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Business Management Diploma Program; Business Administration Option; General Business Option.

The Motion was CARRIED.

- 4.4 Accounting Certificate Program: It was noted that the revised program will commence in the Fall term.

MOVED by E. Neufeld, SECONDED by H. Barnes,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the revisions to the Accounting Certificate program.

The Motion was CARRIED.

- 4.5 Administration Policy - Faculty Emeritus: Several members noted there was positive feedback from their constituency groups.

MOVED by R. Coulson; SECONDED by F. Johnson,

BE IT AND IT WAS RESOLVED:

THAT Education Council support in principle the Faculty Emeritus policy.

The Motion was CARRIED.

- 4.6 Applied Degree Standards Committee: There was no report.
- 4.7 Admission and Language Competency Committee: There was no report.
- 4.8 Curriculum Committee Recommendations: S. Meshwork advised members that she Chaired this Committee in C. Campbell's absence.

There was unanimous consent to short-cycle the Curriculum Committee recommendations.

MOVED by S. Meshwork; SECONDED by E. Neufeld,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted curriculum guidelines for ACCT 3370; ACCT 3470; FINC 1230; FINC 2345; FINC 3305; FINC 3380; FINC 4430; FINC 4440; FINC 4450; FINC 4460; FINC 4495; SPSC 1311; SPSC 1312; SPSC 1313; SPSC 1314; SPSC 2322; SPSC 2324; SPSC 2325; HUMS 1171; HUMS 1172; PHIL 1101; PHIL 1121; PHIL 1122; PHIL 1123; PHIL 1152; PHIL 1201; PHIL 1280; PHIL 2360; SCIE 2207; SCIE 2307; SPSC 1151; EASL 0455; EASL 0345; EASL 0375; EASL 0445; EASL 0465; EASL 0365; EASL 0355 and CMPT 1102.

and,

THAT Education Council approve the withdrawal of CISY 470; CISY 680; OADM 252; OADM 261; OADM 355; OADM 365 and OADM 375.

The Motions were CARRIED.

5. NEW BUSINESS

- 5.1 Program revision - Environmental Sciences: The Chair invited Robert McGregor to speak to this item. Robert advised members that discussions regarding

revising the Associate Degree in Environmental Science have been ongoing since November of 2003. He noted the motivation for revising the program is to align the credential more effectively with Environmental Science offerings at British Columbia universities (and the revised BCCAT definition of an associate degree) in order to secure more block transfer agreements. Robert noted that the program currently has block transfer agreements with the University of Lethbridge and Royal Roads University.

In response to a question, Robert advised members that he was hopeful the program would be approved at September's Council meeting and be effective in Fall, 2005.

5.2 Therapeutic Recreation Applied Degree - Concept Paper: The Chair introduced Jan Lindsay, Geri Paterson and Lee Chamberland to speak to the concept paper.

Jan Lindsay advised members that the Bachelor of recreation degree with a specialization in Therapeutic Recreation will be unique to Canada. Jan referred to the summary in Appendix 2 which outlines the background of past degree development work from 1991 to present. She noted this originally was going to be offered as a part time program; however, since colleges have been given a new mandate to develop applied degrees, the Faculty made a quick strategic shift to take resources from project funding to develop an applied degree in this area.

Jan advised members that an environmental scan was designed to look at student interest and employability opportunities. She was pleased to announce that there was a strong interest and a solid case to offer this type of degree. She noted Appendix 3 and 4 gives detailed information regarding the range of curriculum which will be offered.

Geri Paterson advised members of the various committees involved in developing the degree. She highlighted that an email was sent to various experts in the field throughout Canada and the United States. She noted she was receiving valuable feedback from these individuals.

A number of topics were discussed:

- S. Witter advised members that this was still in the conceptual stage and more work will need to be done before being more fully reviewed.
- It was noted that the issue of diploma exit has not been finalized yet. She noted that a lot of the diploma students will come back and take the applied degree.
- In response to a question, it was noted there was a health component in the degree.
- It was advised that careful consideration be given to laddering the

- current diploma into the degree.
It was noted that most of the funding for the degree will come out of existing FTE; however, minor additional funding will be required.

There was support for the further development of the degree.

The Chair thanked Jan, Geri and Lee for their presentation.

- 5.3 Education Council and Douglas Development - Co-sponsoring a discussion and question period on the Academic Plan: S. Witter advised members that the Plan has been slightly delayed. She noted the Forum will go ahead as scheduled in August. There was concern regarding attendance in August. It was advised that the College community will have a number of opportunities to provide feedback.

Council unanimously supported the co-sponsorship between Douglas Development and Education Council to hold a discussion and question period on the Academic Plan.

- 5.4 Educational Policy topics: Priority Registration and Course Outlines: This item was deferred to the September meeting.

6. REPORTS

6.1 Report from the Chair

The Chair reported that at the last SMT meeting a copy of the external review for LLPA was distributed. This report will come to Council at some point in the Fall. She noted it was a very positive report. She added the CISO external review will be completed soon and will also come to Council in the Fall.

The Chair asked members to forward their name to her indicating which Committee they would like to join in the Fall.

6.2 Report from the President

The President advised members that the posting for the Vice President, Education will be posted on a couple of websites by the end of the week. She also noted the posting will be in the Globe and Mail. She added the posting will close at the end of July.

The President reported that the Ministry has advised her that all applied degree proposals will now be subject to an external review process. She noted that

unless the College's utilization rate is 100%, the College will not be permitted to offer more than one applied degree.

6.3 Report from the Board Representative

There was no report.

6.4 Report from the Secretary

There was no report.

6.5 Report from the Research Ethics Board

The 2003-04 Annual Report was distributed at the meeting.

6.6 Report from the Standing Committee on Educational Policies

The 2003-04 Annual Report was distributed at the meeting.

6.7 Report from the Standing Committee on Admissions and Language Competency Standards

The 2003-04 Annual Report was distributed in the package.

6.8 Report from the Educational Excellence Committee

The 2003-04 Annual Report was distributed at the meeting.

6.9 Report from the Curriculum Committee

The 2003-04 Annual report was distributed in the package.

6.10 Report from the Education Technology Forum

G. Rodwell reported that the Luminis report come to Council in the near future.

7. NEW BUSINESS - For Information and Circulation

7.1 Memorandum of Understanding between Douglas College and the Rajabhat Institute Phetchaburi (Thailand)

The President advised members that this is an extension of an agreement that the College has had since 1994.

7.2 Institutional Affiliation with Nanjing University of Technology

The President advised members that there are a number of potential partnerships. She noted this is coming to Council as dictated under the revised Affiliations policy where Council's role is ensure the affiliation is viable and the institution is credible.

There was unanimous consent to approve the development of potential affiliations with the Nanjing University of Technology.

- 7.3 2004 - 2005 meeting schedule (added to the Agenda at this point in the meeting)
M. Brulhart reported that she had received only two or three responses from members. It was decided to continue holding Council meetings in the 4:00 - 6:00 p.m. time block.
8. ADJOURNMENT: Moved by F. Johnson, Seconded by L. Byrne, the meeting adjourned at 3:15 p.m.

_____ Chair _____ Secretary