

**MINUTES OF MEETING OF EDUCATION COUNCIL  
HELD MONDAY, JANUARY 21, 2019 AT 9:00AM  
Room S4920 NW Campus and B2100 Coq Campus**

<b>Members Present:</b>	<b>Regrets:</b>
Borgford, Thor	Wotherspoon, Alicia
Cavanagh, Bette ( <i>Recorder</i> )	
Cikes, Ivanna ( <i>Chair</i> )	
Costantino, Manuela	
Dench, Sarah	
Denton, Kathy ( <i>Ex-Officio</i> )	
Grice, Martin	
Gronsdahl, Karla	<b>Guests</b>
Hutchison, McKenzie	Archibald, Bill
Keen, Carrie	Crisp, Joan
Kirkpatrick, Edith	Faundo, Aurora
Lee, Weissy	Richter, Kevin
Newton, Rachael	
Ng, Rella ( <i>Ex-Officio</i> )	
Nicholsfigueiredo, Jasmine	
Parker, Brian ( <i>Vice Chair</i> )	<b>Observers:</b>
Parry, Wendy	N/A
Sabio, Jerson	
Shin, Jenny	
Smith, Trevor	
Snider, Wesley ( <i>Ex-Officio</i> )	
Tasse, Jen	
Westerman, Marni	

**1. TRADITIONAL TERRITORIAL WELCOME**

The Vice Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

The Chair announced that Council members who would like to give the Territorial Acknowledgement at future Education Council meetings would be welcomed to do so.

**2. ROLL CALL:**

Alicia Wotherspoon sent regrets to the meeting.

**3. APPROVAL OF THE AGENDA**

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered, amended and approved by consensus, with the following amendments:

- Agenda Item 6.2 Program Revision: Bachelor of Social Work is withdrawn at the initiator's request. This item is being referred to the Standing Committee on Admissions & Language Competency Standards.

#### 4. APPROVAL OF MINUTES

The minutes of December 17, 2018 were approved by consensus.

#### 5. BUSINESS ARISING FROM THE MINUTES

##### 5.1 Full Program Proposal: Human Resource Management (Concentration)

B. Archibald and A. Faundo spoke to the item.

To be consistent with the PBD and PDD program proposals, it was recommended and agreed, that the notes under the Graduation Requirements be revised to reflect "an overall GPA of 2.00".

There being no further discussion,

**MOVED by B. Parker; SECONDED by M. Westerman, THAT Education Council approve the Full Program Proposal: Human Resource Management (Concentration)**

**The Motion was CARRIED.**

##### 5.2 Full Program Proposal: Post-Baccalaureate Diploma – Advanced Human Resource Management

B. Archibald and A. Faundo spoke to the item.

Council members pointed out minor editorial revisions needed.

A member asked if SOS 2140 had been intentionally excluded or if it was just an oversight. Discussion ensued about how to deal with what appeared to be an oversight. Education Council determined that it has the authority to approve the program with amendment(s).

There being no further discussion,

**MOVED by R. Newton; SECONDED by E. Kirkpatrick, THAT Education Council approve the Full Program Proposal: Post-Baccalaureate Diploma – Advanced Human Resource Management.**

**The Motion was CARRIED.**

**5.2.1 Recommendation to the College Board to Establish the Credential: Post-Baccalaureate Diploma – Advanced Human Resource Management**

The Chair spoke to the item.

There was unanimous consent to Short-cycle the Motion.

**MOVED by R. Newton; SECONDED by B. Parker, THAT Education Council recommend that the College Board approve the Full Program Proposal: Post-Baccalaureate Diploma – Advanced Human Resource Management, effective September, 2019.**

**The Motion was CARRIED.**

**5.3 Full Program Proposal: Post-Degree Diploma – Human Resource Management**

B. Archibald and A. Faundo spoke to the item.

There being no further discussion,

**MOVED by M. Westerman; SECONDED by R. Newton, THAT Education Council approve the Full Program Proposal: Post-Degree Diploma - Human Resource Management, effective September, 2019.**

**The Motion was CARRIED.**

**5.3.1 Recommendation to the College Board to Establish the Credential: Post-Degree Diploma – Human Resource Management**

The Chair spoke to the item.

There was unanimous consent to Short-cycle the Motion.

**MOVED by R. Newton; SECONDED by W. Parry, THAT Education Council recommend that the College Board approve the Full Program Proposal: Post-Degree Diploma – Human Resource Management, effective September, 2019.**

**The Motion was CARRIED.**

**5.4 Program Revision: International Supply Chain Management (Post-Baccalaureate Diploma) R. Newton spoke to the item.**

There being no further discussion,

**MOVED by B. Parker; SECONDED by T. Smith, THAT Education Council approve the Program Revision: International Supply Chain Management (Post-Baccalaureate Diploma) effective September 2019.**

**The Motion was CARRIED.**

5.5 **New Westminster Library Renovation – Collection (For Information)**

T. Smith spoke to the item and advised that correspondence on the planning process will be shared in the near future. He encouraged individuals to contact him directly by email to set up a meeting to discuss any issues or questions that arise.

In response to a question about how students are being informed, S. Dench confirmed that discussions are ongoing with the DSU and Facilities. Information will go out regularly. At this time, CEIT and Facilities are identifying alternate printers as well as alternate study spaces for students.

6. **NEW BUSINESS**

6.1 **Program Revision: Bachelor of Science Psychiatric Nursing**

J. Crisp spoke to the item.

A member discussed that the Registrar's Office is moving away from specifying what courses to take in a semester by semester breakdown. It was recommended that only the required courses be listed on the requirements page of the website.

**There was unanimous consent to Short-cycle the proposed Motion.**

There being no further discussion,

**MOVED by E. Kirkpatrick; SECONDED by M. Westerman, THAT Education Council approve the Program Revision: Bachelor of Science Psychiatric Nursing, effective September 2019.**

**The Motion was CARRIED.**

6.2 **Program Revision: Bachelor of Social Work.**

This agenda item is withdrawn at the initiator's request.

6.3 **Program Revision: Post-Degree Diploma Global Banking & Economics**

K. Richter spoke to the item.

It was recommended and agreed that the reference to ECON 1150/1250 and a higher pre-requisite requirement be removed.

**There was unanimous consent to Short-cycle the proposed Motion with the amendment that the above-noted reference be removed.**

There being no further discussion,

**MOVED by R. Newton; SECONDED by K. Gronsdahl, THAT Education Council approve the Program Revision: Post-Degree Diploma Global Banking & Economics.**

**The Motion was CARRIED.**

#### 6.4 **Educational Affiliation – Notice of Intent (Dankook University, South Korea)**

J. Zhao spoke to the item.

J. Zhao provided an overview of the institution and the intent to develop an affiliation program with Dankook University (DKU). DKU offers a wide range of academic courses taught in English as well as free Korean language classes, which would benefit and encourage our students to go abroad.

There being no further discussion,

**MOVED by C. Keen; SECONDED by S. Dench, THAT Education Council refer the Educational Affiliation, Notice of Intent with Dankook University, South Korea to the Standing Committee on International Education for review.**

### 7. **STANDING COMMITTEE ITEMS**

#### 7.1 **Curriculum Items**

##### a) **Curriculum Committee Recommendations**

W. Lee spoke to the Curriculum Committee's review of 9 curriculum guidelines: 4 new curriculum guidelines, and 5 revised curriculum guidelines.

In response to a question, it was clarified that the curriculum changes noted under the delivery method category for MODL 1153, will now include hybrid and online delivery.

There being no further discussion,

**There was unanimous consent to Short-cycle the proposed Motion.**

**MOVED by M. Westerman; SECONDED by B. Parker, THAT Education Council approve the submitted new guidelines for: BUSN 3351, 3353; CSIS 4050; PNUR 4670 and the revised guidelines for: CSIS 3540, HIST 1190, PSYC 3361; CMNS 2200; MODL 1153.**

**The Motion was CARRIED.**

#### 7.2 **Policy Items**

##### a) **Recognition of Transfer Credit Policy Revision**

J. Nicholsfigueiredo spoke to the changes to the policy.

There being no further discussion,

**Moved by M. Hutchison; SECONDED by J. Nicholsfigueiredo, THAT Education Council approve the revisions of the Recognition of Transfer Credit Policy. The Motion was CARRIED.**

**b) Course and Status Changes Policy Revision**

The proposed policy revisions are in response to changes made to the Ministry's Adult Education Policy Framework. The change now limits the repetition of a course to a maximum of two times. Variances to this policy may be considered at Education Council.

**ACTION:** Please refer this item to your constituency groups for consideration of approval at the February 25, 2019 meeting.

**8. REPORTS****8.1 Report from the Chair**

I. Cikes advised that she is now located in the new office, on the second floor, Room N2306.

Education Council Faculty reps are asked to send written budget feedback to the Education Council email address.

**8.2 Report from the President**

K. Denton advised that she and G. Ouyang had just returned from a 6 day trip to Vietnam where she gave a presentation on behalf of the Degree Quality Assessment Board on quality assurance processes in the BC post-secondary sector. Rob Fleming also gave a talk on behalf of BCCAT. The trip created the opportunity to meet with potential partner institutions for field schools and student exchange programs.

K. Denton advised that to be able to keep up with the pace of the tight budget timelines, the Budget Newsletter will be circulated and posted on Friday, January 25, 2019. Written feedback submitted will be considered at the February Education Council meeting.

**8.3 Report from the Vice President, Academic & Provost**

T. Borgford advised that Dean George Stroppa has stepped off Education Council. He thanked Dean Stroppa for his service and contributions.

Sarah Dench, Associate Vice President, Academic & Student Affairs was introduced and welcomed to the committee as the new administrator representative.

**8.4 Report from the Board Liaison**

There was no report.

**8.5 Report from the Secretary**

The Secretary's future reports will include all credentials approved by the College Board in the month following the Board meeting. The Board meets every other month so this additional step in the process will ensure that all approvals are referenced in the Education Council minutes.

The next deadline for Agenda submissions for the February 25, 2019 meeting is Wednesday, February 6, 2019 at 3:00 p.m. Please note that the meeting will be held in the Aboriginal Gathering Place. Video Conferencing will not be available.

**8.6 Report from the Curriculum Committee**

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, February 6, 2019 at 9:00 a.m. Please remind your FECs of this date and time.

**8.7 Report from the Educational Excellence Committee**

M. Westerman reminded members of the January 25<sup>th</sup> deadline for nominations. The Committee will meet to adjudicate the applications and bring forward the recommendation to the March EdCo meeting.

**8.8 Report from the Committee on Admissions & Language Competency Standards**

There was no report.

**8.9 Report from the Committee on Educational Policies**

There was no report.

**8.10 Report from the Committee on International Education**

There was no report. The Committee is meeting this Friday.

**9. OTHER BUSINESS**

**9.1 Call for Nominations for College Board and Education Council Positions 2019/2020**

R. Ng advised that the call for Education Council positions will go out at the end of the month.

Members were encouraged to raise awareness of the elections among their areas.

**10. NEXT MEETING**

Monday, February 25, 2019 at 9:00 am, Aboriginal Gathering Place, New Westminster Campus.

**11. ADJOURNMENT**

**MOVED by J. Nicholsfigueiredo; SECONDED T. Smith, that the meeting be adjourned.**

**The Motion was CARRIED.**

The meeting adjourned at approximately 10:30 a.m.

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Chair

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Secretary