



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, JANUARY 17, 2011 AT 4:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Thor Borgford
Catherine Carlson
Kathy Denton
Ron de Villa
Gretchen Goertz
Gerry Gramozis
Leon Guppy
Bruce Hardy
Maria Iaquina
Ted James (Ex-Officio)
Marina Kolar
Aiko Lim
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Debbie McCloy
Tyson McKrae
Zaheeda Merchant
Gary Tennant
Robin Wylie
Kate Yoshitomi
Jo-Anne Bilquist (Secretary)

Regrets:

Guests:

Wendy Parry
Bob Caldwell
Blair Fisher
Meg Stainsby

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda, Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF December 13, 2010 MINUTES

The December 13, 2010 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Program Revision: Behaviour Intervention

Wendy Parry was invited to speak to this item.

Wendy advised that the revision is required to work with five provincial partners for an online program.

MOVED by G. Gramozis; SECONDED by B. Hardy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted revisions for the Behaviour Intervention Program.

The Motion was CARRIED.

4.2 Budget Guidelines

Following discussion with regard to the Budget Guidelines, members agreed on the following feedback items being forwarded on Education Council's behalf:

- Clarification around associated revenues
- Clarity in the language regarding government priorities and policies with respect to colleges, without going into too much detail so that the document remains streamlined
- Include reference to the College's Mission, Values and Goals
- An opportunity for Deans to give feedback on the Guidelines document

Education Council Chair, Elizabeth McCausland, will forward advice, based on this feedback, to SMT for their meeting January 18th and to the College Board for the Board Meeting on January 20, 2011.

4.3 Music Technology Certificate (MTC) Program: Full Proposal

Blair Fisher, Bob Caldwell and Meg Stainsby were invited to speak to this item.

Bob explained that they have made a few small changes to the program proposal, based on suggestions from this committee. They've revised the guidelines to

include a project that would fulfill a portfolio component, and a few other minor adjustments such as course numbers.

Responding to queries, Bob indicated that it is realistic to expect that this program can be offered in Fall 2011, depending on advertising and hiring processes. Bob noted that while they currently have no plans for a work experience arrangement, this may be considered in the future if the program expanded to 4 years.

MOVED by T. McKrae; SECONDED by M. Kolar,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted proposal for Music Technology Certificate Program.

The Motion was CARRIED.

And,

MOVED by T. McKrae; SECONDED by K. Yoshitomi,

THAT Education Council recommend that the Board establish the credential Certificate in Music Technology.

The Motion was CARRIED.

4.4 Curriculum Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by R. de Villa; SECONDED by B. Hardy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for: BUSN 3350, EASL 0135, EASL 0235, EASL 0335, EASL 0435, HIST 1113, HIST 1114, HIST 2210, HIST 2220, HIST 2250, HIST 2251, PSYC 4360, MUSC 3180, MUSC 3181, MUCS 3183, MUSC 3280, MUSC 3281, MUSC 3284, MUSC 3285, STGE 1106, STGE 1207, STGE 2307, STGE 2380, STGE 2480, SPSC 1321, SPSC 2381

The Motion was CARRIED.

5. NEW BUSINESS

There was no new business.

6. REPORTS

6.1 Report from the Chair

The Chair referred members to a revision made previously to the Withdrawals and Course Change Policy, specifically that instructor permission was necessary for a student to add themselves to a course in the second week of classes. While the policy has been changed on the website, operationally it cannot be implemented until summer semester, due to programming capabilities.

The Chair asked if the Registrar's Office could send out a notice to all faculties with regard to this; T. James indicated they would do that.

6.2 Report from the President

The President reported that SMT is currently working on the Strategic Implementation Plan and the draft budget for next year. He noted that the Strategic Implementation Plan is heavily focussed on pathways and to some extent on new FTE generation.

S. McAlpine noted that the new TV ad, debuted recently during episodes of Glee and Survivor, has received positive feedback. One student committee member noted feedback she'd received from her peers expressing disappointment that mature students weren't depicted in the ad. Scott noted that he'd take that feedback to MCO.

The President acknowledged the challenges currently being experienced with Groupwise, and that CEIT is working to address those difficulties.

Finally, S. McAlpine referred to the recent President's Report, welcoming everyone back to an interesting and active semester.

6.3 Report from the Board Representative

There is currently no Board Representative.

6.4 Report from the Secretary

There is no report.

6.5 Report from the Curriculum Committee

Curriculum Committee Chair, E. McCausland, asked FEC representatives to remind their FEC members to review the policy when they are submitting new and revised curriculum, and to email her with any questions.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

There is no report.

6.7 Report from the Educational Excellence Committee

There is no report.

6.8 Report from the Standing Committee on Educational Policies

T. James noted that the committee is working on revising the Student Appeals Policy, and asked FEC Representatives to invite their members to submit suggestions on how this could be improved. Feedback should be sent to J. Bilquist, EdCo Secretary, by February 15th. He noted that student feedback is important as well, and also asked K. Denton to request feedback from the Deans at VPAC.

ACTION: FEC Representatives, Student Representatives and VP Academic to invite constituents to submit feedback with regard to revising the Student Appeals Policy; suggestions to J. Bilquist by Feb 15th.

6.9 Report from the Academic Signature Committee

There is no report.

7. OTHER BUSINESS

There is no other business.

8. NEXT MEETING

February 21, 2011 at 4:15 pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

Moved by T. Borgford; Seconded by T. McKrae that the meeting be adjourned.

The meeting adjourned at 5:00 pm.

Chair

Secretary