



MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, FEBRUARY 24, 2020 AT 9:00 AM
ROOM S4650, ABORIGINAL GATHERING PLACE, NW CAMPUS

Members Present:	Regrets:
Ataiza, Ariel	Andrews, Rachelle
Barker, Jennifer	Shin, Jenny
Borgford, Thor	
Bowbrick, Graeme	
Cavanagh, Bette	
Cikes, Ivana (Chair)	
Costantino, Manuela	Guests:
Crisp, Joan	Oesterle, Susan
Davies, Jonathon	
Dench, Sarah	
Denton, Kathy (<i>Ex-officio</i>)	Observers:
Fong, Dorritta	
Gronsdahl, Karla	
Kinsley, John	
Lal, Nikiel (<i>Ex-officio</i>)	
Newton, Rachael	
Ng, Rella (<i>Ex-officio</i>)	
Pacheva, Daniela	
Smith, Trevor	
Tang, Sherlyn	
Westerman, Marni	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

2. ROLL CALL

Harshit Bansal has stepped down as a member of Education Council and has been elected to the Douglas College Board. A by-election will be conducted to fill the student vacancy.

Rachelle Andrews and Jenny Shin sent regrets to the meeting.

3. APPROVAL OF THE AGENDA

The Chair noted a correction to agenda item 6.4, which should read *Partnership Proposal: Co-operative Education Program Partnership with Bachelor of Business Administration (BBA) in Management with Concentrations* (R. Newton).

The Chair asked members to approve a fluid Agenda; Council agreed, and the Agenda was re-ordered and approved by consensus.

4. APPROVAL OF MINUTES

The minutes of January 20, 2020, were amended to revise item 5.2 *Full Program Proposal: Computing Science Diploma*. Approved by consensus.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Partnership Proposal: Co-operative Education Program Partnership with International Supply Chain Management Post-Baccalaureate Diploma

R. Newton spoke to the item.

There being no further discussion,

MOVED by J. Crisp, SECONDED by T. Smith, THAT Education Council approve the Partnership Proposal: Cooperative Education Program Partnership with International Supply Chain Management Post-Baccalaureate Diploma.

The Motion was CARRIED.

6. NEW BUSINESS

6.1 Program Option: Co-operative Education

R. Newton spoke to the item.

The creation of a Co-operative Education Program Option (9 credit work term) would allow students direct entry into the co-op program at the point of admission. It will also help to reduce barriers to international students obtaining a work permit.

T. Borgford made the suggestion to short-cycle the motion to allow students to opt in for Fall 2020.

MOVED by T. Borgford, SECONDED by T. Smith, THAT Education Council Short-cycle the proposed Motion.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by A. Ataiza; SECONDED by J. Kinsley, THAT Education Council approve the Program Option: Co-operative Education.

The Motion was **CARRIED**.

6.2 Program Revision: Addition of Cooperative Education Option for Accounting Post-Baccalaureate Diploma

R. Newton spoke to the item.

By consensus, the Motion was approved for short-cycling.

There being no further discussion,

MOVED by J. Kinsley, SECONDED by M. Westerman, THAT Education Council approve the Addition of Cooperative Education Option for Accounting Post-Baccalaureate Diploma.

The Motion was **CARRIED**.

6.3 Program Revision: Addition of Cooperative Education Option for Computer and Information Systems Post-Baccalaureate Diploma

R. Newton spoke to the item.

By consensus, the Motion was approved for short-cycling.

There being no further discussion,

MOVED by T. Smith, SECONDED by M. Westerman, THAT Education Council approve the Addition of Cooperative Education Option for Computer and Information Systems Post-Baccalaureate Diploma.

The Motion was **CARRIED**.

6.4 Partnership Proposal: Co-operative Education Program Partnership with Bachelor of Business Administration (BBA) in Management with Concentrations

R. Newton spoke to the item.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 16, 2020 meeting.

6.5 Program Revision: Associate of Arts (Limited Enrolment)

After some discussion and with the advice of the Registrar, this item was withdrawn

from the agenda. The changes to the above program were approved at the December 2019 Education Council meeting. It was felt that it was unnecessary as the changes to the Math admission requirements would need to be addressed in a broader way..

6.6 Program Revision: Associate of Arts - Future Teachers

This item was withdrawn from the agenda (*as per 6.5 above*).

6.7 Student Representative, Ad Hoc Committee Review of Education Bylaws and Education Council Standing Committees

The Chair spoke to the item advising that, due to the Harshit Bansal's resignation, there is a student vacancy on the Ad Hoc Committee. After a call out to the student representatives who were present at the meeting, Ariel Atazia put his name forward.

There being no further discussion,

MOVED by S. Tang; SECONDED by D. Fong, THAT Education Council ratify the selection of Ariel Ataiza, as the Student Representative on the Ad Hoc Committee.

The Motion was CARRIED.

6.8 Budget 2020-2021- Constituency Group Feedback

Cikes spoke to the item.

Only one EdCo member submitted budget feedback on the new template. Education Council discussed the submitted feedback and determined that there were no recommendations to put forward to the Senior Management Team or the College Board.

7. STANDING COMMITTEE ITEMS

7.1 Admission and Language Competency Committee Recommendations

R. Ng spoke to the recommended admission revisions..

a) Certificate in Post-Basic Early Childhood Education – Infant/Toddler

- Removal of interview requirement
- Clarification of age requirement, Criminal Records Check requirement, and medical declaration

b) Certificate in Post-Basic Early Childhood Education – Special Needs

- Removal of interview requirement
- Clarification of age requirement, Criminal Records Check requirement, and medical declaration

c) Certificate in Early Childhood Education

- Removal of requirement to attend formal orientation
- Removal of interview requirement
- Reduction of volunteer/work hours; clarification of experience in ECE setting

d) Diploma in Early Childhood Education

- Removal of requirement to attend formal orientation
- Removal of interview requirement
- Reduction of volunteer/work hours; clarification of experience in ECE setting

e) Diploma in Hospitality Management

- Reflect changes in the BC K-12 math curriculum. Change Principles of Math 11 to Pre-Calculus 11.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by S. Tang; SECONDED by M. Westerman, THAT Education Council approve the Admission and Language Competency Committee recommendations for Certificate in Post-Basic Early Childhood Education-Infant/Toddler, Certificate in Post-Basic Early Childhood Education-Special Needs, Certificate in Early Childhood Education, Diploma in Early Childhood Education, and Diploma in Hospitality Management.

7.2 Curriculum Items**a) Curriculum Committee Recommendations**

M. Westerman spoke to the Curriculum Committee's submission and review of 28 curriculum guidelines and approval of 28: 5 new curriculum guidelines and 23 revised curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Kinsley; SECONDED by J. Crisp, THAT Education Council approve the submitted new guidelines for: HIST 1160, 2207; CMPT 1267; PHYS 1234; SRES 2100; and 4470; and the revised guidelines for: CSIS 2200; HIMP 2100, 2110, 2140, 2210, 2230, 2240, 2500, 2501, 3300, 3340, 4400, 4420, 4430, 4500, 4501; and SPSC 2101, 2205, 2210, 3101, 3201, 3275, 4101.

The Motion was CARRIED.

7.3

Policy Items**a) Academic Integrity Policy**

S. Oesterle spoke to the item and referenced the changes that were incorporated after feedback received at the January 2020 meeting.

There being no further discussion,

MOVED by J. Barker; SECONDED by S. Dench, THAT Education approve the revisions to the Academic Integrity Policy.

The Motion was **CARRIED**.

8. INFORMATION ITEMS**8.1 Report from Ad Hoc Committee for Revisions of EdCo Bylaws and Standing Committees**

The Chair spoke to the status report provided in the agenda package.

The Ad Hoc Committee is working through the Bylaws to eliminate unnecessary duplication already referenced in the *College and Institute Act*, addressing substantive issues, identifying gaps and/or discrepancies, reorganizing the information and improving the overall flow of the document. The proposed changes will be brought to Education Council and further consultation with constituents will take place at town hall meetings to be held in mid-April, early May 2020.

The Chair also informed members about the upcoming Education Council Information Sessions scheduled for Feb 26, 2020, 9:00am – 10:30am, 12:00pm– 1:30pm and 5:00 pm. Both the Chair and Vice Chair will be facilitating the sessions to provide a general overview of Education Council.

ACTION: Please refer this item to your constituency groups for information.

9. REPORTS**9.1 Report from the Chair**

I. Cikes referred to her written report included in the agenda package.

9.2 Report from the President

K. Denton thanked everyone for their participation at the Winter graduation ceremonies. Graduating approximately 1700 students over 9 ceremonies, Rella Ng and her team were highly commended for a job well done. The President also noted that students really appreciate that faculty members are present at the ceremonies.



9.3 Report from the Vice President, Academic & Provost

T. Borgford advised that the site visit by the panel appointed by DQAB (Degree Quality Assessment Board) to review the process for our Bachelor of Business Administration, Major in Marketing, was postponed and is now scheduled for March 9, 2020.

9.4 Report from the Board Liaison

No report.

9.5 Report from the Secretary

The Secretary advised that the College Board approved Education Council's recommendations to establish and withdraw the credentials as set out on the agenda.

The next deadline for Agenda submissions for the March 16, 2020 meeting is Wednesday, March 4, 2020 at 3:00 p.m.

9.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, March 4, 2020 at 9:00 a.m. Please remind your FECs of this date and time.

9.7 Report from the Educational Excellence Committee

No report.

9.8 Report from the Committee on Admissions & Language Competency Standards

No report.

9.9 Report from the Committee on Educational Policies

G. Bowbrick reminded council members that all requests for policy revision come through Education Council first.

9.10 Report from the Committee on International Education

No report.

10. OTHER BUSINESS

There was no other business.

11. NEXT MEETING

Monday, March 16, 2020 at 9:00 am, New Westminster Campus, S4920 NW Boardroom and B2100 Coquitlam Campus.

12. ADJOURNMENT



MOVED by A. Ataiza; **SECONDED** J. Kinsley, that the meeting be adjourned.

The Motion was **CARRIED**.

The meeting adjourned at approximately 10:06 a.m.

Chair

Secretary