

**MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, FEBRUARY 25, 2019 AT 9:00AM
Aboriginal Gathering Place NW Campus**

Members Present:	Regrets:
Borgford, Thor	Kirkpatrick, Edith
Cavanagh, Bette (<i>Recorder</i>)	Tasse, Jen
Cikes, Ivanna (<i>Chair</i>)	
Costantino, Manuela	
Dench, Sarah	
Denton, Kathy (<i>Ex-Officio</i>)	
Grice, Martin	
Gronsdahl, Karla	Guests:
Hutchison, McKenzie	Allenby, Deborah
Keen, Carrie	Elliott, Mark
Lee, Weissy	Mauger, Shirley
Newton, Rachael	Spencer, Janice
Ng, Rella (<i>Ex-Officio</i>)	
Nicholsfigueiredo, Jasmine	
Parker, Brian (<i>Vice Chair</i>)	Observers:
Parry, Wendy	N/A
Sabio, Jerson	
Shin, Jenny	
Smith, Trevor	
Snider, Wesley (<i>Ex-Officio</i>)	
Westerman, Marni	

1. TRADITIONAL TERRITORIAL WELCOME

M. Grice acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

2. ROLL CALL:

E. Kirkpatrick and J.Tasse sent meeting regrets.

The Chair welcomed guests and introduced Education Council’s new student representative, Doyinsola Agbaje.

The Chair advised that student representative Alicia Wotherspoon has resigned from Council due to other commitments, and thanked Alicia for her service to Education Council.

3. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered, amended and approved by consensus.

4. APPROVAL OF MINUTES

The minutes of January 21, 2019 were approved by consensus.

5. BUSINESS ARISING FROM THE MINUTES

There was no business arising from minutes of January 21, 2019.

6. NEW BUSINESS

6.1 Articulation Agreement with International Language Academy Canada

M. Elliott spoke to the item and provided background.

The International Language Academy Canada (ILAC) has a strong brand reputation in many countries across the globe. Since 2009, the Hospitality Management Diploma Program has benefitted from a steady stream of students from ILAC. There are students registered from Brazil, Turkey, Russia, Mexico, Spain, Columbia, Ukraine, Kazakhstan, Thailand, and El Salvador for the Winter 2019 semester.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.2 Program Revision: Post-Degree Diploma, Hospitality Management

M. Elliott spoke to the item.

This program revision seeks to remove the 100-hour work experience graduation requirement as well as two courses from the PDD requirements. This change will bring the PDD in line with all PDDs offered at the College. The date of first offering is January 2020.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.3 Program Revision: Post-Degree Diploma, Hospitality Marketing

M. Elliott spoke to the item.

This program revision seeks to remove the 100-hour work experience requirement and two courses. There is an addition of a new 300-level Marketing course offering.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.4 Program Revision: Accounting Diploma

S. Mauger spoke to the item.

The proposed housekeeping revisions will provide students with greater clarity in order to meet the diploma graduation requirements.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.5 Program Revision: Bachelor of Therapeutic Recreation

J. Spencer spoke to the item.

The revisions involve a change to the graduation requirement and clarification that a minimum of 60% C letter grade is required in all courses utilized for credit towards the Bachelor Therapeutic Recreation. These changes align with the existing language in the Diploma.

Council recommended that presenter consult with the Registrar's Office on the proposed implementation date of September 2019 to ensure that students are not negatively impacted.

The presenter will respond with this information at March's meeting.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.6 Program Revision: Diploma, Therapeutic Recreation

J. Spencer spoke to the item. No additional questions were raised.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.7 Program Revision: Bachelor of Arts, Child and Youth Care Program

D. Allenby spoke to the item.

The proposed revision seeks to address the fact that students who enter the BACYC from the Aboriginal Stream have already covered the course content of CFCS 2432. Those students would be better served if they were able to select an elective.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

6.8 Policy Revision Request: Curriculum Development and Approval Policy

J. Nicholsfigueiredo spoke to the item.

The Policy Committee is currently reviewing the Program Approval Policy and requests that the Curriculum Development and Approval Policy be reviewed in tandem.

There was consensus to refer to the Policy Committee.

There being no further discussion,

MOVED by C. Keen; SECONDED by J. Nicholsfigueiredo, THAT Education Council approve the Policy Revision Request: Curriculum Development and Approval Policy referral to the Policy Committee.

The Motion was CARRIED.

6.9 Budget 2019-2020 (Discussion and Advice)

The following advice was provided to Education Council:

- Increase the amount allocated for the Indigenization strategy. It was also strongly recommended that the College form a task group to assist in consultations and development, and which should be comprised of elders, aboriginal students, staff and existing or hired aboriginal faculty in order to provide a legitimate voice.
- Create a budget newsletter that is more user-friendly for faculty that are not familiar with the terminology, perhaps with the inclusion of a glossary of terms, links for further details, etc.

Further, the Education Council Chair, together with the support of all Council members, wanted to commend the work being done by the College in supporting students with disabilities, and would like to see ongoing and even increased support for all areas of the College that strive to ensure all needs are accommodated and safeguarded.

7. STANDING COMMITTEE ITEMS

7.1 Curriculum Items

a) Curriculum Committee Recommendations

W. Lee spoke to the Curriculum Committee's review of 36 curriculum guidelines: 13 new curriculum guidelines, 3 revised curriculum guidelines and 20 withdrawn guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by M. Westerman; SECONDED by R. Newton, THAT Education Council approve the submitted new guidelines for: CFCS 3050; BUSN 3352; HOSP 3130, 3140; PNUR 4501; MUSC 3152, 3252, 4152, 3153, 3253, 4153, 4253; **the revised guidelines for:** THRT 2306, 2307; CRIM 3340 **and the withdrawn guidelines for THRT** 1110, 1114, 1115, 1120, 1121, 1130, 1210, 1220, 1221, 1222, 1230, 2310, 2322, 2323, 2330, 2410, 2412, 2414, 2420, 2430.

The Motion was CARRIED.

7.2 Policy Items

a) Course Status Changes Policy

J. Nicholsfigueiredo spoke to the changes and the additional feedback received at the January meeting.

Council members discussed and agreed that the policy statement be revised to state: "A credit or audit student may register for the same course a maximum of two times."

There being no further discussion,

Moved by W. Parry; SECONDED by K. Gronsdahl, THAT Education Council approve the revisions of the Course Status Changes Policy.

The Motion was CARRIED.

b) English Language Competency Policy Revision

J. Nicholsfigueiredo spoke to the changes set out in the side-by-side version in the package.

ACTION: Please refer this item to your constituency groups for consideration of approval at the March 18, 2019 meeting.

8. REPORTS

8.1 Report from the Chair

I. Cikes referred to her written reports included in the agenda package.

8.2 Report from the President

K. Denton thanked everyone who assisted with the Winter Graduation Ceremonies. All seven ceremonies all ran extremely well and she expressed appreciation for those individuals who stepped up to cover a variety of roles. In addition to the traditional bagpiper leading each procession, all attendees and graduates enjoyed

the Indigenous songs and drumming performed during the closing of each ceremony.

The President announced that the Senior Management Team has commenced its planning work on the College's Strategic Plan 2020-2025. She also announced that the College is developing an Indigenization Strategy that will be presented to the Board this June. The process involves a Steering Committee and four Working Groups, which will use a variety of methods to inform the strategy. The process will involve members of the College community, indigenous Elders, and other leaders from Indigenous communities in the region. She encouraged everyone to attend one of three upcoming Indigenization Strategy Town Hall meetings that are scheduled in March.

8.3 Report from the Vice President, Academic & Provost

T. Borgford noted the upcoming networking event for Chairs and Coordinators on March 1, 2019 (Douglas Room, NW Campus). Institutional Research will be presenting on annual program reviews and demonstrating the tools to access program data. He asked members to encourage the Chairs/Coordinators in their faculties to attend.

8.4 Report from the Board Liaison

W. Snider provided a brief report of the January 2019 Board meeting.

8.5 Report from the Secretary

The next deadline for Agenda submissions for the March 18, 2019 meeting is Wednesday, March 6, 2019 at 3:00 p.m.

8.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, March 6, 2019 at 9:00 a.m. Please remind your FECs of this date and time.

8.7 Report from the Educational Excellence Committee

M. Westerman advised that the Committee would hold its meeting this afternoon to determine the successful award recipient.

8.8 Report from the Committee on Admissions & Language Competency Standards

There was no report.

8.9 Report from the Committee on Educational Policies

There was no report.

8.10 Report from the Committee on International Education

C. Keen advised of the Committee's work on revising the Terms of Reference.



Discussion ensued regarding general challenges faced by the standing committees. It was recommended that Education Council develop a clear process on how council members are appointed to the various standing committees and what the committee composition should be on each of the committees to run most effectively.

9. OTHER BUSINESS

N/A

10. NEXT MEETING

Monday, March 18, 2019 at 9:00 am, New Westminster Campus, Room S4920.

11. ADJOURNMENT

MOVED by J. Nicholsfigueiredo; **SECONDED** M. Westerman, that the meeting be adjourned.

The Motion was **CARRIED**.

The meeting adjourned at approximately 10:40 a.m.

Chair

Secretary