



MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, DECEMBER 16, 2019 AT 9:00 AM
ROOM S4920, NW CAMPUS AND B2100 COQ CAMPUS

Members Present:	Regrets:
Ataiza, Ariel	Costantino, Manuela
Bansal, Harshit	Andrews, Rachelle
Barker, Jennifer	
Borgford, Thor	
Bowbrick, Graeme	
Cavanagh, Bette	Guests:
Cikes, Ivana (Chair)	Ariafara, Arezoo
Crisp, Joan	Mauger, Shirley
Dench, Sarah	McCausland, Elizabeth
Denton, Kathy (<i>Ex-officio</i>)	Visosky, Pat*
Fong, Dorritta	Woods, Lori
Gronsdahl, Karla	
Kinsley, John	
Lal, Nikiel (<i>Ex-officio</i>)**	
Newton, Rachael	Observers:
Ng, Rella (<i>Ex-officio</i>)	Ho, Tracy
Pacheva, Daniela*	Oesterle, Susan
Parry, Wendy	
Shin, Jenny	
Smith, Trevor	
Tang, Sherlyn	
Westerman, Marni	

*attendance via video conference or **phone

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

2. ROLL CALL

M. Costantino and R. Andrews sent regrets to the meeting.

3. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda; Council agreed, and the Agenda was re-ordered, amended and approved by consensus.

4. APPROVAL OF MINUTES

The minutes of November 18, 2019 were approved.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Program Revision: Accounting Post-Degree Diploma

S. Mauger spoke to the item.

There being no further discussion,

MOVED by R. Newton; SECONDED by T. Smith, THAT Education Council approve the Program Revision: Accounting Post-Degree Diploma.

The Motion was CARRIED.

5.2 Program Revision: Accounting Diploma

S. Mauger spoke to the item.

MOVED by S. Dench; SECONDED by A. Ataiza, THAT Education Council approve the Program Revision: Accounting Diploma.

The Motion was CARRIED.

5.3 Program Revision: Bachelor of Business Administration (Accounting)

S. Mauger spoke to the item.

MOVED by J. Crisp; SECONDED by R. Newton, THAT Education Council approve the Program Revision: Bachelor of Business Administration (Accounting).

The Motion was CARRIED.

5.4 Program Revision: Bachelor of Science in Psychiatric Nursing, Academic Foundations for Potential Psychiatric Nursing Applicants

E. McCausland spoke to the item.

MOVED by J. Kinsley; SECONDED by W. Parry, THAT Education Council approve the Program Revision: Bachelor of Science in Psychiatric Nursing, Academic Foundations for Potential Psychiatric Nursing Applicants.

The Motion was CARRIED.

5.5 **Program Revision: Bachelor of Science in Psychiatric Nursing**

J. Crisp spoke to the item.

MOVED by S. Tang; SECONDED by M. Westerman, THAT Education Council approve the Program Revision: Bachelor of Science in Psychiatric Nursing.

The Motion was CARRIED.

5.6 **Education Council Ad Hoc Steering Committee for the Updating of EdCo Bylaws and EdCo Subcommittees – Terms of Reference**

I. Cikes spoke to the item and the revised Terms of Reference approved by the Ad Hoc Committee at their November meeting.

MOVED by S. Tang; SECONDED by J. Barker, THAT Education Council approve the Terms of Reference for the Education Council Ad Hoc Steering Committee for Updating of EdCo Bylaws and EdCo Subcommittees.

The Motion was CARRIED.

6. **NEW BUSINESS**

6.1 **Program Revision: Health Information Management**

P. Visosky spoke to the item.

In consultation and discussions with CSIS faculty, it was recommended that students take CSIS 2300 to allow time to assimilate and apply concepts learned before advancing to CSIS 3360.

R. Ng stated that the launch date would be September 2020.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

6.2 **Full Program Proposal: Computing Science Diploma**

A. Ariafar spoke to the item and thanked members for their feedback.

R. Newton advised that the CSIS department has requested consultation to discuss possible overlap and ensure appropriate learner pathways. A. Ariafar is planning to attend the CSIS department meeting.

ACTION:

Please refer this item to your constituency groups and direct all feedback to Arezoo Ariafar at ariafara@douglascollege.ca, for approval at the January 20, 2020 meeting.

6.3 Program Revision: Classroom and Community Support Diploma

L. Woods spoke to the item.

The revisions include the reduction of a practicum from 4.5 credit to 1.5 credits and the addition of a second elective.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

6.4 Program Revision: Classroom and Community Support Certificate

L. Woods spoke to the item.

The revision recommends reducing the credits from 45 to 30 credits which is standard across other related post-secondary credentials.

It was confirmed that when the item returns as a Motion to Approve that it also include the extension of the residency variance that is currently in place.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

6.5 Credential Name Change: Classroom and Community Support Certificate

L. Woods spoke to the item.

Discussion ensued with respect to the credential name change and that it should describe the discipline rather than the job title/profession.

The coordinator is working with the Registrar's Office on the implementation of a transition plan.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

6.6 Program Revision: Associate of Arts – Gender, Sexualities and Women's Studies

M. Westerman spoke to the item.

This program revision adds a third option for first year required courses.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

6.7 Program Revision: Associate of Arts – Intercultural and International Studies

M. Westerman spoke to the item.

The addition and/or reinstatement of ANTH 1120 and 1160, bring Indigenous content to the degree. Receiving unanimous support from the Advisory Committee, these courses also meet the College's goals related to the Indigenization of programs. The effective start date is September 2020.

ACTION:

Please refer this item to your constituency groups for consideration of approval at the January 20, 2020 meeting.

7. STANDING COMMITTEE ITEMS**7.1 Admission and Language Competency Committee Recommendations**

R. Ng spoke to the items.

- a) Associate of Arts Future Teachers
- b) Associate of Arts Limited Enrolment
- c) Bachelor of Science in Psychiatric Nursing
- d) Computing Science Diploma
- e) English Language Proficiency Requirements effective Fall 2020

R. Ng, Registrar, requested that the current minutes reflect that Education Council approve the November 2019 Admission and Language Competency Committee meeting's recommendations, to add English Studies 12 (ES 12) and English First Peoples 12 (EFP 12), with a minimum final grade of C, to the list of acceptable English courses to meet the College's English Language Proficiency Requirement effective Fall 2020.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by S. Tang; SECONDED by J. Kinsley, THAT Education Council approve the Admissions & Language Competency Standards Committee recommendations.

The Motion was CARRIED.

7.2 Curriculum Items

- a) Curriculum Committee Recommendations

M. Westerman spoke to the Curriculum Committee's submission and review 93 curriculum guidelines and approval of 93, 2 new curriculum guidelines, 59 revised curriculum guidelines and 32 withdrawn curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Crisp; SECONDED by T. Smith, THAT Education Council approve the submitted new guidelines for: SOCI 2225; DACS 2431; CMPT 1209; the revised guidelines for: PNUR 2101, 2121, 2130, 2170, 2171, 2175, 2201, 2221, 2230, 2285, 3301, 3321, 3330, 3350, 3401, 3403, 3421, 3430, 3441, 4521, 4562, 4572, 4573; NURS 2113, 2213, 3313, 3413, 3415, 4513; CSIS 1175, 1190, 1275, 1280, 2300, 3175, 3190, 3280, 3290, 3300, 3360, 3380, 3475, 3540, 3860, 4175, 4280; ECED 2361, 2425, 2455; SOWK 2333; GEOG 1100, 1160, 1180, 2213; HIST 2201, 2202, 2220; ANTH 1170; COBA 4885 and the withdrawal of BHIN 1230, 1240, 1256, 1340; CODS 3100, 3122, 3222, 3240, 5100, 5122, 5200, 5222, 5240; CYCC 1262, 1264, 4471; CCSD 1100, 1121, 1140, 1150, 1170, 1220, 1240, 1250, 1260, 1270, 2230, 2234, 2235, 2340, 2350; COBA 4880.

The Motion was CARRIED.

8. INFORMATION ITEMS

8.1 Indigenous Speakers and Events: Call for Proposals

S. Dench provided a brief overview of the AEST Ministry's funding. She noted that 11 of the submitted proposals have received funding. There have been interesting speakers and events that are congruent with what we are doing with the Indiginization strategy, pedagogy and curriculum, which is critical to all post-secondary becoming more indigenized. We are required to provide the Ministry with a report by the end of March 2020.

In answer to an inquiry of whether a repository of prior engaged speakers is available, S. Dench will speak with Sandra Bird about posting a list of speakers. The deadline for submission is January 10, 2020.

ACTION: Please refer this item to your constituency groups for consideration. Please contact Sandra Bird, Executive Assistant, Academic and Student Affairs, birds@dougalscollege.ca to receive the proposal template for completion. Deadline for submission, January 10, 2020.

8.2 Education Council Representatives' Budget Feedback Template 2020-2021

I. Cikes spoke to the item.

A template form has been created to obtain budget feedback from your respective constituency groups for Education Council's consideration and advice to the College Board. The College will hold its Budget Forums on January 31, 2020 (student forum 12:30 pm to 2:00 pm and employees 3:30 pm to 4:30 pm.)

ACTION: B. Cavanagh will circulate the Budget Feedback Template document.

9. REPORTS

9.1 Report from the Chair

I. Cikes advised that the Ad Hoc Bylaw Committee will be circulating an online survey regarding the EdCo Bylaws. It was confirmed that the survey is confidential, not anonymous.

ACTION: I. Cikes, Chair, will distribute the survey on behalf of the Ad Hoc Committee to Education Council Representatives for completion and/or forwarding to their respective areas.

9.2 Report from the President

K. Denton spoke about the recent holiday celebrations held at both campuses and how nice it was to see so many people attend.

Participants of the various working groups on the Indigenization Strategy are finalizing the objectives and initiatives. We are already receiving attention from our Indigenization plan and have been approached to use our plan to help other organizations.

The New Westminster Library is now open and the renovation project nearly completed. The space is beautiful and has been brought into the modern era. The President extended thanks to everyone for their patience and flexibility during the renovation and to the many people involved in the project.

9.3 Report from the Vice President, Academic & Provost

T. Borgford shared news that the College has received notice from the Degree Quality Assessment Board (DQAB), that the Bachelor of Business Administration, Marketing Major, has been approved at Stage 1 of the two-stage process. Stage 1 addresses the critical issues of labour market demand and student demand. Stage 2 examines the full program proposal including academic merit. A site visit by DQAB has been scheduled for the end of January 2020.

T. Borgford also shared that College completed 2-day site visit associated with the Quality Assurance Process Audit (QAPA) mandated by the AEST Ministry and DQAB. All 25 public post-secondary institutions are required to undergo a quality assurance audit of the processes they use to develop, approve and maintain academic

programs. The external audit committee selected to review our Youth Justice, Creative Writing and Sign Language Interpreting programs. All of the information will be considered and a summary of recommendations will be provided by QAPA. Commendations and thanks were extended to Meg Stainsby, who prepared the self-study document and was instrumental in organizing the visit. EdCo members who were commended included Rella Ng, Sarah Dench, Rachael Newton and Karla Gronsdahl.

9.4 Report from the Board Liaison

No report.

9.5 Report from the Secretary

The next deadline for Agenda submissions for the January 20, 2020 meeting is Wednesday, January 8, 2020 at 3:00 p.m.

9.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, January 8, 2020 at 9:00 a.m. Please remind your FECs of this date and time.

9.7 Report from the Educational Excellence Committee

T. Smith advised that the call for nominations has been published on DC Connect and shared with the Administrative Officers for circulation to their respective faculty areas. Faculty members are to identify possible student nominees to Rella Ng, Registrar, for verification of eligibility, by January 10, 2020.

9.8 Report from the Committee on Admissions & Language Competency Standards

No report. Next meeting is January 24, 2020.

9.9 Report from the Committee on Educational Policies

No report. Gregory Gibson is the new Chair of the committee.

9.10 Report from the Committee on International Education

No report.

10. OTHER BUSINESS

There was no other business.

11. NEXT MEETING

Monday, January 20, 2020 at 9:00 am, New Westminster Campus, Room S4920.



12. ADJOURNMENT

MOVED by J. Barker; **SECONDED** M. Westerman, that the meeting be adjourned.

The Motion was **CARRIED**.

The meeting adjourned at approximately 10:40 a.m.

Chair

Secretary