



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY, DECEMBER 15, 2014 AT 9:00AM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Sheilagh Badanic
Aaron Bayes
Thor Borgford
Kathy Denton (*Ex-Officio*)
John Fleming
Brenna Gray
Todd Harper (Chair)
Anna Helewka
Sandra Hochstein
Mary Hodder (*Ex-Officio*)
Barbara Leighs
Rod Midgley
Jasmine Nicholsfigueiredo (Vice Chair)
Catherine Sales
Jenny Shin
Doug Simak
Brent Stant
George Stroppa
Richard Tardif
Brian Thomas-Peter
Hailea Williams
Andria Wrench

Regrets:

Katryna Koenig (*Ex-Officio*)

Guests:

Laura Dane
Titus Yip
Edith Kirkpatrick
Betty Mitchell - regrets
Shaun Tyakoff

Manjit Mandher (Recorder)

2. APPROVAL OF THE AGENDA

The Chair announced that Item 5.4 was being removed at the originator's request and will be added to the agenda for the January, 2015 meeting of Education Council. The Chair asked members to approve a fluid Agenda; Council agreed and the Agenda was re-ordered and approved as amended.

3. APPROVAL OF MINUTES

The November 17, 2014 Minutes were approved as presented.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Curriculum Items

a) Curriculum Committee Recommendations

There being no discussion,

There was unanimous consent to Short-cycle the Motion.

MOVED by D. Simak; SECONDED by H. Williams, THAT Education Council approve the submitted guidelines for: ACCT 4520; BUSN 3730, 3800; ELLA 0001, 0107, 0125, 0225; INST 1100; PHIL 2123, 2201, 2245, 2250; OADM 1256; and approve the withdrawal requests for: BUSN 2252, 2253; HORM 1115, 1145, 1235, 1325, 2240, 2310, 2330, 2415, 2430, 2445, 2455; PHIL 1123, 1201, 1245, 1250.

The Motion was CARRIED.

4.2 Educational Affiliations (Notice of Intent) (Motion to Approve)

Betty Mitchell was not present to speak to this item.

The Chair reviewed the feedback received from a BCGEU staff member. Lengthy discussion ensued concerning whether Douglas College will enter into a MOU with institutions in countries that have been known to have serious human rights violations. It was unanimously agreed that this discussion should continue so Council can hear from International Education regarding how these issues are addressed when educational affiliations are established.

The Chair asked if there were any objections to tabling this consideration of educational affiliations with Columbia University and Uganda Martyrs University to the January 2015 meeting for further discussion.

There was unanimous consent to Short-cycle the Motion.

MOVED by S. Hochstein; SECONDED by A. Helewka, THAT Education Council approve the tabling of the item until the January 19, 2015 meeting.

4.3 Program Revision: OADM (Motion to Approve)

Titus Yip was welcomed to speak to this item.

An inquiry was made as to the date of when these changes would be effective. The program revision will be effective September 2015.

There being no further discussion,

MOVED by R. Midgley; SECONDED by A. Helewka, THAT Education Council approve the program revisions to the following Office Administration Programs: Basic Office Skills Certificate, Administrative Assistant Certificate, Legal Administrative Assistant Certificate, and Medical Office Assistant Certificate.

The Motion was **CARRIED**.

4.4 Ad Hoc Committee Formation: Education Council Bylaws Revision Committee (Motion to Approve)

The Chair was available to answer any questions.

There being no further discussion,

MOVED by B. Gray; SECONDED by A. Wrench, THAT Education Council approve the formation of the Education Council Bylaws Revision Committee and its Terms of Reference.

The Motion was **CARRIED**.

4.5 Calendar of Events 2015 – 2016

M. Hodder spoke to this item.

The Chair and various Council members expressed gratitude for the feedback related to the Calendar of Events 2015 – 2016. It appears to be no unresolved issues.

5. New Business

5.1 Program Revision: Intercultural and International Associate of Arts Degree (Motion to Short-cycle; Motion to Approve)

Shaun Tyakoff was welcomed to speak to this item.

Shaun mentioned this is a very straight forward request to have INST 1100 be added to the Associate of Arts Degree in Intercultural and International Studies, effective Winter 2015. This new course will help create a smoother pathway for students that are wishing to transfer to the SFU International Studies program.

There being no further discussion,

There was unanimous consent to Short-cycle the motion.

MOVED by J. Fleming; SECONDED by H. Williams, THAT Education Council approve the program revisions to the Intercultural and International Associate of Arts Degree.

The Motion was **CARRIED**.

5.2 Program Revision: Bachelor of Arts Applied Psychology & Bachelor of Arts Applied Psychology Honours (Motion to Short-cycle: Motion to Approve)

Laura Dane was welcomed to speak to this item.

The BA and BA Honours program has been running for a year and minor changes are required to help clarify the graduation requirements and to create a better pathway for students.

The proposed program revisions include changes to the admission requirements. These changes will go through the Standing Committee on Admission and Language Competency Standards before being brought back to Education Council in the New Year.

There was unanimous consent to Short-cycle the motion.

MOVED by B. Stant; SECONDED by D. Simak, THAT Education Council approve the program revisions to the Bachelor of Arts Applied Psychology & Bachelor of Arts Applied Psychology Honours, with the exception of the changes to admission requirements.

The Motion was CARRIED.

5.3 Concept Paper: New Continuing Education Program – Health Information Management Privacy Analyst Program (For Information)

Edith Kirkpatrick was welcomed to speak to this item.

Edith mentioned this program is at the planning stage. The increasing digitalization of personal health information has created demand for qualified privacy analysts in health care organizations within BC and elsewhere.

Along with the course topics, students will take part in a 160 hours practicum assignment. The students will develop knowledge and skills for entry-level privacy positions within healthcare, government and other public bodies.

Please forward all comments directly to Edith Kirkpatrick.

5.4 Program Revision: Teaching English as a Second Language Certificate Program (TESL) (Notice of Motion)

This item was removed from this month's agenda and will be considered at the January 2015 meeting of Education Council.

6. REPORTS

6.1 Report from the Chair

- a) November Report to the College Board – The November Report to the Board will be presented at the January meeting. The Chair noted that he, Jasmine

Nicholsfigueiredo, and Elizabeth McCausland will begin work on the reviewing and revising the Education Council Bylaws.

6.2 Report from the President

The VP Academic and Provost spoke on the President's behalf.

T. Borgford reported that the provincial government will no longer provide the College with a tuition subsidy for Adult Basic Education (ABE) upgrading and English as a Second Language (ESL) courses. In place of the subsidy, the College may now charge student tuition for the courses affected. Concurrently, eligible students are now able to apply to the Adult Basic Education Student Assistance Program (ABESAP) for tuition coverage (i.e., in addition to the funding that they may receive for supplies and, where applicable, transportation & child care). Consequently, no net changes in funding are anticipated for eligible ABE students. It was also pointed out that the ability to charge tuition has no impact on the status of domestic ESL at Douglas College as the Province has not restored 'base funding' for ESL.

Though permitted to do so as of January 1st 2015, the College has no plans to implement tuition for ABE students until May 2015. SMT felt this decision was necessary to minimize any disruption to students caused by the short notice of the tuition changes.

A Council member noted that ESL funding for domestic students will no longer be available as of 2015 and asked if domestic ESL students could take English upgrading courses instead. The VP Academic pointed out that upgrading courses are very different in design and purpose from ESL courses and this would not be an appropriate alternative for potential ESL students.

A Council member asked about the impact of tuition changes on ABE textbook funding. Dr. Borgford will inquire further about this concern and report back to EdCo.

6.3 Report from the Vice President, Academic & Provost

Nothing further to report.

6.4 Report from the Registrar

Nothing to report.

6.5 Report from the Board Representative

Nothing to report.

6.6 Report from the Secretary

Nothing to report.

6.7 Report from the Curriculum Committee

B. Gray reminded members on the deadline for submission of curriculum guidelines for Summer 2015 courses is January 6th, 2015.

6.8 Report from the Educational Excellence Committee

A. Helewka reminded the members that the call has gone out for nominations. Another reminder will be sent out in January reminding faculty to submit nominations.

6.9 Report from the Committee on Admissions & Language Competency Standards

Nothing to report.

6.10 Report from the Committee on Educational Policies

Nothing to report.

6.11 Report from the Committee on International Education

Nothing to report.

7. OTHER BUSINESS

8. NEXT MEETING

Monday, January 19, 2015 at 9:00 am in the Boardroom (4920), New Westminster Campus.

9. ADJOURNMENT

MOVED BY B. Stant; SECONDED by A. Helewka, that the December 15, 2014 meeting of Education Council be adjourned.

The Motion was CARRIED.

The meeting adjourned at approximately 10:13 am.

Chair

Secretary