



**MINUTES OF A MEETING OF EDUCATION COUNCIL
HELD MONDAY DECEMBER 13TH, 2010 AT 4:15 PM
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. ROLL CALL:

Members Present:

Deb Anderson (Vice Chair)
Catherine Carlson
Kathy Denton
Gretchen Goertz
Gerry Gramozis
Leon Guppy
Maria Iaquina
Ted James (Ex-Officio)
Marina Kolar
Scott McAlpine (Ex-Officio)
Elizabeth McCausland (Chair)
Debbie McCloy
Gary Tennant
Robin Wylie
Kate Yoshitomi
Jo-Anne Bilquist (Secretary)

Regrets:

Thor Borgford
Ron de Villa
Bruce Hardy
Aiko Lim
Zaheeda Merchant
Tyson McKrae

Guests:

2. APPROVAL OF THE AGENDA

The Chair asked members to approve a fluid Agenda, Council agreed and the Agenda was approved as re-ordered.

3. APPROVAL OF NOVEMBER 15, 2010 MINUTES

The November 15, 2010 Minutes were approved as corrected.

4. BUSINESS ARISING FROM THE MINUTES

4.1 Memo re Fire Drills

The Chair explained that, though this issue is operational in nature, it does impact teaching and learning, and therefore is being brought to EdCo for discussion.

Following the discussion, in which a number of suggestions were put forward, the consensus was that the preferred time frame for a fire drill would be in the first two weeks of the term, or as early as possible, and in the last part of a 2 hour teaching block. The Chair indicated that she will draft a memo and forward it to Facilities regarding this issue.

4.2 Curriculum Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the Curriculum Committee recommendations as presented.

MOVED by D. McCloy; SECONDED by G. Gramozis,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted guidelines for: BHIN 1340, CYCC 1141, CYCC 1220, CYCC 1240, HIST 1103, HIST 1104, HIST 2201, HIST 2202, HIST 2203, HIST 2204, HIST 2240, HIST 2241, PHIL 3380, MUSC 1201, COOP 1100, COOP 2310, COOP 3510, and the withdrawal of Behavioural Intervention Foundations (Online CE course)

The Motion was CARRIED.

4.4 Admissions and Language Competency Committee Recommendations

There was unanimous consent to Short-cycle the Motion to approve the Admissions and Language Competency Committee recommendations as presented.

MOVED by K. Yoshitomi; SECONDED by L. Guppy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted recommendations; including revisions to admission requirements for TESL citation and recognizing Canadian Academic English Language Assessment (CAEL) as an acceptable English 12 “C” substitution.

The Motion was CARRIED.

5. NEW BUSINESS

5.1 Program Revision: Behaviour Intervention

The Chair advised that Gary Tennant will answer any queries, though the proposal is quite concise.

Gary indicated that the program will be a combination of online and face-to-face instruction. It has been designed so that students in remote areas can substitute this new course for the practicum component, as there are often issues around finding supervisors for the practicum portion of the program.

The Chair noted that there had previously been an oversight wherein the CE course had not been officially approved by EdCo, but that we will officially withdraw it just the same.

ACTION: Please refer this item to your constituency groups for consideration of approval at the January meeting.

5.2 Credential Name Changes

The Chair noted that one more change should be added to this list, namely Diploma in Youth Justice Worker should be changed to Diploma in Youth Justice.

The Chair invited Kathy Denton to speak to this item.

Kathy outlined that credentials are usually named for the field of study rather than a job title. This is not an exhaustive list, but should be the bulk of the changes to be made. There may be a few more trickling in over time.

The Chair added that the goal is to send the credential name changes to the Board all in one package, so these may be held for a bit to see if there are any others. The affected programs have been notified, and have approved, of the changes. It was noted by the Chair that it appears as though the calendar is also inconsistent in its references to credential names, and that might be something that could also be standardized.

There was unanimous consent to Short-cycle the Motion to approve the Credential Name Change recommendations as presented.

MOVED by K. Denton; SECONDED by D. McCloy,

BE IT AND IT WAS RESOLVED:

THAT Education Council approve the submitted Credential Name Changes for:

Citation in Behavioural Intervention, Diploma in Community Social Service Work, Diploma in Child and Youth Care, Certificate in Career Development Practice, Certificate in Career Development Practice Advanced, Certificate in Career Development Practice Intensive, Certificate in Leadership Development, Certificate in Deafblind Intervention

The Motion was CARRIED.

And,

MOVED BY R. Wylie; SECONDED by M. Kolar,

BE IT AND IT WAS RESOLVED:

THAT Education Council recommend that the Board withdraw the current credential names and that the Board establish the new credential names, as listed.

The Motion was CARRIED.

5.3 Budget Guidelines

The Chair advised members that it is part of Education Council's mandate to provide advice to Senior Management Team and to the Board on the strategic direction of the College, and the Budget falls under that umbrella.

The Chair invited President Scott McAlpine to speak to this item. S. McAlpine indicated that these budget guidelines are a fairly substantial amendment from previous years, partly based on advice from Education Council last year, and more clearly reflect the new strategic direction of the College. He indicated that they will be pleased to receive further feedback and can make further amendments as necessary.

Members discussed some amendments that would bring more clarity to the document, particularly around the reallocation of funds. The Chair indicated that Education Council will formulate advice at our January meeting, that advice will go to SMT the following day and then to the Board the same week. S. McAlpine thanked members for the feedback already mentioned.

ACTION: A marked-up version of the document will be distributed to EdCo members so that they can see the changes that have been made to the Guidelines.

ACTION: Please refer this item to your constituency groups for feedback and advice at the January meeting.

6. REPORTS

6.1 Report from the Chair

a) Education Council Advice on the Academic Calendar 2011/2012

The Chair, Elizabeth McCausland, advised Council that she is working on developing clear guidelines for those preparing documents to bring program requirements to Education Council for approval. The Guidelines will come to EdCo soon.

E. McCausland also reported that she is developing some draft TOR for FECs as she has received requests for clarification of roles and responsibilities. She plans to develop a general template which can then be adapted for local context.

6.2 Report from the President

The President indicated that there is no formal report this month, as there is no College Board meeting.

The President thanked Council for their advice on the Academic Calendar. He referred discussion to Ted James, who indicated that the proposed one week study break in the 6th week of classes, with the semester extended so that there is no loss of instructional days, has been approved at SMT. Additionally, the fall registration date has been moved to June 23rd for fall 2011, and the following year will be moved to June 15th, but will not be earlier than that date. S. McAlpine also thanked the Registrar and staff for facilitating the changes, indicating that moving the registration date will be significant to the College.

S. McAlpine informed members that he had attended the BCCP meeting, and could advise that the panel has now been selected for the degree process review, and they are looking forward to the review process being complete by early March. He noted that he will spearhead authorship of a document for the committee, and that each institution has also been invited to offer their own submission to DQAB. He assured members that there is no indication that this review is going to eliminate colleges' opportunity to offer degrees at the baccalaureate level.

The President thanked members for their contributions to the wonderful year the College has enjoyed. He wished all the best for the holiday season.

6.3 Report from the Board Representative

There is no Board Representative.

6.4 Report from the Secretary

There is no report.

6.5 Report from the Curriculum Committee

There is no report.

6.6 Report from the Standing Committee on Admissions and Language Competency Standards

There is no report.

6.7 Report from the Educational Excellence Committee

There is no report; the Chair noted that the deadline for nominations has been extended to December 22nd.

6.8 Report from the Standing Committee on Educational Policies

T. James indicated that they need another faculty member on the committee. As well, members were reminded that suggestions with regard to revisions of the Audit, Program Advisory Committee, and Credentials Policies are due to EdCo Secretary J. Bilquist by December 31st, 2010.

6.9 Report from the Academic Signature Committee

There is no report.

7. OTHER BUSINESS

There is no other business.

8. NEXT MEETING

January 17, 2010 at 4:15 pm in the Boardroom (4920), New Westminster Campus

9. ADJOURNMENT

Moved by K. Denton; Seconded by G. Goertz that the meeting be adjourned.

The meeting adjourned at 5:15pm.

Chair

Secretary