

**EDUCATION COUNCIL
AGENDA
TO BE HELD MONDAY, DECEMBER 14, 2009 AT 4:15 P.M.
BOARDROOM - NEW WESTMINSTER CAMPUS**

1. **ROLL CALL**
2. **APPROVAL OF THE AGENDA**
3. **APPROVAL OF THE SEPTEMBER 21 (Pls. b/f Sept. Minutes from the November 16th email, AND NOVEMBER 16, 2009 MINUTES (to be sent out the week of December 7, 2009))**
4. **BUSINESS ARISING FROM THE MINUTES**
 - 4.1 Policy Items
 - a) *Credentials Awarded at Douglas College* Policy – (**Notice of Motion**) (**T. James**) (**postponed**)
 - b) Revision of the *College/School District* Policy (**Notice of Motion**) (**T. James**)
 - 4.2 Administrative Policy – Draft *Program and Service Review* Policy (**For discussion and advice**) (**Pls. b/f item 5.1 from the November package**) (**Joy Page**)
 - 4.3 Revision of the Education Council Policy Review Approval Process
 - a) Revision of the Education Council Policy Review Group’s Terms of Reference (**Motion to Approve**) (**Pls. b/f item 5.2 from the November package**) (**Acting Chair**)
 - 4.4 Stagecraft – Program Revision (**Motion to Approve**) (**Pls. b/f item 5.3 from the November package**) (**Ross Nichol**)
 - 4.5 Health Information Management – Program Revision (**Motion to Approve**) (**Pls. b/f item 5.5 from the November package**) (**Laurie Kenward**)
 - 4.6 Bachelor of Therapeutic Recreation – Program Revision (**Motion to Approve**) (**Pls. b/f item 5.6 from the November package**) (**Geri Paterson**)

- 4.7 Curriculum Committee Recommendations (**Motion to Short-cycle; Motion to Approve**) (**E. McCausland**)
- 4.8 Admissions and Language Competency Committee Recommendations (**Motion to Short-cycle; Motion to Approve**) (**B. Walton**)

5. NEW BUSINESS

- 5.1 Revision to the *Academic Performance* Policy (Gold Cord Award) – Request for Referral to Policy Committee (**Motion to Short-cycle; Motion to Approve**) (**D. Valeri**)
- 5.2 Revision to the *Evaluation* Policy (Field Schools) – Request for Referral to Policy Committee (**Motion to Short-cycle; Motion to Approve**) (**K. Denton**)
- 5.3 Office Administration – Medical Office Assistant Citation Program Proposal (**Notice of Motion**) (**Wayne Ratcliffe**)
- 5.4 Health Care Assistant Certificate – (Previously Home Care Support Worker) (**Motion to Short-cycle; Motion for Approval**) (**Dianne Maxwell; Diane Batty**)
- 5.4 a) Recommendation that the College Board Approve the Credential Health Care Assistant Certificate (**Motion to Short-cycle; Motion to Approve**) (**Chair**)
- 5.5 Request for Leave of Absence (**Acting Chair on behalf of Susan Meshwork**)

6. REPORTS

- 6.1 Report from the Chair (**E. McCausland**)
 - 6.1 a) Education Council Advice on the 2010/2011 Budget Guidelines
 - 6.1 b) Education Council Advice on the 2009/2010 “Mini Budget”
- 6.2 Report from the President (**S. McAlpine**)
- 6.3 Report from the Board Representative (**P. Kendrick**)
- 6.4 Report from the Secretary (**B. Pickard**)
- 6.5 Report from the Curriculum Committee (**E. McCausland**)
- 6.6 Report from the Educational Excellence Committee (**G. Gramozis**)
- 6.7 Report from the Standing Committee on Admissions and Language Competency Standards (**B. Walton**)
- 6.8 Report from the Standing Committee on Educational Policies (**T. James**)

6.9 Report from the Academic Signature Committee (**E. McCausland**)

7. **OTHER BUSINESS** – For Information and Circulation

8. **NEXT MEETING**

January 18, 2010 at 4:15 pm in the Boardroom New Westminster Campus

9. **ADJOURNMENT**