

## **Blackboard Online Quiz Tips for Students**

Review these helpful tips before taking an online quiz/test/exam in Blackboard.

### **Ensuring optimal performance of your laptop:**

1. Regularly install updates on your computer so that your computer doesn't force installation when you are about to write a quiz.
2. Check your computer is free of viruses and spyware by running regular security checks.
3. Fully charge your battery before taking the quiz.
4. Connect to a wired high-speed internet connection if possible.
5. Use the latest version of **Firefox** or **Chrome** browsers on your computer. You can check your browser compatibility here: [Blackboard Browser check](#)

### **Tips for taking quizzes:**

1. Put all mobile devices on airplane mode during an exam/test to avoid overloading the wireless internet.
2. Close all browser windows.
3. **Do NOT start answering questions until the entire page has loaded.** Watch your browser status bar to verify the entire page has loaded.
4. **NEVER use the forward/backward/refresh buttons on your browser.** You may get locked out of the test.
5. **NEVER use the mouse scroll wheel** to advance to the next question because it may accidentally change your answer to the question you just completed.
6. Be patient while waiting for pages to load once you click to progress to the next question, to save, or to submit. **Do NOT double-click.**
7. **SAVE your answers after each question.**
8. **Click SAVE and SUBMIT once you have completed the test. Do NOT close the browser window or navigate to another site until you see the confirmation page.**
9. Do NOT ignore warning messages. Let your instructor know if you have a warning message.