



MINUTES OF MEETING OF EDUCATION COUNCIL
HELD MONDAY, APRIL 20, 2020 AT 9:00 AM
VIRTUAL MEETING VIA MS TEAMS

Members Present:	Regrets:
Andrews, Rachelle	Bowbrick, Graeme
Ataiza, Ariel	Cavanagh, Bette
Barker, Jennifer	
Bird, Sandra (for Cavanagh, Bette)	
Bowbrick, Graeme	Guests:
Chapell, Brian	Mauger, Shirley
Cikes, Ivana (Chair)	Milia, Santina
Costantino, Manuela	Kirkpatrick, Edith
Crisp, Joan	
Davies, Jonathon	Observers:
Dench, Sarah	Ho, Tracy
Denton, Kathy (<i>Ex-officio</i>)	
Fong, Dorritta	
Gronsdahl, Karla	
Heer, Manvir	
Kinsley, John	
Lal, Nikiel (<i>Ex-officio</i>)	
Newton, Rachael	
Ng, Rella (<i>Ex-officio</i>)	
Pacheva, Daniela	
Shin, Jenny	
Smith, Trevor	
Tang, Sherlyn	
Westerman, Marni	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged the QayQayt First Nation and the Kwikwetlem First Nation, as well as the Coast Salish Peoples, on whose traditional and unceded territories we live, we learn, we play, and we do our work.

2. ROLL CALL

Graeme Bowbrick and Bette Cavanagh sent regrets to the meeting.



3. APPROVAL OF THE AGENDA

The Agenda of April 20, 2020 was approved by consensus.

4. APPROVAL OF MINUTES

R. Ng requested an amendment to item 5.3. Correction to Pre-Calculus 12 instead of Calculus 12.

The Chair called for consensus to approve the amended March 16, 2020 minutes.

The March 16, 2020 Minutes, as amended, were approved by consensus.

5. BUSINESS ARISING FROM THE MINUTES

5.1 Program Revision: Not-for Profit and Public Sector Accounting (Concentration)

S. Mauger spoke to the item.

There being no further discussion,

MOVED R. Newton, SECONDED by M. Westerman, THAT Education Council approve the Program Revision: Not-for-Profit and Public Sector Accounting (Concentration).

The Motion was CARRIED.

5.2 Program Revision: Public Accounting (Concentration)

S. Mauger spoke to the item.

There being no further discussion,

MOVED R. Newton, SECONDED by M. Westerman, THAT Education Council approve the Program Revision: Public Accounting (Concentration).

The Motion was CARRIED.

5.3 Program Revision: Bachelor of Science in Nursing Program

J. Crisp spoke to the item.

The revision includes formalizing the practice that is in place. There was discussion regarding admissions and the need to indicate that if students are enrolled in AFN and have completed the required 30 credits, students may apply to the second year of the BSN program. Further discussion raised the possibility to streamline the admission process and clarify to students the need to be enrolled in AFN in order to



be eligible for BSN entry. This will ensure students will be more successful in the BSN Program.

ACTION: J. Crisp will take feedback received back to the FEC and edit the CG. This item will come back to the May 11, 2020 meeting with the necessary edits.

6. NEW BUSINESS

6.1 Program Revision: Accounting Studies Post-Degree Diploma

S. Mauger spoke to the item.

Request to short-cycle item as it should have been on the March 16, 2020 Agenda.

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by R. Newton, SECONDED by M. Westerman.

The Motion was CARRIED.

There were revisions identified that will be made before approval. In Graduation Requirements, the wording will indicate that a student opting to take ACCT 1110/1210 instead of ACCT 1235 must complete 33 credits instead of 30 to graduate, effective January 2021.

There being no further discussion,

MOVED R. Newton, SECONDED by J. Kinsley, THAT Education Council approve the Program Revision: Accounting Studies Post-Degree Diploma.

The Motion was CARRIED.

6.2 Program Revision: Community Mental Health Work Certificate

S. Milia spoke to the item.

Revisions to the CMHW certificate include updates to the English requirements to reflect the new English curriculum changes in BC's K-12 Education. These admission requirements will take effect September 2021. To increase students' eligibility into the program and to adhere to the DCFA ruling, prerequisites HLSC 612 and HLSC 613 will be removed. HCSW 1155 will replace HLSC 612 and HLSC 613. Graduation requirements have been made clearer.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 11, 2020 meeting.

7. STANDING COMMITTEE ITEMS

7.1 Admission and Language Competency Committee Recommendations

a) Diploma in Sign Language

R. Ng spoke to the revision to the Sign Language Interpretation admission requirements. This will provide an additional pathway for students to enter the Diploma in Sign Language program at Douglas College.

There was discussion around the minimum GPA of 1.5 and if different language could be used. A suggestion to use more descriptive language such as “with good academic standing as found in the Academic Performance policy,” with the inclusion of a link to the policy.

ACTION: K. Gronsahl will take feedback back. This item will come back to the May 11, 2020 meeting with the necessary edits for implementation for January 2021.

7.2 Curriculum Items

a) Curriculum Committee Recommendations

M. Westerman spoke to the Curriculum Committee’s submission and review of 27 curriculum guidelines and approval of 27: 2 new curriculum guidelines and 25 revised curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by J. Kinsley; SECONDED by J. Crisp, THAT Education Council approve the submitted new guidelines for: ANTH 2250, ACCT 4280; and the revised guidelines for: CAEP 0201, 0202, 0203, 0204, 0205; OADM 1344, 1411; CSIS 4270; PNUR 3171, 3700, 4575; SOCI 3345; ELLA 0110, 0120, 0130, 0140, 0210, 0230, 0240, 0310, 0320, 0330, 0340; and MATH 1223, 2232

The Motion was CARRIED.

8 INFORMATION ITEMS

8.1 Report from Ad Hoc Committee for Revisions of EdCo Bylaws and Standing Committees

The Chair spoke to the status report provided in the agenda package.

ACTION: Please refer this item to your constituency groups for information.

Draft Education Council Meeting Schedule 2020/2021

The Chair referenced the draft schedule for 2020-2021.

ACTION: Please refer this item to your constituency groups for consideration of approval at the May 11, 2020 meeting.

9 REPORTS**9.1 Report from the Chair**

I. Cikes referred to her written reports included in the agenda package.

The Chair will amend her report to the College Board as per the amended minutes of March 16, 2020.

9.2 Report from the President

K. Denton reported that all but a small amount of staff are working remotely. She thanked CEIT for all the extra work they have done to make working remotely possible. She thanked all who have made that transition possible, and she expressed appreciation for putting in the extra time to learn the new technologies. Students are being assisted through MCO communications, social media, and through areas of Academic and Student Affairs. Regular work is still being done and the College is responding well to the crisis.

9.3 Report from the Vice President, Academic & Provost

S. Dench spoke on behalf of the VP, Academic & Provost.

S. Dench echoed the President's comments and added that the service and academic side have provided amazing response to the circumstance.

The VP, Academic & Provost is working with the Deans and the Academic Technology Services Team at putting more supports for instructors in place for the summer semester.

The college is using the current grading model for the winter 2020 semester to preserve students' academic records. Moving to a Pass/Fail grading method could limit potential progression into degrees or other institutions, and it may compromise future educational opportunities for our students. The date to request a W moved to May 1.

With the cancellation of TOEFL exams, the College is allowing Duolingo test scores.

Immigration Canada has relaxed their rules for international students that have gone back to their home country so that they can take courses online.

9.4 Report from the Board Liaison

No report.

9.5 Report from the Secretary

The next deadline for agenda submissions for the May 11, 2020 meeting is Wednesday, April 29, 2020 at 3:00 p.m.

9.6 Report from the Curriculum Committee

The next deadline for curriculum guidelines to be submitted to the committee is Wednesday, April 29, 2020 at 9:00 a.m. Please remind your FECs of this date and time.

9.7 Report from the Educational Excellence Committee

It was reported that Alex Rice was the successful candidate this year. The traditional lunch is postponed until further notice.

9.8 Report from the Committee on Admissions & Language Competency Standards

No report.

9.9 Report from the Committee on Educational Policies

R. Ng reported that the committee is working on the Course and Status Change Policy and will be submitting version 3 of the document to the May 11th meeting of EdCo. The Priority Registration Policy will be on the May 8th meeting agenda of the committee.

9.10 Report from the Committee on International Education

No report.

10 OTHER BUSINESS**10.1 Registrar's Office Update**

- Spring Graduation - The Registrar announced that the June graduation ceremonies are suspended. Students will be able to graduate and will be mailed their parchment.
- Summer tuition deadline extended to April 27th. Send email to all admitted students.
- Student emergency funding available. Students must contact the Financial Aid Office to see if they would be eligible for some emergency funding.

10.2 Future Students' Office

- The April 28th and April 30th Information Sessions will be moving to an online format.

11 NEXT MEETING

Monday, May 11, 2020 at 9:00 am (Virtual Meeting)



12 ADJOURNMENT

MOVED by M. Westerman; **SECONDED** J. Kinsley that the meeting be adjourned.

The Motion was **CARRIED**.

The meeting adjourned at approximately 10:40 a.m.

Chair

Secretary