

DOUGLAS COLLEGE

International Programs Scholarship Application Form

This form is for Douglas College students who are participating in an International Program and wish to be considered for a scholarship. For information about scholarships available for our international programs, please visit www.douglascollege.ca/global.

This form needs to be submitted in full before the deadlines below:

For Field Schools in the Summer 2017 semester, the deadline is **January 31, 2017**.

For Exchanges in the Fall 2017 semester, the deadline is **January 31, 2017**.

For Exchanges in the Winter 2018 and Summer 2018 semesters, the deadline is **June 15, 2017**.

There are two ways to submit this form:

- 1) clear scanned version to global@douglascollege.ca, or
- 2) paper version to Douglas College International – Global Engagement team
New Westminster Campus, Room S2800 (Mon-Fri), or Coquitlam Campus, Room A1301A (Tue-Thu).

1. Checklist of documents to be completed and submitted			
<input type="checkbox"/> This application form	<input type="checkbox"/> One academic reference (form)		
<input type="checkbox"/> Personal Statement	<input type="checkbox"/> One non-academic reference		
<input type="checkbox"/> Unofficial transcript	<input type="checkbox"/> Community involvement information		
2. Student Information			
Full Name:		Student Number:	
Date of Birth (dd-mmm-yy):	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> No Answer	Social Insurance Number:	
Permanent Mailing Address:		City/Town:	Province: Postal Code:
Phone Number:	Email Address:		
3. Information about the international program in which you are planning to participate			
International Experience Type:		Institution (if applicable):	
Country:	From (mmm-yy):	To (mmm-yy):	
4. Have you previously received a Douglas College International Scholarship?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. If applicable, what country have you emigrated from?			

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6. Personal Statement

The statement of interest should be type-written and between 250 -500 words.

Please explain why you have decided to participate in an international experience, and how it will fit with your academic, professional, and personal goals.

Describe what impact you believe this experience will have on you, and what relevant experiences you have had that will help you adapt to new situations, and make this a successful experience.

7. Unofficial Transcript

The unofficial copy of your transcript can be generated online from your Douglas College student account.

8. Non-academic Reference

Choose one non-academic referee who can speak to your volunteer or work activities in the community or at your educational institution. Your referee must not be a family member or friend. Ask them to write a letter that gives the following information:

- your name;
- how long they have known you and in what capacity;
- what they know of your past and ongoing volunteer or work activities and the extent of your involvement (period, number; of hours, role description and how well you fulfilled your role(s));
- your character, ability to work with people and adapt to new environments; and
- any special circumstances or achievements that they feel Douglas International should consider.

The letter should be written on your referee's organization's/institution's letterhead and hand signed. There are four ways to submit this letter:

- 1) by the student, in an envelope sealed and signed by the referee, or
- 2) by the referee, a clear scanned version to global@douglascollege.ca, or
- 3) by the referee, in person at:
Douglas College International – Global Engagement team
New Westminister Campus, Room S2800 (Mon-Fri), or Coquitlam Campus, Room A1301A (Tue-Thu), or
- 4) by the referee, mailed to:
Douglas College International – Global Engagement team
PO Box 2503, New Westminister, BC, Canada, V3L 5B2

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9. Community Involvement			
List your community and/or school involvement activities (volunteer and work) of the past three years that are relevant to this application.			
Name of activity:	Hours per month	From (mmm-yy):	To (mmm-yy):
Organization:	Contact person's full name:		
Contact person's email address:		Contact person's phone number:	
Description of your duties:			
Name of activity:	Hours per month	From (mmm-yy):	To (mmm-yy):
Organization:	Contact person's full name:		
Contact person's email address:		Contact person's phone number:	
Description of your duties:			

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Name of activity:	Hours per month	From (mmm-yy):	To (mmm-yy):
Organization:	Contact person's full name:		
Contact person's email address:		Contact person's phone number:	
Description of your duties:			
If particular circumstances prevented you from volunteering or working in your community and/or school, please explain the reasons below. List any other contributions which you believe to be equal to formal volunteer or work activities.			
10. Declaration			
I, the undersigned, certify that all statements on this application are true and complete and that no information has been withheld. Completion of this signed application permits Douglas College to request and/or confirm any information necessary to support my application.			
I understand that should I receive a scholarship and I am not able to participate in the program for any reason, I will return the scholarship immediately. I understand that the attendance of all pre-departure sessions and the submission of additional required documents are mandatory in order to receive a scholarship.			
Signature of the applicant:		Date (dd-mmm-yy):	