

DOUGLAS COLLEGE EDUCATION COUNCIL
Regular Meeting Schedule 2016 – 2017

Time: 9:00 – 11:00 am
Place: Boardroom (4920) – New Westminster Campus
Assistant: Sandra Bird (5389)

<u>Regular Meeting</u>	<u>Agenda Finalized by 4pm</u> <u>This date represents the</u> <u>deadline to inform Edco of</u> <u>an item coming to the</u> <u>meeting</u>	<u>Documents Submitted to Assistant</u> <u>by NOON</u> <u>This date represents the deadline to</u> <u>have all documents for your agenda</u> <u>item submitted.</u>
September 19, 2016 ³	September 6, 2016	September 8, 2016
October 17, 2016	October 4, 2016	October 6, 2016
November 21, 2016	November 8, 2016	November 10, 2016
December 12, 2016	November 29, 2016 ¹	December 1, 2016
January 16, 2017 ⁴	January 3, 2017	January 5, 2017
February 20, 2017	February 7, 2017	February 9, 2017
March 20, 2017	March 7, 2017	March 9, 2017
April 24, 2017⁵	April 11, 2017	April 13, 2017
May 15, 2017	May 2, 2017	May 4, 2017
June 19, 2017	June 6, 2017	June 8, 2017 ²

DEADLINES:

- ¹ November 29, 2016 deadline for submission of “Notice of Motion” item(s) such as Program Proposals & Revisions requiring sole approval of Council prior to implementation in September 2017.
- ² June 8, 2017 deadline for submission of Annual Reports of Standing Committees.
- ³ Curriculum Guidelines must be submitted for approval for winter semester
- ⁴ Curriculum Guidelines must be submitted for approval for summer semester
- ⁵ Curriculum Guidelines must be submitted for approval for fall semester

December 12th date is 1 week earlier and April 24th is 1 week later than regular 3rd Monday of the month due to stat holidays.

Please note that the on-line Calendar is updated two times per year – September and January. In order to be included in the Calendar updates, deadline dates for submission of “Notice of Motion” to Education Council are October and March respectively, where Board approval is not required, and September and February where Board approval is required. Where changes to the on-line Calendar are necessary, calendar copy should be included as part of the submission to Education Council.

Distribution

EdCo Members, VP's, Assistants, Deans, Assoc. Deans, Registrar, Assoc. Registrars, Chairs, Admin. Officers (distribute to FECs), RSA, Board Secretary, BCGEU Chair, DCFA Chair, DSU