

**DOUGLAS COLLEGE EDUCATION COUNCIL**  
**Regular Meeting Schedule 2015 – 2016**

**Time:** 9:00 – 11:00 am  
**Place:** Boardroom (4920) – New Westminster Campus  
**Assistant:** Sandra Bird (5389)

<u>Regular Meeting</u>	<u>Agenda Finalized by 4pm</u>	<u>Documents Submitted to Assistant by NOON</u>
September 21, 2015 <sup>3</sup>	September 8, 2015	September 10, 2015
October 19, 2015	October 6, 2015	October 8, 2015
November 16, 2015	November 3, 2015	November 5, 2015
December 14, 2015	December 1, 2015	December 3, 2015
January 18, 2016 <sup>4</sup>	January 5, 2016	January 7, 2016
February 15, 2016	February 2, 2016	February 4, 2016
March 21, 2016	March 8, 201	March 10, 2016
April 18, 2016 <sup>5</sup>	April 5, 2016 <sup>1</sup>	April 7, 2016
May 16, 2016	May 3, 2016	May 5, 2016
June 20, 2016	June 7, 2016	June 9, 2016 <sup>2</sup>

**DEADLINES:**

- <sup>1</sup> April 5, 2016 deadline for submission of “Notice of Motion” for item(s) requiring sole approval of Council prior to implementation in September 2016.
- <sup>2</sup> June 9, 2016 deadline for submission of Annual Reports of Standing Committees.
- <sup>3</sup> Curriculum Guidelines must be submitted for approval for winter semester
- <sup>4</sup> Curriculum Guidelines must be submitted for approval for summer semester
- <sup>5</sup> Curriculum Guidelines must be submitted for approval for fall semester

*Please note that the on-line Calendar is updated two times per year – September and January. In order to be included in the Calendar updates, deadline dates for submission of “Notice of Motion” to Education Council are October and March respectively, where Board approval is not required, and September and February where Board approval is required. Where changes to the on-line Calendar are necessary, calendar copy should be included as part of the submission to Education Council.*

**Distribution** Education Council Members, Vice Presidents, Assistants, Deans, Associate Deans, Registrar, Associate Registrars, Chairs, Administrative Officers (distribute to FECs), RSA, Board Secretary, BCGEU Chair, DCFA Chair, DSU