



**TASK OBSERVATION FORM
VETERINARY TECHNOLOGY PROGRAM (VTEC)
FACULTY OF SCIENCE & TECHNOLOGY**

Dear Doctor /Veterinary Technologist:

The purpose of this letter is to introduce _____ who is applying for admission into the **Veterinary Technology Program (VTEC)** at Douglas College.

As an introduction into the veterinary medical profession, it is recommended that the applicant spend a minimum of 80 hours observing how veterinary medicine is conducted in veterinary practice and related fields. If you or a colleague have time to talk to a prospective student, it would be very helpful. The reverse of this letter lists a number of tasks that we hope each student will be able to observe in order to gain a realistic view of how the veterinary team operates on a day-to-day basis. The applicant is not required to “perform” any of the tasks but only to observe them.

Thank you for your cooperation in this academic endeavor. With the proper exposure to the profession, many of these applicants may go on to pursue a career in veterinary medicine or veterinary technology.

Your help is appreciated in identifying those individuals who will be eager and successful in following this career path. If you have any questions, please do not hesitate to contact us at (604) 777-6360 or (604) 777-6322.

Sincerely,

Pauline Chow, DVM
Program Coordinator
Veterinary Technology Program
Faculty of Science & Technology

Both sides of this record must be completed in full.
Please return completed form to the applicant **OR** mail directly to:

Mail to: DOUGLAS COLLEGE, Coquitlam Campus
Attention: Rosemarie Bakker, Office of the Registrar
1250 Pinetree Way
Coquitlam, BC Canada V3B 7X3

TASK OBSERVATION FORM
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Student Name: _____ **Student Number:** _____

Doctor or Technician: Please **place your initials** next to the tasks once they have been observed. Not all tasks are required, but **at least 70- 80%** of these tasks should be observed.

NURSING

- _____ Observe daily animal care (i.e., cage/run/stall cleaning, exercising, feeding)
- _____ Observe daily treatments of hospitalized patients (i.e., rounds, patient orders)
- _____ Observe administration of meds via the oral, injectable **and** intravenous routes
- _____ Observe physical examination
- _____ Observe client interaction (i.e., history taking, behavior or nutrition counseling)
- _____ Observe emergency triage
- _____ Observe euthanasia
- _____ Discuss the diagnostic points of a radiograph or observe ultrasonography
(NOTE: Please DO NOT expose applicant to radiation)

SURGERY

- _____ Observe major surgery (i.e., open abdominal surgery, orthopedic surgery)
- _____ Observe minor surgery (i.e., draining abscess, debriding traumatic wound)
- _____ Observe dental prophylaxis
- _____ Discuss operation of a gas anesthesia machine
- _____ Discuss equipment sterilization and aseptic technique

LABORATORY

- _____ Observe external parasites on the animal
- _____ Observe external parasites by skin scraping
- _____ Observe internal parasites and/or eggs under a microscope
- _____ Observe blood cells and/or urine sediment under a microscope
- _____ Observe in-house blood testing (i.e., FeLV, FIV, heartworm, serum chemistry)
- _____ Observe intravenous blood draw

FRONT OFFICE

- _____ Observe telephone procedures
- _____ Observe making appointments
- _____ Observe record keeping/data entry
- _____ Observe dispensing prescriptions and/or over-the-counter medications

I attest that _____ hours were logged by this applicant while observing these tasks at this hospital/clinic/facility.

Veterinarian's/Technician's Name (Print)

Date:

Veterinarian's/Technician's Signature

Phone Number:

Hospital/Clinic name & address: