



MINUTES OF MEETING OF EDUCATION COUNCIL

January 22, 2024

9:00 am – 11:00 am (VIA ZOOM)

Members Present:	Regrets:
Borgford, Thor	Lennox, Caedyn
Bowbrick, Graeme	Lira Herrera, Debanhi
Cavanagh, Bette (Recorder)	
Cawley, Pam	
Curiel, Cathy	
Dench, Sarah	Guests:
Denton, Kathy (<i>Ex Officio</i>)	Kirkpatrick, Edith
Ferenc, Ava (<i>Ex Officio</i>)	Newton, Rachael
Hall, Nathan (Vice Chair)	Turner, Derek
Keighron, David	
Lupton, Rowan	
Mennill, Sally (Chair)	
Mills, Cathy	Observers:
Mistry, Zarine	Smith, Teryl
Nicholson, Maureen	
Rajendran, Srinithin	
Rana, Ruhina	
Squair, Nancy	
Valdés, Josefa	
Williams, Justin	
Younan, Bacel (<i>Ex Officio</i>)	
Yun, Myungsan	

1. TRADITIONAL TERRITORIAL ACKNOWLEDGEMENT

The Chair acknowledged that the campuses of Douglas College are located on the unceded traditional and ancestral lands of the Coast Salish Peoples, including the territories of the q̓ícəy̓ (Katzie), q̓ʷa:ḥł'əḥ (Kwantlen), k̓ʷik̓wəłəm (Kwkwetlem), x̓məθk̓wəy̓əm (Musqueam), and qiqéyt (Qayqayt) First Nations.

2. ROLL CALL

C. Lennox and D. Herrera Lira sent regrets to the meeting.

3. AGENDA

The Chair confirmed that Council members had reviewed the agenda as distributed on January 12, 2024.

The Chair added one Agenda item to be discussed under item 5.1 Committee Membership **(Motion to Short-cycle; Motion to Approve)** • Recommendation for Staff Representative Educational Excellence Committee.

4. APPROVAL OF THE MINUTES

4.1 The Minutes of December 18, 2023 were approved.

5. NEW BUSINESS (Notice of Motion) Items for Council Approval

5.1 Committee Membership

The Chair referenced the need for a Staff representative on the Educational Excellence Committee.

a) Recommendation for **Sugeeta Gurjar** to serve on the Educational Excellence Committee.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by R. Rana, SECONDED by N. Hall, THAT Education Council approve the Appointment of Sugeeta Gurja as the Staff Representative on the Educational Excellence Committee 2023-2024.

The Motion was CARRIED.

6. NEW BUSINESS (Notice of Motion) – Items for Council Advice to the Board

6.1 Program Revision: Diploma in Geological Resources

D. Turner spoke to the item.

The proposed revisions reduce the number of credits from 73 credits to 60 credits by condensing four courses into two courses (3 credits each) and by removing one elective course. By consolidating and streamlining this program, it is anticipated that this will help to increase course enrolment and graduation rates.

ACTION: Please refer this item to your constituency groups for consideration of approval at the February 12, 2024 meeting.

6.2

Program Revision: Certificate in Health Care Assisting

E. Kirkpatrick spoke to the item.

The Health Care Assisting certificate program is based on the established HCA Program Provincial Curriculum, and is recognized by the BC Care Aide & Community Health Worker Registry.

The Provincial curriculum was reviewed and updated in June 2023, and the Recognition Guide was provided to all educators by the Registry in July 2023. The Registry conveyed an expectation that all institutions delivering recognized programs would implement the revised curriculum by September 1, 2024, and any programs not implemented with updates by that time would not be able to admit students into a recognized program.

The proposed revision updates two courses providing lecture and lab with a separate clinical course. Credits have increased by .5 credits totalling, 35.0 credits.

E. Kirkpatrick noted that she has begun conversations with the Admissions Advisory Committee with respect to seeking a temporary variance to reduce the English 11 requirement to English 10 or equivalent to meet the BC Care Aid Registry requirement. This variance will be brought by the Admissions Advisory Committee for consideration at the next Education Council meeting.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by C. Mills, SECONDED by D. Keighron, THAT Education Council approve the Program Revision: Certificate in Health Care Assisting effective September 2024.

The Motion was CARRIED.

7. FINAL DECISION (Motion to Approve) – Items for Council Approval**7.1 Curriculum Committee****a) Curriculum Committee Recommendations**

C. Curiel spoke to the Curriculum Committee's submission and review and approval of 20 curriculum guidelines. There are 12 revised and 8 new curriculum guidelines.

There being no further discussion,

There was unanimous consent to Short-cycle the proposed Motion.

MOVED by C. Mills; SECONDED by R. Rana, THAT Education Council approve the submitted new curriculum guidelines for CSIS 1190; MARK 2150; PNUR 2121, PNUR 2170, PNUR 2261, PNUR 3361, PNUR 3462, PNUR 4562, PNUR 4661; GEOG 2220; MATU 0310; MATU 0411; MODL 1900; VTEC 1301, VTEC 1302, VTEC 1303, VTEC 1304, VTEC 1305; VTEC 1306, VTEC 1307.

The Motion was CARRIED.

8. DECISION (Motion to Approve) Items for Council Advice to the Board

8.1 Full Program Proposal: Certificate in Mental Health and Substance Use Work

E. Kirkpatrick spoke to the item.

E. Kirkpatrick provide a brief summary on the proposed new Certificate in Mental Health and Substance Use Work program. Douglas College is one of four post-secondary institutions that will be delivering the program. Discussion ensued with respect to the title of the program. It was conveyed that the use of the term 'health and addictions' carries a negative connotation and that the term 'substance use' is less stigmatizing and becoming more widely used.

In response to a question regarding what supports would be in place for students in the program, it was noted that the student recruitment happens in partnership with the Ministry and the Health Authorities. As a funded program students have the ability to receive paid training while they learn and are employed by a Health Authority during their education period. Students will have support and accessibility services in their workplace. When the new program is launched someone from Accessibility Services will be invited to speak at the orientation of what supports are available to students.

There being no further discussion,

MOVED by D. Keighron; SECONDED by P. Cawley, THAT Education Council approve the Full Program Proposal: Certificate in Mental Health and Substance Use Work, effective May 2024.

The Motion was CARRIED.



8.1.1 Recommendation to the College Board to establish the credential Certificate in Mental Health and Substance Use Work

The Chair spoke to the item.

MOVED by Z. Mistry; SECONDED by N. Hall, THAT Education Council recommends that the College Board establish the credential Certificate in Mental Health and Substance Use Work effective May 2024.

The Motion was CARRIED.

Subsequent to the adjournment of the January 22, 2024 meeting, the Chair informed all members, via email, that the motion to Short-cycle the recommendation to the College Board with respect to the establishment of the credential, Certificate in Mental Health and Substance Use Work requires the effective date of May 2024. Council members voted via email and the motion was approved by a majority of responses.

8.2 Program Revision: Bachelor of Business Administration, Concentration in Project Management

R. Newton spoke to the item. No comments or questions arose.

There being no further discussion,

MOVED by D. Keighron; SECONDED by N. Hall, THAT Education Council approve the Program Revision: Bachelor of Business Administration, Concentration in Project Management.

The Motion was CARRIED.

9. INFORMATION ITEMS

9.1 Programs Committee

The Chair referred to the December 2023 report in the agenda package. No questions or comments arose.

9.2 Admissions Advisory Committee

The Chair referred to the December 2023 report in the agenda package. No questions or comments arose.

9.3 Educational Policies Committee

The Chair referred to the January 2024 report in the agenda package. No questions or comments arose.

10. REPORTS**10.1 Report from the Chair**

The Chair wished everyone a Happy New Year. In the month of December she checked in with the various Education Council Committees and reported that all Committees are functioning well. In an effort to empower our student representatives to have a better understanding of what we are doing at Education Council, she has been engaging with them to clarify procedures or answer any questions.

The Chair noted that Zarine Mistry will be leaving Douglas College. She thanked Zarine for her service on Education Council and wished her all the best in the future.

10.2 Report from the President

The President expressed her gratitude and recognized all of the extra efforts made during the snow disruption. She commented that Faculty have always been great in providing ways to accommodate students to fill in gaps or make up the time.

Noting that the impending bus strike did not find a solution over the weekend, the President commented on the high level of uncertainty around the strike. She explained the difficulties of pivoting to online instruction at the College in a short-turnaround time. We will keep the College community informed as best as we can.

The President spoke to the speculation in the media about the International cap on study visas. She noted that there are many unknowns in this topic and more information will be provided when those details are received. She advised that the College does not expect any impact on the current budget or next budget at this time. More in-depth discussions will be held with the College Board.

The President reminded representatives that a request for budget feedback will be circulated after the January Board meeting. The Education Council Secretary will be circulating the Budget Feedback Template for 2024-2025.

10.3 Report from the Vice President, Academic & Provost

No report.

10.4 Board Liaison

A. Ferenc expressed her appreciation for the discussion at today's meeting. She referenced the upcoming Board meeting of January 25, 2024.

10.5 Report from the Secretary

No report.

11. NEXT MEETING

Monday, February 12, 2023 at 9:00 a.m. (Via Zoom)



12. ADJOURNMENT

The meeting adjourned at approximately 9:37 a.m.

Chair

Secretary