

# DOUGLAS

**POST-DEGREE PROGRAMS**  
FOR INTERNATIONAL STUDENTS

**NEELL DATTA**  
Post-Baccalaureate  
Diploma in Finance

DOUGLAS COLLEGE



Douglas College is the leading provider of post-degree programs in British Columbia, Canada. As an international student at Douglas College, you have the opportunity to pursue a one-year Post Degree Diploma (PDD) or two-year Post Baccalaureate Diploma (PBD). Since you already have a degree, we know that you're looking for a program that will provide you with advanced skills that build upon your existing education. Our rigorous post-degree programs are comprised of upper-level courses that will equip you with the skills and knowledge that employers are looking for. You'll earn a recognized credential that can help you get a job, take your career in a new direction, expand your earning potential and, for working professionals, upgrade and broaden your skills.

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# POST-DEGREE DIPLOMAS (PDD)

## ONE YEAR

## Accounting

Do you have a degree in business administration? Build on your education with a Post-Degree Diploma in Accounting. In just one year, you'll gain in-depth knowledge of current accounting practices and develop job-ready skills, preparing you to launch a career in a rapidly growing field. Once you graduate, you can enter the Chartered Professional Accountant's Professional Education Program, where you can obtain your CPA designation.

### REQUIRED COURSES:

- Intermediate Accounting I
- Intermediate Accounting II
- Intermediate Management Accounting
- Income Tax I
- Income Tax II
- Advanced Financial Accounting
- Auditing
- Advanced Management Accounting
- Business Strategy and Competitive Analysis
- One CPA-transferable elective

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD

### CAREERS

The PDD in Accounting prepares graduates for careers such as:

- Controller
- Audit and Compliance Director
- Tax Auditor
- Internal or External Auditor

Note: You will need to have completed significant coursework in business and accounting to be considered for this program.

**11,160**

Number of new financial auditor and accountant jobs by 2031 due to economic growth in B.C.  
Source: WorkBC

## Accounting Studies

The Post-Degree Diploma in Accounting Studies will give you what you need to transition into this in-demand career. You'll gain job-ready accounting skills and an in-depth knowledge of current practices.

This PDD qualifies you to enter the Chartered Professional Accountant (CPA) Professional Education Program.

### REQUIRED COURSES INCLUDE:

- Principles of Accounting
- Business Statistics I
- Introductory Management Accounting
- Intermediate Accounting I
- Intermediate Accounting II
- Accounting Theory
- Principles of Microeconomics
- Principles of Macroeconomics
- Business Statistics II
- One upper-level elective

**DURATION:** One year (30 credits)

**START DATES:** September, January or May

**TUITION FEES:** \$18,727.50 CAD

### CAREERS

The PDD in Accounting Studies prepares graduates for careers such as:

- Controller
- Accounting Manager
- Project Accountant
- Property Accountant

## Business Law

If your job requires you to deal with legal documents, especially business or sales contracts, the Post-Degree Diploma in Business Law can prepare you for this role. Learn the basics of business, finance and accounting law, how to draft and interpret employment and service contracts, and much more.

Note: This program is not equivalent to the first year of law school.

### REQUIRED COURSES:

- Introductory Business Law
- Corporate and Financial Planning Law
- Procurement Law and Contract Interpretation
- Academic Writing
- Legal Research and Reasoning

### SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Management Essentials
- Any approved Commerce and Business Administration course

### SELECT FOUR COURSES FROM THE FOLLOWING OPTIONS:

- Fundamentals of International Trade Law
- Sales and Marketing Law
- Human Resources Law
- Labour Relations
- Real Estate Law
- Applied Legal and Ethical Decision Making for Managers, Professionals and Executives

**DURATION:** One year (30 credits)

**START DATE:** September

**TUITION FEES:** \$18,727.50 CAD

### CAREERS

The PDD in Business Law enhances the knowledge of graduates who work in positions such as:

- Accounting Manager
- Finance Manager
- Risk Management Manager
- Business Owner

# Data Analytics

Have a background in computer science? Boost your employability with the Post-Degree Diploma in Data Analytics. This intensive one-year program will teach you specialized skills in data technology and business intelligence strategies so you can launch your career.

## REQUIRED COURSES INCLUDE:

- Introduction to Programming - I
- Systems Analysis and Design
- Database I
- Database II
- Fundamentals of Data Analytics
- Data Visualization
- Special Topics in Data Analytics

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Statistics
- Introduction to Statistics

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Support Systems with Excel
- Fundamentals of Machine Learning in Data Science

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Data Analytics for Managers
- Operations Management
- Continuous Improvement
- Business Statistics II
- Front End Web Development
- Web Based Scripting
- Advanced Web Programming with JavaScript and AJAX
- Project Management
- Introductory Marketing
- Customer Relationship Management

## CAREERS

The PDD in Data Analytics prepares graduates for careers such as:

- Information Systems Analyst
- Information Systems Manager
- Database Analyst
- Data Administrator

**DURATION:** One year (30 credits)  
**START DATES:** January, September or May  
**TUITION FEES:** \$18,727.50 CAD

# Financial Analysis

Do you love following financial trends? Turn your passion into profit with a Post-Degree Diploma in Financial Analysis. You'll acquire a solid foundation in investment analysis and portfolio management. Graduate with the knowledge and confidence to help individual clients, businesses, stockbrokers and traders invest smartly.

This program prepares you to write the Chartered Financial Analyst (CFA) Level 1 exam. The CFA Charter is one of the most globally recognized professional qualifications in finance.

## REQUIRED COURSES:

- Commercial and Financial Mathematics
- Fundamentals of Financial Management
- Security Analysis
- Principles of Accounting
- Intermediate Accounting II
- International Financial Management
- Investment Management Techniques
- Derivatives - Theory and Applications
- Portfolio Management Techniques
- Supplemental Topics for CFA Program or one upper-level elective

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD

## CAREERS

The PDD in Financial Analysis prepares graduates for careers such as:

- Financial Analyst
- Investment Analyst
- Portfolio Manager

**\$75,207**

Annual median salary in British Columbia.  
Source: WorkBC

# Financial Planning

The Post-Degree Diploma in Financial Planning builds your knowledge of financial planning, taxation and investing. You'll study Canadian securities, wealth management, financial services marketing and more. In your second semester, you'll use what you've learned to create a professional financial plan. Graduate ready to work in government or the private sector, supporting business interests at home and abroad.

## REQUIRED COURSES:

- Financial and Managerial Accounting for Managers
- Corporate Finance
- Personal Finance I
- Security Analysis
- Income Tax I
- Law for Finance and Accounting Professionals
- Personal Finance II
- Financial Service Marketing
- One upper-level elective

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Investment Management Techniques
- Portfolio Management Techniques

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD

## CAREERS

The PDD in Financial Planning prepares graduates for careers such as:

- Personal Financial Advisor
- Pension Services Manager
- Investment Advisor
- Credit Counsellor

**64,000**

Number of people employed in the financial services industry in Metro Vancouver.

Source: WorkBC

# Global Banking and Economics

Take your finance career global with a Post-Degree Diploma in Global Banking and Economics. You'll learn about the various forces globalizing the economy and the opportunities they present. Study international trade and financial management as well as micro- and macroeconomics, global business management and more.

## REQUIRED COURSES:

- Globalization and the World Economy
- Principles of Microeconomics
- Principles of Macroeconomics
- Money and Banking
- Global Banking
- Financial Intermediaries and Capital Markets

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Global Business Management
- Canadian Macroeconomic Policy
- Intermediate Macroeconomics

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Fundamentals of International Trade Law
- International Trade Issues

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Financial Economics
- Corporate Finance

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- International Economics and Finance
- International Financial Management

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD

## CAREERS

The PDD in Global Banking and Economics prepares graduates for careers such as:

- Foreign Service Officer
- Commerce and Trade Officer
- Economic Analyst

# HOSPITALITY PROGRAMS

Tourism is one of the largest employers in B.C. and Canada, and the biggest and fastest growing industry in the world. If you are looking for an exciting career in a dynamic industry, we offer a Post-Degree Diploma in Hospitality Management or Hospitality Marketing.

## Hospitality Management

The PDD in Hospitality Management prepares you to lead operations and marketing in hotels, restaurants, event planning and more. Courses focus on sustainability, event management, revenue management and strategic planning. You'll also put your new skills to the test through work placements.

### REQUIRED COURSES:

- Accounting for Managers
- Front Desk Operations
- Food and Beverage Cost Controls
- Hospitality Sales and Advertising
- Human Resource Management
- Revenue Management in Hospitality
- Strategic Management in Hospitality
- Sustainable Event Planning and Simulation Exercise

### SELECT TWO COURSES FROM THE FOLLOWING OPTIONS:

- Global Business Environment
- Organizational Management Skills or Behaviour in Organizations
- Operations Management

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD

### CAREERS

The PDD in Hospitality Management prepares graduates for careers such as:

- Accommodations Manager
- Event Manager
- Food and Beverage Operations Manager
- Revenue Manager

## Hospitality Marketing

The Post-Degree Diploma in Hospitality Marketing prepares you for leadership roles in the hospitality marketing industry. You'll work on projects in the business community and gain practical skills like market research, branding, advertising and customer relationship management.

### REQUIRED COURSES:

- Introductory Marketing
- Hospitality Sales and Advertising
- Hospitality Business Policy
- Front Desk Operations

### SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Event Management
- Sustainable Event Planning and Simulation

### PLUS FIVE MORE UPPER-LEVEL MARKETING ELECTIVES

See the Program section of the online Catalogue for details:  
[douglascollege.ca/hospmark](http://douglascollege.ca/hospmark)

**DURATION:** One year (30 credits)  
**START DATES:** September and January  
**TUITION FEES:** \$18,727.50 CAD

### CAREERS

The PDD in Hospitality Marketing prepares graduates for careers such as:

- Hospitality Marketing Manager
- Hospitality Sales Manager
- Hospitality Events Coordinator

**80%**

of Douglas's graduates are working in the field after graduation.

**Source:** B.C Student Outcomes

# Human Resource Management

Human resources is a key player in an organization's long-term business strategy. If you love working with people and helping organizations thrive, the Post-Degree Diploma in Human Resource Management opens many doors in the human resources field. You'll gain essential management skills, learn financial and managerial accounting, master workforce planning and more. Graduate ready to transition into just about any industry as a human resources professional.

**2,890**

Number of expected HR management jobs opening in B.C. by 2031  
Source: WorkBC

## REQUIRED COURSES:

- Management Essentials
- Financial and Managerial Accounting for Managers
- Human Resource Management
- Human Resource Law
- Labour Relations
- Training, Development and Performance Management
- Workforce Planning and Talent Management
- Occupational Health and Safety
- HR Metrics and Tools

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Behaviour in Organizations
- Organizational Management Skills

## CAREERS

The PDD in Human Resource Management prepares graduates for careers such as:

- HR Administrator
- Recruitment Officer
- Labour Relations Officer
- Training Coordinator
- Health and Safety Specialist
- Employment Benefits Administrator

**DURATION:**  
One year (30 credits)

**START DATES:**  
September and January

**TUITION FEES:**  
\$18,727.50 CAD

# Information and Communication Technology

With the Post-Degree Diploma in Information and Communication Technology, you'll pick up the technical skills for a career in IT. Study web development programming, systems analysis, project management and more. Information and communication technology (ICT) jobs are expected to grow quickly over the coming years in B.C., highlighting the need for more qualified graduates.

## REQUIRED COURSES:

- Introduction to Programming
- Frontend Web Development
- Systems Analysis and Design
- Database I

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Programming II
- Advanced Integrated Software Development

## SELECT FIVE COURSES FROM THE FOLLOWING OPTIONS:

- Mobile Application Development
- Web Based Scripting
- Database II
- UX Design in Mobile Applications
- Advanced Web Programming with JavaScript and AJAX
- Client Server Systems or Advanced Object Oriented Programming for Business Applications
- Essentials of Project Management

**DURATION:** One year (30 credits)

**START DATES:** September, January or May

**TUITION FEES:** \$18,727.50 CAD

## CAREERS

The PDD in Information and Communication Technology prepares graduates for careers such as:

- Information Systems Analyst
- Network Operator
- Computer Programmer
- Software Engineer
- Database Analyst
- Web Designer and Developer
- Interactive Media Developer



# International Business Management

Global companies need professionals with the skills to conduct business across borders. The Post-Degree Diploma in International Business Management prepares you to work in international trade and global business. Courses focus on marketing, business strategy, international trade and more.

You will also be enrolled in the Forum for International Trade Training (FITT) Diploma program and receive an industry-recognized FITT\* Diploma in International Trade upon completion of all requirements.

## REQUIRED COURSES:

- Introductory Marketing
- Trade in the Global Marketplace
- Global Trade Finance
- Global Supply Chain Management
- International Business Entry Strategy
- International Trade Law
- International Marketing
- Marketing Research

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Fundamentals of Business
- Globalization and the World Economy

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Excel for Business
- Business Mathematics

## DURATION:

One year (30 credits)

## START DATES:

September, January or May

## TUITION FEES:

\$18,727.50 CAD per year  
(+ FITT Fees: \$425 CAD plus taxes)

## CAREERS

The PDD in International Business Management prepares graduates for careers such as:

- International Business Analyst
- International Trade Economist
- Import/Export Manager
- International Marketing and Sales Professional

# Marketing

Learn how to reach your audience with the Post-Degree Diploma in Marketing. You'll gain skills to advance a marketing career in various industries, transition into management or market your own business. Courses emphasize practical learning, with a blend of lectures, case studies and group work on real projects in the business community.

## REQUIRED COURSES:

- Introductory Marketing
- Promotional Strategy
- Marketing Strategy
- Marketing Research
- Marketing Practicum

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Management Essentials
- Approved elective (for students with a commerce background)

## PLUS FOUR MORE UPPER-LEVEL MARKETING ELECTIVES.

See the Program section of the online Catalogue for details: [douglascollege.ca/pddmarketing](http://douglascollege.ca/pddmarketing)

## CAREERS

The PDD in Marketing prepares graduates for careers such as:

- Advertising Consultant
- Marketing Researcher
- Brand Manager
- Marketing and Communications Director

**\$78,606**

Annual median salary for advertising, marketing and PR managers in B.C.  
Source: WorkBC

## DURATION:

One year (30 credits)

## START DATES:

September, January or May

## TUITION FEES:

\$18,727.50 CAD

# Professional Communication

Communication is key to any organization's success. The Post-Degree Diploma in Professional Communication will give you the writing, editing and design skills to create compelling messaging in print and online. Graduate ready to help businesses, governments and non-profits engage their audiences.

## REQUIRED COURSES:

- Communication Professions
- Professional Experience
- Professional Communication Portfolio

## SELECT SEVEN COURSES FROM THE FOLLOWING OPTIONS:

- Language, Institutions and Power
- Language Studies for Professional Communication
- Research Report and Proposal Writing
- Professional Editing
- Conflict Resolution: Advanced Practices
- Document Design
- Visual Communication
- Technical Communication
- Writing for the Web
- Writing for Magazines and Trade Publications
- Public Relations Writing
- Special Topics in Professional Communication
- Directed Studies in Professional Communication

### DURATION:

One year  
(30 credits)

### START DATE:

September

### TUITION FEES:

\$18,727.50 CAD

## CAREERS

The PDD in Professional Communication prepares graduates for careers such as:

- Media Relations Coordinator
- Communications and Event Coordinator
- Public Relations Agent

Note: A high level of English proficiency and a portfolio of writing samples are required for entry to this program.

# Project Management

Many industries seek project managers to complete large-scale projects on time and within budget. With the Post-Degree Diploma in Project Management, you'll learn how to initiate, plan, execute, monitor and close off successful projects. Graduate ready to write certification exams from the Project Management Institute: CAPM (Certified Associate in Project Management); PMP (Project Management Professional); and PMI-ACP (Project Management Institute - Agile Certified Practitioner).

## REQUIRED COURSES:

- Accounting for Managers
- Management Essentials
- Essentials of Project Management
- Managing Project Communications, Stakeholders and Human Resources
- Managing Project Scope and Schedule
- Managing Project Budgets, Quality, Risk and Procurements
- Project Management Methodologies
- Systems Analysis and Design
- Introductory Marketing
- Elective

### DURATION:

One year (30 credits)

### START DATES:

September, January or May

### TUITION FEES:

\$18,727.50 CAD

## CAREERS

The PDD in Project Management prepares graduates for careers such as:

- Construction Manager
- Engineering Manager
- Property Administrator
- Project Manager



## Sales

The versatile Post-Degree Diploma in Sales can help you move into a sales position, start a business or upgrade your existing skills. You'll study sales and marketing from technical, creative and management perspectives. The program includes an optional work experience or internship.

### REQUIRED COURSES:

- Introductory Marketing
- Personal Selling
- Customer Relationship Management
- Professional Sales
- Sales Management

### PLUS FOUR MORE UPPER-LEVEL MARKETING ELECTIVES.

See the Program section of the online Catalogue for details:

[douglascollege.ca/sales](http://douglascollege.ca/sales)

A practicum is available as an elective for students who have completed the prerequisite courses.

### CAREERS

The PDD in Sales prepares graduates for careers such as:

- Marketing Manager
- Corporate Sales Manager
- Business Development Manager
- Sales Manager

**DURATION:** One year (30 credits)  
**START DATES:** September and January  
**TUITION FEES:** \$18,727.50 CAD

## Supply Chain Management

If you want to pursue a career in a supply chain role, such as purchase and procurement, warehouse, transportation and production, quality or inventory planning, the Post-Degree Diploma in Supply Chain Management was designed for you. This program provides you with industry-relevant job skills and preparatory knowledge to attain industry certifications (APICS – CPIM, Lean Six Sigma).

### REQUIRED COURSES:

- Financial and Managerial Accounting for Managers
- Management Essentials
- Business Statistics I
- Systems Analysis and Design
- Operations Management
- Supply Materials Management
- Supply Chain Planning
- Continuous Improvement
- Business Strategy and Analysis

### SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Global Supply Chain Management
- Project Management Essentials

**DURATION:** One year (30 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50

### CAREERS

The PDD in Supply Chain Management prepares graduates for careers such as:

- Warehouse Manager
- Distribution Manager
- Production Plant Manager
- Inventory Planner or Manager
- Logistics Supervisor

3,080

Number of expected new job openings by 2031.

Source: WorkBC

# POST-BACCALAUREATE DIPLOMAS (PBD)

TWO YEARS

## Accounting

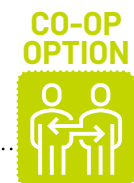
The Post-Baccalaureate Diploma in Accounting will provide you with in-depth knowledge of current accounting practices and all required modules for admission into the Chartered Professional Accountant (CPA) Professional Education Program (PEP), even if you don't have a business or accounting background.

### REQUIRED COURSES:

- Principles of Accounting I
- Principles of Accounting II
- Introductory Management Accounting
- Intermediate Accounting I
- Intermediate Accounting II
- Intermediate Management Accounting
- Income Tax I
- Income Tax II
- Advanced Financial Accounting
- Advanced Management Accounting
- Auditing
- Accounting Theory (capstone course)
- Business Law Fundamentals for Accountants
- Business Statistics II
- Business Strategy and Competitive Analysis
- Systems Analysis and Design
- Principles of Microeconomics
- Principles of Macroeconomics
- Fundamentals of Financial Management

### SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Statistics I
- Introduction to Statistics



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

### CAREERS

The PBD in Accounting prepares graduates for careers such as:

- Investment Analyst
- Controller
- Audit and Compliance Director
- Tax Auditor
- Internal or External Auditor

# Advanced Human Resource Management

Want to get into Human Resources with no business background? The Post-Baccalaureate Diploma in Advanced Human Resource Management teaches you the concepts you need to succeed. You'll focus on business courses in your first year and take advanced HR courses in your second.

You may qualify to receive passing status for the Chartered Professional in Human Resources National Knowledge Exam if you achieve a cumulative GPA of B- and have maintained membership in the CPHR of British Columbia and Yukon. You can also receive a 25 percent discount on your CPHR BC & YK membership as a student in this program.

## REQUIRED COURSES:

- Management Essentials
- Academic Writing or Practical Writing
- Financial and Managerial Accounting for Managers
- Excel for Business
- Introductory Marketing
- Introductory Business Law
- Business Ethics
- Understanding and Managing Personal Conflict
- Innovation and Change Management
- Ethical Decision Making
- Business Strategy and Competitive Analysis
- Human Resource Management
- Human Resource Law
- Labour Relations
- Training, Development and Performance Management
- Workforce Planning and Talent Management
- Occupational Health and Safety
- HR Metrics and Tools

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Behaviour in Organizations
- Organizational Management Skills

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Principles of Microeconomics
- Principles of Macroeconomics
- The Canadian Economy

## CAREERS

The PBD in Advanced Human Resource Management prepares graduates for careers such as:

- Compensation Analyst
- Labour Policy Analyst
- Labour Relations Manager
- Performance Management Specialist

## CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

# Advanced Supply Chain Management

In the internationally relevant Post-Baccalaureate Diploma in Advanced Supply Chain Management, you'll learn about quantitative modeling, warehousing, global sourcing, and more. Graduate ready to take the exams for the Supply Chain Management Professional (SCMP) designation and the Planning and Inventory Management certification.

In 2019, supply chain professionals in B.C. made an average salary of **\$101,735.**

Source: 2019 Annual Survey of the Canadian Supply Chain Professional

## CAREERS

The PBD in Advanced Supply Chain Management prepares graduates for careers in roles such as:

- Senior managers – construction, transportation, production and utilities
- Purchasing managers
- Customs, shipping and other brokers

## CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

## REQUIRED COURSES:

- Communicating and Working Effectively in Groups
- Systems Analysis and Design
- Business Statistics
- Management Essentials
- Operations Management
- Project Management Essentials
- Ethical Management and Decision Making
- Innovation and Change Management
- Global Supply Chain Management
- Negotiation Skills
- Supply Materials Management
- Supply Chain Planning
- Public Sector Partnering and Procurement
- Managing Project Costs, Quality, Risks and Procurements
- Business Strategy and Competitive Analysis
- Procurement Law and Contract Interpretation
- Financial and Managerial Accounting for Managers
- Applied Knowledge Management
- Continuous Improvement

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Workplace Writing Skill Review
- Public Speaking

# Computer and Information Systems Cybersecurity

Learn how to protect computing systems from hackers and malware with the Post-Baccalaureate Diploma in Computer and Information Systems – Cybersecurity. You'll be introduced to current development tools while you hone your cybersecurity skills. Gain resumé-worthy experience by designing or developing an applied research project for a real client.

## YEAR ONE REQUIRED COURSES

- Systems Analysis and Design
- Operating Systems
- Virtualization and Computer Networking
- Database I
- Computer Network Security
- Mobile Application Development I
- Software Engineering
- Evidence Imaging

## YEAR TWO REQUIRED COURSES:

- Advance Networking
- Cloud Infrastructure
- Scripting for Cybersecurity
- Mobile Cybersecurity
- Operating System & Multimedia Cybersecurity
- Cloud Cybersecurity
- Network Cybersecurity
- Vulnerabilities and Exploits
- Special Topics on Cybersecurity
- Applied Research

### CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Programming I
- C++ Programming

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Programming II
- Advanced Integrated Software Development

## CAREERS

The PBD in Computer and Information Systems – Cybersecurity prepares graduates for careers such as:

- Cyber Security Analyst
- Security Engineer
- Security Software Developer

The computer systems design and related services industry is expected to have the highest growth rate of all industries between 2021-2031, with **72,400** job openings over the decade.  
**Source:** 2021 Labour Market Outlook

# Computer and Information Systems Data Analytics

Learn business statistics and support systems, data analysis and more with the Post-Baccalaureate Diploma in Computer and Information Systems – Data Analytics. You'll be introduced to basic computing and programming along with current development tools so you can hone your skills in data analytics. Graduate with the skills to seize opportunities in the growing information technology industry.

## YEAR ONE REQUIRED COURSES

- Introduction to Programming I
- Multimedia Web Development
- Systems Analysis and Design
- Operating Systems
- Virtualization and Computer Networking
- Database I
- Computer Network Security
- Mobile Application Development I
- Software Engineering

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Introduction to Programming II
- Advanced Integrated Software Development

## YEAR TWO REQUIRED COURSES

- Business Statistics
- Business Statistics II
- Database II
- Fundamentals of Data Analytics
- Data Visualization
- Special Topics in Data Analytics
- Applied Research Project

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Support Systems with Excel
- Fundamentals of Machine Learning in Data Science

## YEAR TWO MINI STREAM COURSES (CHOOSE ONE SET):

### Business

- Operations Management
- Supply Chain Planning

### Computer and Information Systems

- Web Based Scripting
- Advanced Web Programming with JavaScript and AJAX

### Marketing

- Introductory Marketing

### And choose one of:

- E-Marketing
- Customer Relationship Management

## CAREERS

The PBD in Computer and Information Systems – Data Analytics prepares graduates for careers such as:

- Information Systems Analyst/ Consultant
- Computer and Information Systems Manager
- Database Analyst
- Data Administrator

### CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

# Computer and Information Systems Emerging Technology

Explore new areas in information technology. Build your aptitude for logical thinking. This program introduces you to computing and programming and will rapidly familiarize you with current networking, mobile application development and cloud infrastructure tools. In the second year, you'll gain the specialized skills needed to jumpstart your career in the booming IT field.

## YEAR ONE REQUIRED COURSES:

- Introduction to Programming I
- Multimedia Web Development
- Systems Analysis and Design
- Operating Systems
- Virtualization and Computer Networking
- Database I
- Computer Network Security
- Mobile Application Development I
- Software Engineering

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Introduction to Programming II
- Advanced Integrated Software Development

## YEAR TWO REQUIRED COURSES:

- Advanced Networking
- Web Based Scripting
- UX Design in Mobile Applications
- Advanced Web Programming with JavaScript and AJAX
- Data Structures and Algorithms
- Mobile Application Development II
- Cloud Infrastructure
- Special Topics in Web/Mobile Application Development
- Applied Research Project

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Client Server Systems
- Advanced Object Oriented Programming for Business Applications

## CAREERS

The PBD in Computer and Information Systems - Emerging Technology prepares graduates for careers such as:

- Computer and Network Operator
- Web Technician
- Computer Programmer
- Interactive Media Developer
- Software Engineer
- Mobile Software Developer
- Web Designer and Developer



## CO-OP OPTION

**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

# Digital Marketing

The Post-Baccalaureate Diploma in Digital Marketing will prepare you for your marketing career with skills in e-commerce, paid search advertising, search engine optimization (SEO), digital and social media marketing, analytics and more. Course content is regularly updated to stay on top of fast-changing trends. Gain practical experience through a practicum or internship with a real client.

## REQUIRED COURSES:

- Introductory Marketing
- Personal Selling
- Customer Relationship Management
- Digital Marketing I
- Promotional Strategy
- Marketing Strategy
- Marketing Research
- Writing for the Web
- Multimedia Web Development
- Public Relations Writing
- Document Design
- Visual Communications
- Digital Analytics
- Digital Promotions and Social Media
- e-Commerce: Strategy for Online Retailing
- Digital Marketing II

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Commerce and Business Administration elective
- Communications elective

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Buyer Behaviour
- Upper-level Marketing elective
- Upper-level Communications elective

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Marketing Practicum
- Experiential Learning and Internship

## DURATION:

Two years (60 credits)

## START DATES:

September, January or May

## TUITION FEES:

\$18,727.50 CAD per year

# 4,140

Number of expected advertising, marketing and public relations management jobs opening in B.C. by 2031  
**Source:** WorkBC

## CAREERS

The PBD in Digital Marketing prepares graduates for careers in roles such as:

- Digital Marketing Manager
- Social Media Manager
- Digital Marketing Analyst

# Finance

The Post-Baccalaureate Diploma in Finance prepares you to get a specialized credential geared to one of Canada's fastest-growing industries: financial services. You'll acquire financial literacy, a strong foundation in investment analysis and portfolio management skills that will help you stand out to employers.

Graduates of the Finance Post-Baccalaureate Diploma program are qualified to write the Chartered Financial Analyst (CFA) Level 1 and the FPSC Level 1 Certified Financial Planning exams.

## YEAR ONE REQUIRED COURSES

- Principles of Accounting
- Business Mathematics
- Introductory Business Law
- Business Statistics
- Practical Writing
- Excel for Business
- Principles of Microeconomics
- Principles of Macroeconomics
- Personal Finance I
- Corporate Finance

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Principles of Introductory Financial Accounting I and II
- Principles of Accounting I and II

### CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

## YEAR TWO REQUIRED COURSES:

- Income Tax I
- Intermediate Accounting II
- Business Statistics II
- Law for Finance and Accounting Professionals
- Personal Finance II
- Security Analysis
- Derivatives – Theory and Application

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Portfolio Management Techniques
- Investment Management Techniques

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- Business Strategy and Competitive Analysis
- FPSC Approved Capstone

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS:

- International Financial Management
- Investment Management Techniques
- Portfolio Management Techniques
- Supplemental Topics for CFA
- Financial Services Marketing

### CAREERS

The PBD in Finance prepares graduates for careers such as:

- Financial Planner
- Investment Analyst
- Financial Analyst

# Health Information Management

In the Post-Baccalaureate Diploma in Health Information Management, you will gain the skills to gather, store, analyze and report health information according to established standards. You'll learn about information/data management along the care continuum and much more.

This is the only publicly funded college or university health information management program in British Columbia. It prepares professionals to work in settings including government, health care agencies and community health.

## PREREQUISITE COURSES

To be admitted, you must complete the following prerequisite courses with a C+ or better (or equivalent), if these courses were not part of your previous degree program:

- Academic Writing
- Anatomy and Physiology I
- Anatomy and Physiology II
- Excel for Business
- Business Statistics I (or equivalent)

## YEAR ONE REQUIRED COURSES:

- Health Information Management Principles and Practices
- Health Data Classification I
- Health Care Systems in Canada
- Pathophysiology
- Professional Practice in Health Information Management
- Health Data Classification II
- Health Information Analysis and Reporting
- Systems Analysis and Design
- Coding Extramural I
- HIM Practicum (Applied Skills Practicum)

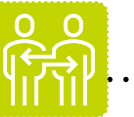
## YEAR TWO REQUIRED COURSES:

- Health Information Systems and Technology
- Information and Data Management along the Care Continuum
- Essentials of Project Management
- Database I
- Fundamentals of Business Analytics
- Risk Management Program Concepts
- Healthcare Quality Performance Improvement & Management
- Fundamentals of Health Research and Epidemiology
- Leadership: Theory & Practice
- Coding Extramural II
- HIM Senior Practicum (Applied Skills Practicum)

**\$32**

Median hourly wage for health information managers in B.C.  
**Source:** WorkBC

### CO-OP OPTION



**DURATION:** Two years (66 credits) + four months of prerequisite coursework (15 credits)

**START DATES:** September

**TUITION FEES:** \$20,600.25 CAD per year

Note: Students may need to complete a foundation semester in January or May prior to starting this program.

### CAREERS

The PBD in Health Information Management prepares graduates for careers such as:

- Health Policy Researcher
- Health Policy Consultant
- Health Officer



# Hospitality Services Management

Break into a booming industry. Let your job take you around the world. This credential will prepare you for leadership roles at home and abroad in the hospitality and service sectors. Gain practical marketing and management skills while focusing on sustainability, event management, revenue management and strategic planning. Put your skills to work on real projects in the business community.

## YEAR ONE REQUIRED COURSES

- Accounting for Managers
- Human Resources
- Food and Beverage Service Operations
- Front Desk Operations
- Beverage Management
- Food and Beverage Cost Controls
- Hospitality Sales and Advertising
- Hospitality Business Policy
- Hospitality Event Planning
- Introductory Marketing

## YEAR TWO REQUIRED COURSES:

- Global Business Environment
- Organizational Management Skills
- Revenue Management in Hospitality
- Strategic Management in Hospitality
- Buyer Behaviour
- e-Marketing
- Sustainability and Corporate Social Responsibility
- Customer Relationship Management
- Sales Management
- Sustainable Events Simulation (capstone course)

**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year

## CAREERS

The PBD in Hospitality Services Management prepares graduates for careers such as:

- Assistant Hotel Manager
- Front Desk Manager
- Ski Resort Manager
- Tour Guide Supervisor
- Airline Sales and Service Agent Supervisor
- Event Planner

Note: This program includes a work experience component.

# International Supply Chain Management

Position yourself as a top candidate to manage global supply chains. With the PBD in International Supply Chain Management, you'll learn how to work with international suppliers, produce and deliver goods optimally in the international marketplace and more.

You'll graduate ready to take the exams for the internationally recognized industry certifications American Production and Inventory Control Society - Certified in Production and Inventory Management (APICS - CPIM), CSCP and Lean Six Sigma, as well as the industry-recognized FITT\* Diploma in International Trade.

## REQUIRED COURSES:

- Business Mathematics
- Business Statistics I
- Introductory Marketing
- Systems Analysis and Design
- Management Essentials
- Financial and Managerial Accounting for Managers
- Trade in the Global Marketplace
- Global Trade Finance
- Operations Management
- Global Supply Chain Management
- Business Entry Strategies
- International Trade Law
- Supply Materials Management
- Supply Chain Planning
- Continuous Improvement
- Project Management
- International Marketing
- Marketing Research
- Business Strategy (capstone course)

## SELECT ONE COURSE FROM THE FOLLOWING OPTIONS

- Fundamentals of Business
- Globalization and the World Economy

## CO-OP OPTION



**DURATION:** Two years (60 credits)  
**START DATES:** September, January or May  
**TUITION FEES:** \$18,727.50 CAD per year (+ FITT Fees: \$425 CAD plus taxes)

## CAREERS

The PBD in International Supply Chain Management prepares graduates for careers such as:

- Warehouse Manager
- Distribution Manager
- Production Plant Manager
- Inventory Planner or Manager
- Logistics Supervisor



# TWO YEARS, TWO CREDENTIALS

If you want to diversify your education and experience, or build on your pre-existing credentials, we offer several two-year post-degree programs made up of two, one-year diplomas. You'll graduate with two credentials and a solid combination of experience and skills.

Completion of two different one-year post-degree diploma programs will also allow you to apply for a three-year Post Graduate Work Permit (PGWP). See the note at the bottom of this page for information about the PGWP.

You can start with the program you're most interested in and choose your second program once you're here. Some of the most common combinations include:

### **BUSINESS LAW + HUMAN RESOURCES**

PDD Business Law (pg. 5)  
PDD Human Resources Management (pg. 12)

### **INTERNATIONAL BUSINESS MANAGEMENT + MARKETING**

PDD International Business Management (pg. 14)  
PDD Marketing (pg. 15)

### **INTERNATIONAL BUSINESS MANAGEMENT + INFORMATION TECHNOLOGY**

PDD International Business Management (pg. 14)  
PDD Information and Communication Technology (pg. 13)

### **INTERNATIONAL BUSINESS MANAGEMENT + ACCOUNTING**

PDD International Business Management (pg. 14)  
PDD Accounting Studies (pg. 4)

### **INTERNATIONAL BUSINESS + PROJECT MANAGEMENT**

PDD International Business Management (pg. 14)  
PDD Project Management (pg. 17)

### **PROJECT MANAGEMENT + MARKETING**

PDD Project Management (pg. 17)  
PDD Marketing (pg. 15)

### **PROJECT MANAGEMENT + FINANCIAL ANALYSIS**

PDD Project Management (pg. 17)  
PDD Financial Analysis (pg. 7)

### **PROJECT MANAGEMENT + INFORMATION AND COMMUNICATION TECHNOLOGY**

PDD Project Management (pg. 17)  
PDD Information and Communication Technology (pg. 13)

### **PROJECT MANAGEMENT + ACCOUNTING**

PDD Project Management (pg. 17)  
PDD Accounting Studies (pg. 4)

Note: Students who plan to apply for Immigration, Refugees, and Citizenship Canada's (IRCC) Post-Graduation Work Permit (PGWP) upon successful completion of their studies in Canada should be aware that one-year post-degree programs do not have a scheduled break. Students who would like to take a semester break may do so in the semester between their two post-degree programs.

IRCC Policies are subject to change at any time. For the most up-to-date policies, as published by IRCC, please visit [cic.gc.ca](http://cic.gc.ca)

For students on campus, please also consider making an appointment with one of Douglas College's Regulated International Student Immigration Advisors (RISIA).

# WHAT DOES THE TWO-YEAR, TWO-CREDENTIAL OPTION LOOK LIKE?

Here are some sample schedules.

### **International Business Management & Information and Communication Technology**

PDD INTERNATIONAL BUSINESS MANAGEMENT				PDD INFORMATION AND COMMUNICATION TECHNOLOGY		
FALL 2022	WINTER 2023	SUMMER 2023	FALL 2023	WINTER 2024	SUMMER 2024	FALL 2024
Business Math	International Marketing	Global Supply Chain Management	BREAK	Introduction to Programming I	Introduction to Programming II	Introduction To Mobile Development
Introductory Marketing	International Trade Law Fundamentals	Global Business Environment		Multimedia Web Development	Web Based Scripting	Advanced Web Programming - Javascript & Ajax
International Trade & Finance	Marketing Research	International Management		Systems Analysis & Design	Database I	Client Server Systems
Business Entry Strategies				Project Management Essentials		

### **Project Management & Marketing**

PDD PROJECT MANAGEMENT			PDD MARKETING		
WINTER 2023	SUMMER 2023	FALL 2023	WINTER 2024	FALL 2024	WINTER 2025
Project Management Essentials	Project Communication Management	Managing Project Costs, Quality, Risks And Procurements	International Marketing	Human Resource Management	E-Marketing
Management Essentials	Project Time and Scope Management	Project Management Methodologies	Promotional Strategy	Personal Selling	Customer Relationship Management
Introductory Marketing	Systems Analysis & Design	Human Resource Management	Marketing Strategy	Marketing Practicum	Buyer Behaviour
Systems Analysis & Design			Marketing Research		

Note: If your second program includes courses that you already completed in your first Post-Degree Diploma, you will be required to take a replacement course approved by the program chair of the second Post-Degree Diploma.

# WORK WHILE YOU STUDY

Find a job and earn money while studying at Douglas. If you have a valid study permit, you are legally allowed to work up to 20 hours per week. As a Douglas College student, you'll have opportunities to connect with employers, and you'll receive support when applying for jobs.

## BEFORE YOU ARRIVE IN CANADA

### GET WORK EXPERIENCE

Paid or volunteer experience looks great on a resumé and provides an opportunity to gain valuable skills.

### DO EXTRACURRICULAR ACTIVITIES

Volunteering and participating in extracurricular activities shows employers that you can take initiative, work with others and learn new skills.

### IMPROVE YOUR ENGLISH

Solid written and verbal communication skills are important when applying for jobs and doing interviews.

## ONCE YOU ARRIVE IN CANADA

### GET INVOLVED

Join a student club or student leadership group and familiarize yourself with Canadian customs and culture. You'll meet new people and build your network, which can open doors to employment opportunities, help you feel connected and more.

### DO RESEARCH

Being knowledgeable about local employers and job openings will help you find the right opportunities.

### CAREER CENTRE

The Career Centre runs all career development training for students at Douglas through its various programs. In addition to on-campus hiring events, the Career Centre also helps students with research, resumé and cover-letter writing, job interview preparation and provides access to job postings.

[douglascollege.ca/cc](http://douglascollege.ca/cc)

### CO-OPERATIVE EDUCATION

The Co-op program can help you get paid work experience related to your studies and make connections that could lead to future employment. You can access these services on campus by visiting the Career Centre offices or by scheduling an appointment.

[douglascollege.ca/coop](http://douglascollege.ca/coop)

# Career Boost Program

Develop the career skills and knowledge you need to succeed in the job market with the Career Boost program. Designed specifically for students in post-degree programs, the program prepares you for part-time work or volunteer positions that complement your field of study.

You'll get:

- Workshops covering topics including communications, workplace culture, how to use LinkedIn, and networking strategies.
- Ongoing career services support, workshops and coaching, including introductions to employers and weekly leadership sessions.
- Help finding your first career-related position once you graduate.

[douglascollege.ca/career-boost](http://douglascollege.ca/career-boost)

# Investing in Your Career

When Monique attended her first Career Boost workshop, it inspired her to think beyond her education. "I became passionate about my career growth," she says. The subsequent sessions also did not disappoint. "All the workshops were inclusive, with a focus on progress for everyone, no matter their level of experience." Designed for post-degree students, Career Boost provides six mandatory workshops on topics such as improving your communication skills, updating your LinkedIn profile, networking, interviewing for jobs and building a targeted resumé and cover letter. The workshops paid off: Monique landed a part-time job while still a student, for which she credits her Career Boost coaches. Now that she has graduated, she's searching for a full-time job in business law with the continued guidance of the Career Centre, which provides support to Douglas alumni. Monique's advice to students wondering if the Career Boost program is worth their time? "Just do it. Don't fear wasting your time; fear missing out on your future potential and growth."

**MONIQUE DAVIS**  
PDD in Business Law



# ADMISSION REQUIREMENTS FOR POST-DEGREE PROGRAMS

1. Bachelor or Master degree with an average of C or equivalent
2. English language proficiency requirement\*

All applicants must demonstrate English language proficiency by providing ONE of the following:

- TOEFL - Minimum score 83 IBT (minimum 20 in all sections) (Douglas College's institutional code is 9568)
- IELTS - Minimum overall band test score of 6.5 (no band below 6.0) (Academic Module only)
- Pearson Test of English (PTE) - Minimum score of 56 (Academic Module only)
- International Baccalaureate (IB) English Language A (Standard Level) - Minimum grade of 3 or C
- Proof of undergraduate (bachelor) degree from a post-secondary institution where English is the language of instruction (in a country where English is the official language)
- Completion of the Douglas College English Language and Learning Acquisition (ELLA) Program

## APPLY NOW

[douglascollege.ca/internationalapply](http://douglascollege.ca/internationalapply)

## FOR MORE INFORMATION

email [dciadmissions@douglascollege.ca](mailto:dciadmissions@douglascollege.ca) or call +1 604-527-5092 within service hours.

\*Some programs require higher English language proficiency scores than indicated above.

## GET A SCHOLARSHIP

Each year, Douglas College offers up to \$100,000 in scholarships to international students.

### SCHOLARSHIPS FOR NEW STUDENTS

#### Regional Entrance Awards - Douglas International Education Regional Entrance Award

- From \$1000 - 2000
- Available to students from Europe, Commonwealth of independent States countries, Latin America, the Middle East, Africa, Central Asia, Southeast Asia and South Asia.
- No need to apply; students will be assessed upon application to Douglas College

#### Douglas International Merit-Based Scholarships - Dr. Guangwei Ouyang International Education Entrance Scholarship

- \$2,500
- Open to students from all countries
- Separate application required

[douglascollege.ca/internationalscholarships](http://douglascollege.ca/internationalscholarships)

## SKYTRAIN LINES



## OUR CAMPUSES AND WHERE TO FIND US

Our campuses are just steps from the New Westminster and Lafarge Lake-Douglas SkyTrain Stations. If you take classes at both campuses, the train ride between them takes just 29 minutes.

### U-PASS BC

This universal transit pass lets you ride transit all over the Vancouver area for just \$42.50 \$44.20 a month (subject to change). All students registered in a minimum of three credits and who are paying student union fees are automatically enrolled in the program. The same applies for students registered in English Language Learning and Acquisition, the Preparatory Academic College English program (PACE) or the Academic College English program (ACE) who have 12 hours of instructional class time per week.

[douglascollege.ca/upass](http://douglascollege.ca/upass)

Learn more about our PDD and PBD programs:  
[customviewbook.intl.douglascollege.ca](http://customviewbook.intl.douglascollege.ca)



### NEW WESTMINSTER CAMPUS

700 Royal Ave., New Westminster,  
BC, Canada, V3M 5Z5

Tel +1 604 527 5650 Fax +1 604 527 5516

### MAILING ADDRESS (BOTH CAMPUSES)

Attention: International Education, Room 2800  
PO Box 2503, New Westminster BC, Canada, V3L 5B2  
[douglascollege.ca/internationalstudents](http://douglascollege.ca/internationalstudents)

### FOLLOW US!

